

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL  
COMMITTEE 8 OCTOBER 2018 at 6:30pm**

**FBP043/18 Present:** Cllr A Clamp (Chairman), Cllr I Fisher and Cllr P Taylor  
In attendance: Paul Jennings (Town Clerk)

**FBP044/18 Apologies:** Cllr F Brown, Cllr G Gratton, Cllr A Jordan and Cllr C Whittall

**FBP045/18 Variation of Order of Business:** None

**FBP046/18 Members' Pecuniary Interests in Agenda Items:** None declared

**FBP047/18 Buildings & Personnel Committee held on 10 September 2018**

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 10 September 2018 were confirmed as a correct record.

**FBP048/18 Monthly Budget Balance:**

**RECOMM:** That the monthly figures be noted.

**FBP059/18 Quarterly Balance Sheet & Bank Reconciliation**

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation. The first quarter information was circulated.

**RECOMM:** That the information be noted. Cllr Fisher confirmed reconciliation to the bank statements.

**FBP050/18 Recommendations from Environment and Town Committee held on 1 October 2017**

**RECOMM:** Noted.

**FBP051/18 Budget 2019/20**

Clerk circulated an initial draft of the budget for comment.

**RECOMM:** That the budget be circulated to all councillors with the addition of projected alternative precept figures.

**FBP052/18 Request for a community grant of £300 – Wizard Event**

**RECOMM:** That a grant of £300 be made to assist the Traders Association with the costs of running the event.

**FBP053/18 Bolehill Memorial Fund**

**RECOMM:** That the Town Council accept the funds.

**FBP054/18 Request for a community grant of £200 – WW1 Project**

**RECOMM:** That a grant of £200 be made to the group to assist with the

costs of the final element of the project (procession and installation of Memorial stone). That a proportion of the funds offered by Bolehill Memorial Fund be used to contribute to the cost of the grant.

**FBP055/18 Additional Lighting of War Memorial & feature lighting of tree**

**RECOMM:** Agreed that the works proceed at a cost of £1122+ vat. That a proportion of the funds offered by Bolehill Memorial Fund be used to contribute towards the cost of the War Memorial lighting.

**FBP056/18 Staff Privacy Policy**

**RECOMM:** that the policy be adopted.

**FBP057/18 Town Hall Roof**

**RECOMM:** That the clerk be delegated to undertake any actions necessary to tackle the issue. That consideration be given to a review of the external condition of both the Town & Memorial Halls to inform future assessment of the maintenance/capital budgets.

**FBP058/18 Clerks Time Sheet**

For period to 30<sup>th</sup> September 2018, the clerk had accrued 33 hours of TOIL

**RECOMM:** That the matter be noted.

*The meeting closed at 7:30 p.m.*

.....Chairman