

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 11 DECEMBER 2017 at 6:30pm**

FBP066/17 Present: Cllr A Clamp (Chairman), Cllr F Brown, Cllr A Jordan, Cllr P Taylor and Cllr C Whittall.

In attendance: 2 members of Public & Paul Jennings (Town Clerk)

FBP067/17 Apologies: Cllr I Fisher, Cllr G Gratton

FBP068/17 Variation of Order of Business: to take item 13 Request to use area around Church Walk immediately after open forum

FBP069/17 Members' Pecuniary Interests in Agenda Items:

Cllr Clamp	Personal Interest in item 7,8 & 9 on the agenda ; financial support for NOW and Letting Policy & Tariff Change as Now and Glee Club let Town & Memorial Hall
Cllr Brown	Personal Interest in item 7 & 9 on agenda ; Letting Policy & Tariff Change as Bolehill WI let Town Hall

FBP070/17 Open Forum

Cllr Taylor arr 6:35pm

S Smith and T Jones from St Johns St Theatre spoke about the importance of Church Walk as performance space, expressed hope that the space could be used more frequently for performance throughout the year. Once the space passes into ownership of the Town Council, the group wanted to understand how the space can be used for performance and how the use will be balance by requests from other groups such as Festival.

Open forum closed 6:55pm

FBP071/17 Request to use area around Church Walk

A local business has contacted a councillor to determine whether it will be possible to allow businesses to place/use tables/benches on the area and a local group have asked to use the space for performance.

RECOMM: That a working parting (comprising Cllr Whittall & Cllr Brown) be established to investigate the issue, liaising with local groups and users and to then provide recommendations to FB&P.

FBP072/17 To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 9 October 2017

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 9th October 2017 were confirmed as a correct record.

FBP073/17 Monthly Budget Balance

The clerk provided the monthly budget balance.

RECOMM: That the clerk take any actions necessary to manage the rental arrears (line 10).

FBP074/17 Letting Policy adopted 20 November 2017

Cllr Taylor sought clarification regarding the interpretation of the policy and its application in the event that 4 block bookings have been allocated in the year and a request is received for a further long booking during a period where there are no occasional bookings.

RECOMM: That it be minuted that the policy does not preclude other block or long bookings during periods when there are no other lettings.

FBP075/17 Annual Review of Occasional Lettings Tariff

To consider what increase to apply to the tariff (in April 2017 lettings became subject to VAT reducing revenues by approx 20% as the no additional increase was applied at this time.)

RECOMM: That the clerk prepare a revised pricing for implementation in Apr 2018 based around an increase of 10% and that the letting fees be increased by a further 10% in 2019/20. The increases will then mean that the VAT introduced in April 2017 is no longer being absorbed by the Town Council.

Cllr Taylor indicated a personal interest (through Town Hall Events) in the agenda item related to lettings tariff and took no part in the discussion

Cllr Clamp stepped down from the chair, and Cllr Whittall chaired meeting for the agenda related to NOW

FBP076/17 Request for Grant – NOW £2000 & £2000

Cllr Taylor left 7:40pm ret 7:45pm

Annual Grant to New Opportunities Wirksworth to assist with the costs of maintaining the Skate park at Fanny Shaw (for 2016-17 and 2017-18).

RECOMM: That a payment of £4000 be made - this amount has already been allocated/budgeted for in 2017/18.

Cllr Clamp then resumed as meeting chair for item related to budget

FBP077/17 Budget 2018/19

To consider any potential expenditure (with FB&P responsibility) which needs to be included in the budget process.

RECOMM: That the budget amended as follows:
Training reduced from £2000 to £1000
That Cllr Jordan's request for £5000 for support for go.wirksworth be combined with the existing budget of £1000 Town Promotions line 33a to create a total of £5000 (not £6000)
The budget allocated to caretaker costs on Fanny Shaw be reduced from £2000 to £1000.
The revised budget be submitted for discussion and approval at full council on 18th December.

Cllr Jordan left 8:30pm.

FBP078/17 Fanny Shaw Community Building Refurbishment Project Meeting Space

The clerk sought clarification whether the project should make a formal request for concessionary meeting space for 2017/18.

RECOMM: That this be treated a council business and should not be subject to concessionary let procedure.

FBP079/17 Bid Writing Course via NFP Workshop

Additional training is available via a 3rd party provider at cost of £95 per person.

RECOMM: The clerk be delegated to approve training for 2 councillors upto a cost of £100 per person should suitable training be identified and requested.

The meeting closed at 8:45 p.m

.....Chairman