

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL  
COMMITTEE 8 APRIL 2019 at 6:30pm**

**FBP129/18 Present:** Cllr A Clamp (Chairman), Cllr G Gratton, Cllr A Jordan, and Cllr C Whittall  
In attendance: Paul Jennings (Town Clerk)

**FBP130/18 Apologies:** Cllr I Fisher, Cllr P Taylor

**FBP131/18 Variation of Order of Business:** none

**FBP132/18 Members' Pecuniary Interests in Agenda Items:** None declared

**FBP133/18 Finance, Buildings & Personnel Committee held on 11 March 2019**

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 11 March 2019 were confirmed as a correct record.

**FBP134/18 Monthly Budget Balance:**

**RECOMM:** That the monthly figures be noted

**FBP135/18 Quarterly Balance Sheet & Bank Reconciliation**

Cllr (not Chair - Fin Regs 2.2) to initial to confirm the bank statement and bank reconciliation. The 4<sup>th</sup> quarter information was circulated.

**RECOMM:** That the information be noted. Cllr Clamp confirmed reconciliation to the bank statements.

**FBP136/18 Plumbing and Drainage at Town Hall**

The clerk advised that a number of complaints had been received regarding the disabled toilet and that a contractor had been asked to investigate the matter.

**RECOMM:** That the steps be taken to reseal pipework, and that the existing wooden floor be covered with a water-resistant surface (e.g. vinyl flooring or similar) to prevent future water damage.

**FBP137/18 Tree Works at Memorial Hall & Kingsfield**

**RECOMM:** That the works proceed at Memorial Hall. That the clerk contact Recreation Ground Trustees to establish ownership/responsibility for the trees before proceeding with work to assess existing tree sling at Kingsfield Play Area

**FBP138/18 Clerks Time Sheet**

For period to 31<sup>st</sup> March 2019, the clerk had accrued 36 hours of TOIL and had 14.5 days Annual Leave still unused.

**RECOMM:** That matter be noted, and the clerk endeavour to reduce the

accrual of TOIL/holiday over the next 3 months.

*The meeting closed at 6:45 p.m.*

.....Chairman