



# WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

08 May 2018

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 14 May 2018 at 6.30 p.m. in the Town Hall, Wirksworth.

## AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
  - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
  - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 16 April 2018** (Previously circulated)
6. **Monthly Budget Balance** (to be circulated at the meeting)
7. **Request for concessionary meeting space from W/W Heritage Centre** (attached)  
Application under concessionary let policy to provide a meeting room(s).
8. **Request for a Community Grant for £2000 to W/W & District Community Sports Group** (attached)  
To provide support to enable the purchase of higher quality Sports Hall Floor at Wirksworth Leisure Centre
9. **Use of Community Spaces** (attached)  
To consider how to approach requests (insurance, fees, bookings etc..) to use the open spaces owned by Town Council (e.g. gardens adjacent to Memorial Hall, MH Car Park).
10. **Church Walk** (Cllr Brown & Cllr Whittall)  
Update on possible uses for the space and implications for Town Council
11. **Treatment of VAT for Tuesday Market**  
DDDC have advised that VAT is not currently attributable to this service.
12. **IT - Off-site and Contingency Back-up**  
To purchase 3 replacement back-up discs at a cost of £300+vat.
13. **Inspection Report – Stage Lighting and Engineering report** (attached)  
Annual review of installation
14. **Possible upgrade to office Telecoms** (attached)  
To update the existing system to provide multiple lines and greater flexibility in call handling.
15. **The National Joint Council for Local Government Services (NJC) has reached agreement on pay scales for 2018 - 2019.**  
DALC recommend that the new pay scales for 2018/19 are to be implemented immediately and backdated to 1 April 2016 for those staff on NJC contracts.
16. **Clerks Time Sheet**  
April 2018, to be signed by the Chair.

A handwritten signature in black ink, appearing to read 'Paul Jennings'.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer