

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 10 SEPTEMBER 2018 at 6:30pm**

FBP043/18 Present: Cllr A Clamp (Chairman), Cllr I Fisher and Cllr P Taylor
In attendance: Paul Jennings (Town Clerk)

FBP044/18 Apologies: Cllr F Brown, Cllr G Gratton, Cllr A Jordan and Cllr C Whittall

FBP045/18 Variation of Order of Business: None

FBP046/18 Members' Pecuniary Interests in Agenda Items: None declared

FBP047/18 Buildings & Personnel Committee held on 10 September 2018

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 10 September 2018 were confirmed as a correct record.

FBP048/18 Monthly Budget Balance:

RECOMM: That the monthly figures be noted.

FBP049/18 Quarterly Balance Sheet & Bank Reconciliation

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation. The first quarter information was circulated.

RECOMM: That the information be noted. Cllr Fisher confirmed reconciliation to the bank statements.

FBP050/18 Recommendations from Environment and Town Committee held on 1 October 2017

RECOMM: Noted.

FBP051/18 Budget 2019/20

Clerk circulated an initial draft of the budget for comment.

RECOMM: That the budget be circulated to all councillors with the addition of projected alternative precept figures.

FBP052/18 Request for a community grant of £300 – Wizard Event

RECOMM: That a grant of £300 be made to assist the Traders Association with the costs of running the event.

FBP053/18 Bolehill Memorial Fund

RECOMM: That the Town Council accept the funds.

FBP054/18 Request for a community grant of £200 – WW1 Project

RECOMM: That a grant of £200 be made to the group to assist with the

costs of the final element of the project (procession and installation of Memorial stone). That a proportion of the funds offered by Bolehill Memorial Fund be used to contribute to the cost of the grant.

FBP055/18 Additional Lighting of War Memorial & feature lighting of tree

RECOMM: Agreed that the works proceed at a cost of £1122+ vat. That a proportion of the funds offered by Bolehill Memorial Fund be used to contribute towards the cost of the War Memorial lighting.

FBP056/18 Staff Privacy Policy

RECOMM: that the policy be adopted.

FBP057/18 Town Hall Roof

RECOMM: That the clerk be delegated to undertake any actions necessary to tackle the issue. That consideration be given to a review of the external condition of both the Town & Memorial Halls to inform future assessment of the maintenance/capital budgets.

FBP058/18 Clerks Time Sheet

For period to 30th September 2018, the clerk had accrued 33 hours of TOIL

RECOMM: That the matter be noted.

The meeting closed at 7:30 p.m.

.....Chairman