

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 11 JULY 2016 at 6:30pm**

FBP022/16 Present: Cllr A Pollock (Chairman), Cllr I Fisher, Cllr P Taylor and Cllr C Whittall.

In attendance: Paul Jennings (Town Clerk)

FBP023/16 Apologies: Cllr G Gratton, Cllr A Clamp

FBP024/16 Variation of Order of Business: None

FBP025/16 Members' Pecuniary Interests in Agenda Items: None

FBP026/16 To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 13 June 2016

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 13 June 2016 were confirmed as a correct record.

FBP027/16 Quarterly Balance Sheet & Bank Reconciliation

The 1st quarter information was circulated.

RECOMM: That the information be noted. The chair confirmed reconciliation to the bank statements.

FBP028/16 Monthly Budget Balance:

The monthly budget balance was circulated for information.

RECOMM: That the monthly figures be noted.

FBP029/16 Recommendations from Environment and Town Committee held on 4 July 2016

Minute ET026/16 - Trees at Wash Green Play Area

RECOMM: That the Clerk arrange for trees to be trimmed upto a cost of £250 (budget line 20b)

Minute ET027/16 - Additional Grit Bin Request

The Clerk arrange for an additional grit bin to be supplied and installed at at bottom of Stoney Hill.

RECOMM: That clerk arrange purchase and installation (via DCC scheme if possible). Funds available from budget line 32.

Minute ET030/16 - Verge adjacent to Lime Kiln

The verge grass to be cut by same contractor as used for wash green play area.

RECOMM: That clerk arrange for regular cuts (cost to met from Town Planters Maintenance (line 35)

FBP030/16 Request for Grant (£594) Funding from Service Natural Care

RECOMM: That the applicants be invited to speak at the next FB&P Committee meeting to provide more background and information regarding the request.

FBP031/16 Request for Grant (£400) Funding from Wirksworth Heritage Interpretation Project (Civic Society)

RECOMM: That the grant be provided in support of the application for match funding from DerwentWISE. The monies to be released when main funding received.

FBP032/16 CCTV Monitoring Equipment

An enquiry has been received regarding the possible relocation of the CCTV equipment from Oat Hill to the Town Council.

RECOMM: That agreement in principle be given, and the clerk delegated to investigate further. Provided access arrangements can be established with minimal impact on existing operating hours of the council staff, the clerk to proceed with the move. Costs to be met from Budget Line 46.

FBP033/16 PAT Test Training

RECOMM: That 2 staff attend training at a cost £95 per person.

FBP034/16 Caretaking Resource

The clerk provided a report with suggested amendments to current arrangements following a meeting with all staff held on 28 June 2016. The councillors are mindful of the increase resources needed, however also recognise the need to avoid adding to fixed costs.

RECOMM: That a further 6 hours per week be provided and caretakers contracts amended. That 6 hours overtime be made available per weekend, by prior agreement by the clerk. That a further 3 hours overtime be allocated during the week, to provide flexibility to tackle other tasks e.g. litter picks. The usage and application of the overtime to be reviewed in 3 months as part of budget discussions. The additional costs to be reallocated from line 47 to Expenditure Wages lines 4,16. The clerk to arrange for revised contracts

FBP035/16 Clerks Time Sheet

For period April – June 2016, the clerk had accrued 54 ³/₄ hours of TOIL

RECOMM: That the information be noted.

The meeting closed at 7:30 p.m

.....Chairman