



WIRKS WORTH TOWN COUNCIL

TOWN HALL, WIRKS WORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

11 September 2018

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 17 September 2018 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.*
3. **Members' Interests in Agenda Items** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum *(At the start of the meeting, a period is available for members of the public to address the Council)*
 - Police Matters *(A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)*
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted
 - District & County Councillor Reports
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 16th July 2018** (attached)
6. **Town Mayor's Announcements**
7. **To receive the recommendations contained in Minutes of Committees:-**
 - Environment & Town dated 3 September 2018 (attached)
 - Finance, Buildings & Personnel dated 10 September 2018 (attached)
8. **Accounts Paid** – July and August 2018 in the sum £24770.49 & £ 16023.23.
9. **Request for a community grant of £4000 – GoWirksworth (Now)** (referred by FB&P)
Request for support to assist with the ongoing operational expenses incurred by New Opportunities Wirksworth in the providing the GoWirksworth website.
10. **Provision of Allotments** (Cllr Gratton & Pollock)
Update on progress in identifying and acquiring a suitable site, including the pre-application planning advice received regarding the site in Callow
11. **Planning application to develop land off Middleton Rd** (Cllr Clamp - attached)
12. **School consultation process in the wake of the County decision to denotify Middleton Road and notify the Middle Peak Quarry site** (Cllr Whittall)
13. **Dementia Awareness**
Session booked for 22nd October at 6.30-7.30pm.
14. **Safe Working Practices in Town Hall** (Cllr Maskrey)
To review procedures related to use of equipment (e.g. ladders & stage rigging etc..)
15. **Agenda Documentation Process** (Cllr Brown)
To consider changes to the existing process for issuing paper agendas and appendices to reduce waste.
16. **Communication Policy** (Cllr Taylor)
To review the council's communication policy.
17. **Tow'd Man Publication**
Request for support including a regular Mayor's message

18. External Audit (attached)

To receive the auditor’s report for 2017-18

19. Budget 2019/20

To confirm the procedure to be adopted.


20. Action taken during Recess using Delegated Powers (Appendix 1)

Open and accountable local government Aug 2014 specified that any decisions taken using delegated powers should be recorded.

21. Town Councillor Representative Reports

22. Information

Correspondence Received, Emails sent to Councillors, Enquiries via WTC Website and Documents to be tabled at meeting.



Paul Jennings

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Information:

i) Correspondence:

13/08/18 - The Off-Street Parking Places (Amendment No. 5) Order 2018 (DCC)

ii) To be tabled at meeting:

a. DALC Circulars:

DALC Annual Report

Circular No 8 - 2018 : Derbyshire ALC - Circ 08-18 - High Court Ruling - CIL Survey - Councillor Commission 'Voice of the Councillor' workshops - Neighbourhood Planning Grants - Angling Grant Fund - Dementia Friendly Guide – Training

Circular 09-2018 - Launch DALC Excellence Awards - DDDC Consults - Great British High Street Award - New powers for councils deliver homes for local families - LGA councillor workbooks - Updated LTN Procurement - Data Protection Fee – CIL

Circular 11-2018 - AGM - Exec Vacancies - NALC Larger Councils Comm - Civil Society Strategy - Code of Conduct - Precept capping deferral - Princes Countryside Fund - Power to increase taxation - Community-led housing - Women's Awards

Appendix 1

Delegated Decisions

Date	Decision Taken	Alternative Options Considered and/or background information
17/07/18	To provide additional security to office server (addition of SSL Certificate) in response to increased malicious activity	The reason for requesting the use of delegated powers to resolve the issue before September is:- When first set-up, it was not felt necessary to address security vulnerability, but open port hacker attempts have increased and it is now necessary to address matter. The introduction of SSL certification requires a commitment of 3 years, and therefore the aggregate cost (£150pa) exceeds the clerk’s delegated authority.