



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: townclerk@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

07 November 2017

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 13 November 2017 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 9 October 2017** (Previously circulated)
6. **Monthly Budget Balance** (attached)
7. **Rental Arrears**
A long standing tenant is 4 months in arrears.
8. **Request for Grant – NOW £2000 & £2000** (attached)
Annual Grant to New Opportunities Wirksworth to assist with the costs of maintaining the Skate park at Fanny Shaw (for 2016-17 and 2017-18).
9. **Booking Policy** (attached)
To consider revisions to existing policy which include the provision for 4 block bookings per year (1 per quarter).
10. **Request to use area around Church Walk** (Cllr Whittall)
A local business has contacted a councillor to determine whether it will be possible to allow businesses to place/use tables/benches on the area.
11. **Natwest ATM**
Update on progress with lease agreement, progress to relocate existing caretaker equipment.

A handwritten signature in black ink, appearing to read 'Paul Jennings'.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer