

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 11 SEPTEMBER 2017 at 6:30pm**

FBP031/17 Present: Cllr A Clamp (Chairman), Cllr F Brown, Cllr I Fisher, Cllr P Taylor and Cllr C Whittall.

In attendance: 1 member of Public & Paul Jennings (Town Clerk)

FBP032/17 Apologies: Cllr G Gratton

FBP033/17 Variation of Order of Business: to take item 9 Request for a Community Grant immediately after open forum

FBP034/17 Members' Pecuniary Interests in Agenda Items: None declared

FBP035/17 Open Forum

J Thompson spoke in support of the grant application for W/W & Middleton Cricket Club

Open forum closed 6:45pm

FBP036/17 Request for a Community Grant £500 from W/W & Middleton Cricket Club Club

The grant will be used to assist with remedial works to the pitch.

RECOMM: That a grant of £500 be made.

FBP037/17 To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 10 July 2017

Resolution FBP021/17 was referred back to committee by Full Council on 17 July 2017 in light of additional information regarding the costs associated with defibrillator maintenance.

Original Resolution: That a grant of £500 be paid and that maintenance be agreed for 3 years (upto a value of £150).

Revised Resolution: That a grant of £500 be paid and that maintenance be agreed for 3 years (upto a value of £150+vat per year).

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 10 July 2017 were confirmed as a correct record.

FBP038/17 Monthly Budget Balance

The clerk provided the monthly budget balance.

RECOMM: That the monthly figures be noted.

FBP039/17 Recommendations from Environment and Town Committee held on 4 September 2017

ET036/17 – Works to the trees/hedge adjacent to the Wash Green Play Area to be undertaken at a cost of £750+vat .

RECOMM: That the expenditure be taken from line 47 "Unallocated"

and the line 20b Wash Green be amended once maintenance charge for summer has been received .

FBP040/17 Request for concessionary meeting space from Wirksworth Parade

A request for concessionary meeting space for 2017/18.

RECOMM: That the request be agreed.

FBP041/17 Bid Writing Course

RECOMM: That councillors be encouraged to attend the DALC Bid Writing Course.

Cllr Taylor Arr 7pm

FBP042/17 Safety Procedures for Room Users

Cllr Taylor attended an event in the Town Hall where she felt that arrangements were unsafe and breaching fire regulations.

RECOMM: A clip frame notice be installed in the main hall to emphasise the room occupancy limits and safety precautions. Write to WamBam Band to remind the organisers of the limit of 150 tickets (to comply with fire regulations) Add a field to the room booking form “nominating a person to be responsible for safety during booking” Include an additional field to the booking form specifically stating the number of tickets which should be issued for events held in the main hall at the Town Hall.

FBP043/17 Donation of Stage Legs

Town Hall Events has offered to purchase (and donate) extra legs for use with the main hall modular stage to provide greater flexibility on height.

RECOMM: That the legs be accepted provided they are to the same specification as the existing equipment and that suitable storage (matching the existing leg storage containers) also be purchased by THE.

FBP044/17 General Data Protection Regulation

New regulations will be introduced 25 May 2018.

RECOMM: That the office staff attend the DALC training regarding the new regulations and report back on any measures or subsequent actions required to ensure compliance.

Cllr Taylor dep 7:35pm – (pecuniary interest in next agenda item)

FBP045/17 Request to sell photographs on display in Town Hall

Local photographer, Phil Richards has requested guidance on whether it is possible to sell photos which are currently being displayed in Club Room corridor after the Festival has concluded.

RECOMM: The photographs be removed at the end of the Festival. That a scheme be introduced to provide a space in the club room corridor to display photographs/artwork. The scheme to be widely advertised, with a start date in the new year. The clerk to investigate insurance and other implications prior to introducing the scheme.

FBP046/17 Complaint regarding Facilities in the Council Chamber

Following a concessionary booking, a complaint has been received regarding provision and usability of facilities in the Council Chamber. The hearing loop was assessed by Hilltop Audio Visual in 2013 who confirmed that the system complied with current standards (of the time). Following complaints regarding the usability of the loop earlier in the year, the Town Council approached Action on Hearing Loss (a national charity providing guidance and advice on hearing loops) on 6th June and an engineer attended the site on 4th September to assess the current installation.

RECOMM: That the room user be updated on current progress regarding the hearing loop. That the room user be advised that they are welcome to bring their own AV equipment to use in the council chamber. The existing precautions regarding the fire door are to remain in place – these were introduced following concerns regarding staff safety.

The meeting closed at 8:15 p.m

.....Chairman