



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: townclerk@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

11 January 2016

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 11 January 2016 at 6.45 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business**
3. **Members' Interests in Agenda Items**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.
4. **Open Forum:**
 - Public Forum (*At the start of the meeting, a period is available for members of the public to address the Council*)
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 14 December 2015** (Previously circulated)
6. **Quarterly Balance Sheet & Bank Reconciliation** (to be circulated at meeting)
Chair to initial to confirm the bank statement and bank reconciliation
7. **Monthly Budget Balance** (Enclosed)
8. **Appointment of Internal Auditor**
9. **Request for £2000 Community Grant from Heritage Centre** (Previously circulated)
To support the Guided Walks Project 2016
10. **Request for £500 Community Grant from Civic Society** (Enclosed)
To support publishing a book entitled "Wirksworth – A History"
11. **Review of Room Pricing** (Enclosed)
Report examining room usage and pricing in both Town and Memorial Halls.
12. **Stoney Wood Footbridge**
Update on progress seeking quotes to address deteriorating condition of bridge.
13. **Contractor for Wash Green**
To consider the appointment of a contractor to maintain the Wash Green Play Area.
14. **Minor Maintenance (Footpaths)**
To consider the appointment of a contractor to maintain the Footpaths within Wirksworth under the DCC minor maintenance scheme.
15. **Website Project** (Cllr Clamp)
16. **Staff PPE**
Approval to purchase work wear (annual update).
17. **Clerks Hours & Time Sheet**
October – December 2015, to be signed by the Chair

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer