



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

18 September 2017

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 18 September 2017 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.*
3. **Members' Interests in Agenda Items** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum *(At the start of the meeting, a period is available for members of the public to address the Council)*
 - Police Matters *(A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)*
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted
 - District & County Councillor Reports
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 17th July 2017** (attached)
6. **Town Mayor's Announcements**
7. **To receive the recommendations contained in Minutes of Committees:-**
 - Environment & Town dated 4 September 2017 (attached)
 - Finance, Buildings & Personnel dated 11 September July 2017 (attached)
8. **Accounts Paid** – July 2017 and August 2017 in the sum of £16882.08 and £18704.62
9. **Closer working with Hannage Brook** (attached)

Dr P Blackwell is working to foster greater links between local organisations and the Health Centre.
10. **Action taken during Recess using Delegated Powers** (Appendix 1)

Open and accountable local government Aug 2014 specified that any decisions taken using delegated powers should be recorded.
11. **Derbyshire Dales Car Parking Review** (attached)

To ratify the response sent by Environment and Town Committee (to meet deadline of 21/9/17 imposed by DDDC).
12. **Tuesday Market / Garden adjacent Memorial Hall Landscaping**

To consider the plans for the garden and update on working group progress
13. **Natwest ATM** (attached)

Reconfirm agreement to site ATM in the Memorial Hall on a 5 year lease.
14. **External Audit** (attached)

To receive the auditor's report for 2016-17
15. **Budget 2018/19**

To confirm the procedure to be adopted.
16. **Town Councillor Representative Reports**

17. Information

Correspondence Received, Emails sent to Councillors, Enquiries via WTC Website and Documents to be tabled at meeting



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Information:

i) Correspondence:

- 20/07/17 Parish and Town Council Conference – DDDC
- 20/07/17 East Midlands Franchise Competition Public Consultation Launch Announcement
- 31/07/17 Letter of Thanks (donation from Mayor's Charity) – Twinning Association
- 31/07/17 Litter on the Meadows – A Lachlan
- 02/08/17 Derbyshire Dales Quarter 1 Report - Citizens Advice Derbyshire Districts
- 14/08/17 2 electric car charging points being installed at the Co-op – M Hooper
- 14/08/17 District Council Area Community Forums - October / November 2017
- 16/08/17 Gold Card renewal – DCC
- 17/08/17 DDDC Car Parking Consultation – D Cllr M Ratcliffe
- 17/08/17 Consultation on Proposed Modifications to the Derbyshire Dales Local Plan – DCC (C Cllr I Ratcliffe)

ii) To be tabled at meeting:

a. DALC Circulars:

Circular No 9 : DALC AGM - New General Data Protection Regs - DALC's new offices - Local Councils Explained for £10 - HR Advice statutory breaks for employees - Report, Voice of the Councillor - Legal Briefing - £13M Woodland Grant confirmed
Circular No 10: DALC Survey - Derbyshire Cllr in final 8 of NALC Cllr of year awards - HR responsibilities & appraisals - Big Lottery Fund - Win 40k match funding - Heritage Lottery - Gen Data Protection Regs - PAT testing - Litter Innovation Fund

Appendix 1

Delegated Decisions

Date	Decision Taken	Alternative Options Considered and/or background information
24/07/17	<p>To add a request to remove the two small trees within the garden adjacent to the Memorial Hall to the existing tree works application being submitted by Thompson Tree Services (on behalf of WTC) – works to be undertaken in the autumn.</p> <p>As an interim measure, the clerk authorised the Mobile Bank to temporarily park slightly further away from the Memorial Hall than would normally be considered ideal.</p>	<p>The reason for requesting the use of delegated powers to resolve the issue before September is:-</p> <p>The Town Council has received a number of complaints regarding the relocation of the Mobile bank from outside Waltham House to the Railway Car Park. Natwest had agreed to move to the Memorial Hall, but during the test run it was identified that tree branches would interfere with the satellite dish. The council had already approved a crown thin/reduction to the London Plane Tree, but upon investigation it was found that a number of branches of the two smaller adjacent trees were also preventing the mobile bank from parking on the site. [Both the smaller trees have already been identified for potential removal as part of the landscaping works being considered to facilitate improvements to the space to better accommodate market stalls.]</p>