



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: townclerk@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

07 June 2016

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 13 June 2016 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 3 May 2016** (Previously circulated)
6. **Monthly Budget Balance** (Enclosed)
7. **Recommendations from Environment and Town Committee held on 6 June 2016**
8. **Health and Safety Policy** (Enclosed)
To review and adopt a revised policy (based upon HSE template)
9. **Request for Annual Grant (£900) from Parade** (Enclosed)
10. **Request for Meeting Facilities for Parade**
Application under concessionary let policy to provide a meeting room(s).
11. **Request for Annual Grant (£2200) from Stoney Wood Group** (Enclosed)
12. **Request for Annual Grant (£1000) from Wirksworth Festival** (Enclosed)
13. **Request for Grant (£594) Funding for Wirksworth Independence** (Enclosed)
14. **Adoption of Land from DDDC**
Confirmation that land at Griggs Garden, Church Walk and disused Toilet Block on Fanny Shaw to be transferred to WTC. Legal fees of £500+vat per transaction.
15. **Works to install PA & upgrade/repair projector installation in Main Hall £1300.**
To mount and cable the main PA as a permanent installation available to all users, removing the need for caretakers to set-up/dismantle for each use and repair and improve the projector installation
16. **Introduction of split banking arrangement**
FSCS protection now available to Parish/Town Councils upto £75000
17. **Relocation of Natwest ATM within Town Council owned property**
Update from Clerk following site visit by surveyor on 5th May 2016.

18. Trees at rear of Garden adjacent to Memorial Hall

A quote received (£220) from tree surgeon to address loss of light to adjacent resident(s).

19. Memorial Hall Review

To consider establishing a working party to take forward more detailed discussion on how to best to utilise the building/facilities.

20. Caretaking Resource

Increased usage of the Town Hall/Memorial Hall especially at weekends now often requires two caretakers to turnaround rooms between bookings which is not covered by existing contracts.

21. The National Joint Council for Local Government Services (NJC) has reached agreement on pay scales for 2016 - 2018.

DALC recommend that the new pay scales for 2016/17 are to be implemented immediately and backdated to 1 April 2016 for those staff on NJC contracts.



Paul Jennings

Clerk to the Town Council & Responsible Financial Officer