



# WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: [townclerk@wirksworth.gov.uk](mailto:townclerk@wirksworth.gov.uk)

Website: [www.wirksworthtowncouncil.gov.uk](http://www.wirksworthtowncouncil.gov.uk)

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

06 September 2016

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 12 September 2016 at 6.30 p.m. in the Town Hall, Wirksworth.

## AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interest in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
  - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
  - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 11 July 2016** (Previously circulated)
6. **Monthly Budget Balance** (Enclosed)
7. **Revision of Financial Regulations** (Summary of Changes Attached)  
To adopt revisions recommended in new model from DALC/NALC.
8. **Request for Meeting Facilities for Wirksworth Transition Community Land Trust Steering Group** (attached)  
Application under concessionary let policy to provide a meeting room(s) & request to use the Town Hall as the registered address for the group.
9. **Request for Meeting Facilities for Town Hall Events** (attached)  
Application under concessionary let policy to provide a meeting room(s).
10. **Request for Grant (£594) Funding for Service Natural Care** (attached)
11. **Request for Grant (£230) Funding for HBPPG Dementia Project** (attached)
12. **Request for Grant (£500) Funding for WiSH** (attached)
13. **Request for Grant (£702 & £150 ) Funding for Stay & Play** (attached)  
The group have also asked to place a storage unit at the Memorial Hall for the Toys etc..
14. **Establish a Second Banking Provider - Unity Trust** (Tariff & T&Cs Attached)  
The deposit protection scheme is limited to £75000, the second account would be used to facilitate access to electronic payments (salaries/regular suppliers)
15. **Loan of Stage Pieces** (Insurers response attached)  
To consider policy of loaning stage pieces for usage outside town hall.
16. **Storage of Chairs in Main Hall** (Cllr Taylor)
17. **Request to use car park outside Memorial Hall** (attached)  
For sale (to raise funds for charity) of Christmas Trees in lead up to Christmas.
18. **Memorial Hall**  
Actions required following departure of previous tenant (agreement of hire charge, car parking arrangements)
19. **Confirmation of increase to next spinal point on NJC for staff member**  
Following successful completion of CiLCA (Certificate in Local Council Administration).

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer