



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

14 November 2017

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 20 November 2017 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.*
3. **Members' Interests in Agenda Items** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum *(At the start of the meeting, a period is available for members of the public to address the Council)*
 - Police Matters *(A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)*
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted
 - District & County Councillor Reports
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 16th October and 6th November 2017** (attached)
6. **Town Mayor's Announcements**
7. **Accounts Paid** – October 2017 in the sum of £14053.70
8. **Tuesday Market / Garden adjacent Memorial Hall Landscaping**
To consider next steps for market / garden and update on working group progress
9. **Action taken using Delegated Powers** (Appendix 1)
Open and accountable local government Aug 2014 specified that any decisions taken using delegated powers should be recorded.
10. **Block Booking Policy** (attached)
To consider changes to the booking policy to accommodate (upto) 4 block bookings per calendar year (Minute FBP058/17).
11. **Festival** (attached)
The clerk has met with the Chair of Festival regarding plans for 2018 and it has been agreed that blocking booking policy may be applied in 2018.
12. **Budget 2018/19**
To consider further refinements to budget/precept.
13. **Closer Working with the District Council** (attached)
To consider adopting a more structured form of interaction to comprise quarterly meetings with the DDDC leadership
14. **General Data Protection Regulation** (attached)
To consider steps necessary to comply with new legislation in 2018 and adoption of a Data Retention Policy.
15. **Town Councillor Representative Reports**

16. Information

Correspondence Received, Emails sent to Councillors, Enquiries via WTC Website and Documents to be tabled at meeting.



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Information:

i) Correspondence:

- 08/11/17 Letter of Thanks regarding re-siting Natwest ATM – Town Centre Action Group

ii) To be tabled at meeting:

a. DALC Circulars:

DALC Annual Report

Circular No 13: DALC Annual Executive Meeting & AGM - CiLCA Qualifications - Feedback from the NALC Conference and Award - East Midlands Councils Policy Update - Councillor Essential Training January 2018

Appendix 1

Delegated Decisions

Date	Decision Taken	Alternative Options Considered and/or background information
08/11/17	To commit £3000 in support of the Fanny Shaw Community Building Project (to secure £27000 of grant funding)	<p>The reason for requesting the use of delegated powers to resolve the issue before November meeting is:-</p> <p>The ownership of the toilet block has been transferred from DDDC to WTC to allow the building to be refurbished for community use.</p> <p>An officer of the Town Council has brought together a project group of comprised of representatives from schools, scouts and residents (and has also received a letter of support from the Police) and the group has been pursuing funding for the Fanny Shaw Toilet Block.</p> <p>The officer received a call from one of the grant givers to clarify a few matters and ask a question (... regarding potential 3rd party funding support)..</p> <p>The project is in strong position to receive approximately £30000 of funding to allow it to be changed into a community building BUT we have now found out that the provision of the grant would be contingent on a 10% contribution. The grant giving board are meeting next week (Tuesday) and require confirmation that the project will be willing to provide the 10% support (£3000)</p> <p>The Clerk proposed that £3000 be taken from Unallocated line of the budget (there is approx £3500 left at present), however also suggest consideration be given to tasking the group with fundraising to contribute towards this. If the grant application is unsuccessful the £3000 would not be required.</p>