

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 11 MARCH 2019 at 6:30pm**

FBP118/18 Present: Cllr A Clamp (Chairman), Cllr I Fisher, Cllr G Gratton, Cllr A Jordan, Cllr P Taylor and Cllr C Whittall
In attendance: Paul Jennings (Town Clerk)

FBP119/18 Apologies: none

FBP120/18 Variation of Order of Business: To take item 8 DALC Subscription last.

FBP121/18 Members' Pecuniary Interests in Agenda Items:

Cllr Gratton	Personal Interest: DALC Board Member
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FBP122/18 Finance, Buildings & Personnel Committee held on 11 February 2019

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 11 February 2019 were confirmed as a correct record.

FBP123/18 Monthly Budget Balance:

RECOMM: That the monthly figures be noted

FBP124/18 Stage Improvements

Cllr Taylor provided an update on discussion with room users regarding the facilities and new procedures related to stage set-up and associated equipment.

RECOMM: That Cllr Taylor arrange a site visit with Prolyte Stage supplier (current system used in main hall) to seek guidance on possible improvements to stage including to the audience sight lines.

FBP125/18 Insurer Site Visit Report

RECOMM: That the clerk be delegated to undertake the remedial works identified by the insurer site visit.

FBP126/18 Upgrade of Office Server

RECOMM: That the clerk be authorised to purchase the server for installation at the start of the new financial year.

FBP127/18 Upgrade of email and office applications

RECOMM: That the office email and applications be upgraded to improve reliability and resilience.

Cllr Gratton dep 6:50pm

FBP128/18 DALC Subscription

RECOMM: That the Town Council renew the enhanced subscription at a cost of £978.52.

The meeting closed at 6:55 p.m.

.....Chairman