



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: townclerk@wirksworth.gov.uk

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

10 April 2018

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 16 April 2018 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 12 March 2018** (Previously circulated)
6. **Monthly Budget Balance** (to be circulated at the meeting)
7. **Request for a Community Grant for £200 to Twinning Association** (attached)
To provide support to the group in 2018-19.
8. **Request for a Grant for £1000 to Festival** (attached)
To provide support to the group in 2018-19.
9. **Request for a Community Grant for £600 to WiSH** (attached)
To provide support to the group in 2018-19.
10. **Staff Restructure** (attached)
To consider a change in the existing office staff resource to manage the increased estate and responsibilities of the Council.
11. **Caretaker Restructure** (attached)
To consider a change in the existing terms of caretakers to accommodate additional duties following adoption of Barmote Croft Toilets, Tuesday Market, Fanny Shaw Toilet Block and other responsibilities.
12. **Clerks Time Sheet**
January– March 2017, to be signed by the Chair.

A handwritten signature in black ink, appearing to read 'Paul Jennings'.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer