



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: townclerk@wirksworth.gov.uk

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

15 January 2018

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 22 January 2018 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.*
3. **Members' Interests in Agenda Items** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum *(At the start of the meeting, a period is available for members of the public to address the Council)*
 - Police Matters *(A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)*
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted
 - District & County Councillor Reports
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 18th December 2017** (attached)
6. **Town Mayor's Announcements**
7. **To receive the recommendations contained in Minutes of Committees:-**
 - Environment & Town dated 8 January 2018 (attached)
 - Finance, Buildings & Personnel dated 15 January 2018 (attached)
8. **Accounts Paid** – December 2017 in the sum of £ 15811.94
9. **Market Town Branding Workshop** (previously circulated)
To appoint a representative to attend workshop on 1 Feb 2018 hosted by Marketing Peak District & Derbyshire.
10. **Budget 2018/19** (attached)
To consider further refinements to budget
11. **Precept Message** (attached)
To consider communication regarding precept demand for 2018/19, including additional financial information required by DDDC (precepts above £140k).
12. **Tuesday Market / Garden adjacent Memorial Hall Landscaping**
To consider action(s) or delegated authority required to continue to progress the plans for the market / garden.
13. **Festival Representation**
To consider who to appoint as liaison to the group following Cllr Taylor's decision to withdraw as representative.
14. **Town Councillor Representative Reports**
15. **Information**
Correspondence Received, Emails sent to Councillors, Enquiries via WTC Website and Documents to be tabled at meeting.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer

Information:

i) Correspondence:

- 18/12/17 District Council Area Community Forums - October / November 2017 and 30 January and 7 & 14 February 2018 – DDDC
- 02/01/18 Charity Plant Stall Balance Sheet – D Cllr P Slack
- 02/01/18 Open Forum re NHS merger Derby/Burton - Ashbourne & District 50+ Forum
- 03/01/18 Stoney Wood events ; Wassailing and Community Orchard – SWG
- 08/01/18 The Off-Street Parking Places (Amendment No. 3) Order 2018 – DDDC
- 11/01/18 2018 Chairman's Community Awards - DDDC

ii) To be tabled at meeting:

a. DALC Circulars:

DALC Annual Report

Circular No 15: External Audit 17-18 - Transparency Fund - GDPR - Pay Offer 18-20 - HR Update - Bird Flu - Civic Voice Design Awards - Community Infrast. Levy - New Angling Grant - Disposal of furniture - DALC Office Christmas Closure

Circular No 1 2018: Index of most important elements of 2017 Circs.

Circular No 2 2018: GDPR - We're here for you - HR & Appraisal Training - Annual Governance & Accountability Return