

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 8 FEBRUARY 2016 at 6:30pm**

FBP124/15 Present: Cllr A Clamp (Chairman), Cllr A Pollock, Cllr C Whittall, Cllr P Taylor and Cllr A Jordan.

In attendance – Joanne Faulkner, Paul Jennings (Town Clerk)

FBP125/15 Apologies: Cllr B Dew, Cllr G Gratton

FBP126/15 Variation of Order of Business: to take item 8 - Request for £2000 Community Grant from Heritage Centre, immediately after Open Forum

FBP127/15 Members' Pecuniary Interests in Agenda Items: None

FBP128/15 Open Forum:

Joanne Faulkner provided an update on the Heritage Centre's plans and further information in support of the request to provide a Community Grant to support Guide Walks Project

Open Forum closed at 7:05pm

FBP129/15 Request for £2000 Community Grant from Heritage Centre

The Heritage Centre (HC) are applying to Heritage Lottery Fund (HLF) for support (£1.25Mil). Included within this bid is the development of a number of themed guided walks, with the aim to increase visitor numbers to the town by 10000+. By establishing an initial set of Guided Walks the HC can provide evidence in support of the HLF bid. The requested funds are therefore part of a larger project.

RECOMM: That a Community Grant of £2000 be made to the Heritage Centre to support this initial pilot scheme (and thereby support the application to HLF) and that the Town Council's support be acknowledged in any publicity and marketing materials. As there are insufficient funds in *budget line 31 Donations*, funds to be transferred from *budget line 48 – Unallocated*.

FBP130/15 To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 11 January 2016

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 11 January 2016 were confirmed as a correct record.

FBP131/15 Monthly Budget Balance:

The monthly budget balance was circulated for information.

RECOMM: That this be noted.

FBP132/15 Environment & Town Committee Recommendations to Full Council

Minute ET119/15: Review of Christmas Lights

RECOMM: a)The Clerk be delegated to purchase additional lights (upto a maximum of £1000+ vat) funds from *budget line 33 – Town*

Promotions.

Minute E121/15: Grass Verge outside the Lime Kiln

RECOMM: b) The clerk to arrange for damage to the surface grass be repaired and to also add two large mounded beds with planted up with flowers, replacing the planted shrubs funds from *budget line 35 – Town Planters*.

Minute ET124/15: Proposal to Adopt Toilet Block

RECOMM: c) The proposal to approach DDDC seeking the transfer of ownership of the building, with the intention of repurposing the facility as a secured community building with toilet facilities, subject to the funding be provided from the s106 funds (£15 000) be supported.

FBP133/15 Request for £500 Community Grant from Civic Society

Withdrawn by Chair of Civic Society.

RECOMM: Noted

FBP134/15 Request for £2000 Annual Grant by NOW

WTC provide an annual grant to support maintenance of the Fanny Shaw Skate Park.

RECOMM: That the grant be paid

FBP135/15 Request for Meeting Facilities for NOW

Application under concessionary let policy to provide a meeting room(s).

RECOMM: That NOW be granted meeting rooms space under the concessionary let policy.

FBP136/15 Stoney Wood (Star Disc)

Proposal for dedicated caretaking of Star Disc.

RECOMM: The link Councillor, Andy Pollock speak with Stoney Wood Group and report back to FB&P in due course.

FBP137/15 Disposal of Asset

To consider how to dispose of old wooden doors from main entrance.

RECOMM: The Clerk be delegated to arrange disposal (sale) of the Doors.

FBP138/15 Defibrillator in Town Hall

To consider how to best roll out BHF “Call Push Rescue” training to community/room users.

RECOMM: The clerk and staff provide training (using BHF materials) to room users and tenants. That the training be scheduled before the Full Council Meeting in March for all councillors.

FBP139/15 Main Hall Improvement Works

Update on progress and review of current décor condition.

RECOMM: The clerk investigate the costs of partially repainting the main hall. The clerk continue to progress existing projects and also seek costs for tiered seating barriers.

FBP140/15 Loan of Stage Pieces

Request from Wirksworth Community Theatre.

RECOMM: The request on this occasion be agreed (subject to existing commitment of the stage to room hirers). That the clerk approach the Town Council's insurance for guidance and report back to committee to allow a more general policy to be determined.

FBP141/15 Wash Green Play Area

To consider the addition of a new budget line in 2016/17.

RECOMM: The clerk include this in all future budgeting.

FBP142/15 Appointment of Contractors

The clerk presented the pricing received for the three projects. As one contractor is a Councillor, the information was displayed with the contractors names removed.

RECOMM: The contract for repair of Stoney Wood & Maintenance of the Public Rights of Way be awarded to Contractor 2 (Steve Maskrey Handy Man Services) and the Maintenance of Wash Green Play Area be awarded to Contractor 3 (Peak Tree Force). Maintenance Contracts to be reviewed in 1 year.

FBP143/15 Memorial Hall

Cllr Clamp provided an update on discussions on how to address the deteriorating condition of the building.

RECOMM: The information be noted.

FBP144/15 Website Coordinator

Cllr Clamp and Cllr Jordan both spoke about the difficulties of progressing the long standing issue of coordinating and improving Wirksworth's web presence. This included a proposal from NOW and Destination Wirksworth to provide a dedicated resource to promote and maintain Wirksworth's web presence.

RECOMM: That the Town Council pledge £1500 to support this initiative, funds to be taken from *budget line 48 – Unallocated*.

Cllr Jordan departed at 8:55pm

FBP145/15 Fairtrade

A request had been made by the Fairtrade Group for the Town Council to adopt the Fairtrade Status Application Process (due 2017).

RECOMM: The Clerk ask the Fair Trade Group to attend a future meeting to allow further information to be provided regarding this request.

FBP146/15 Clerks Hours

The issue was referred from January. The Clerk is regularly exceeding 25 hours per week and has asked the committee to consider whether to increase the current contracted hours.

RECOMM: The Clerk's contracted hours be increased from 25 hours per week to 28 Hours, effective 1st April. That the budget for 2016/17 be adjusted accordingly.

The meeting closed at 9.10 p.m

.....Chairman