

WIRKSWORTH TOWN COUNCIL

Storage Policy – Adopted 08/09/14

Minute TF042/14

1. Introduction

The purpose of this Policy Statement is to formalise the position of the Council and state its position with regard to storage of equipment or goods of any kind which are not in the direct ownership of the Town Council.

2. Scope

- 2.1 The obligations contained in this Policy Statement apply equally to all room users, whether regular or casual users.

3. Definitions

- 3.1 **Room User:** any individual or group that hires a room or rooms within the Town Hall and/or the Memorial Hall.
- 3.2 **Equipment or Goods:** any goods, materials, equipment, or other items which are used directly or indirectly by room users.

4. Policy

- 4.1 Wirksworth Town Council will not store, or allow to be stored for Room Users of the Town Hall or Memorial Hall Premises or environs, any equipment, goods, materials etc, which are not in the direct ownership of the Town Council.
- 4.2 Leaseholders, Community and other Groups affiliated to the Town Council are exempt from this policy.