



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: townclerk@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

02 October 2018

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 8 October 2018 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 10 September 2018** (Previously circulated)
6. **Monthly Budget Balance** (to be circulated at the meeting)
7. **Quarterly Balance Sheet & Bank Reconciliation** (to be circulated at the meeting)
Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation
8. **Recommendations from Environment and Town Committee held on 1 October 2017**
9. **Budget 2019/20**
To consider any future potential/additional expenditure required.
10. **Request for a community grant of £300 – Wizard Event** (attached)
Request for support to assist with town event.
11. **Bolehill Memorial Fund**
Request received to accept residual funds from Bolehill Memorial Fund
12. **Request for a community grant of £200 – WW1 Project** (attached)
Request for support towards the final aspect of the project – parade and installation of commemorative stone
13. **Additional Lighting of War Memorial & feature lighting of tree** (attached)
Quote received to provide ground anchored led feature light for the war memorial and 2 uplighters for the plane tree and an external power socket affixed to dwarf wall.
14. **Staff Privacy Policy** (attached)
GDPR requires that all employees, workers and agency staff are advised of the rights to access data.
15. **Town Hall Roof**
Following heavy rains, a number of leaks have appeared in the Main Hall and Atrium.
16. **Clerks Time Sheet**
September 2018, to be signed by the Chair.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer