

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 12 SEPTEMBER 2016 at 6:30pm**

FBP036/16 Present: Cllr A Clamp (Chairman), Cllr I Fisher, Cllr G Gratton, and Cllr C Whittall.

In attendance: Paul Jennings (Town Clerk), 4 members of public

FBP037/16 Apologies: Cllr A Pollock, Cllr P Taylor

Variation of Order of Business: To take items 11 Request for Grant Funding for HBPPG Dementia Project and 13 Request for Grant (£702 & £150) Funding for Stay & Play immediately after item 6 Monthly Budget Balance.

FBP038/16 Members' Pecuniary Interests in Agenda Items:

Cllr Gratton	Agenda Item 19
Confirmation of increase to next spinal point on NJC for staff member	

FBP039/16 Open Forum:
Commenced 6:35pm

HBPPG Dementia Project, C Saunders and J Spencer provided more information in support of their grant application including demonstration of the memory boxes and fiddle muff.

Stay and Play, K Rawson and C Bean provided more information and background to the grant request

Closed 6:50pm

FBP040/16 To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 11 July 2016

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 11 July 2016 were confirmed as a correct record.

FBP041/16 Monthly Budget Balance:

The monthly budget balance was circulated for information. Cllr Gratton asked for clarification regarding 3 areas when budget line has been exceeded. Carnival & Well Dressing, purchase of additional clay for Well Dressings; Planters, additional planting at garden adj to Memorial Hall and outside Lime Kiln. Stoney Wood, materials for repair of foot bridge.

RECOMM: That the monthly figures be noted.

FBP042/16 Request for Grant (£230) Funding for HBPPG Dementia Project

The Council welcomed this initiative.

RECOMM: That a grant of £230 be awarded to the group. That the town council's support be acknowledged in any publicity regard the project.

FBP043/16 Request for Grant (£702 & £150) Funding for Stay & Play

The group have also asked for a one-off grant to purchase a storage unit to be placed at the Memorial Hall for the Toys etc. Following the closure of Surestart, the group now needs to cover hire costs of using a venue (Memorial Hall), and will move to making the group self-financing.

RECOMM: That a grant of £150 be awarded to the group to purchase a storage unit, and that the storage unit be placed outside at the rear of the Memorial Hall. The clerk to liaise with the group regarding logistics. That a grant of £650 be awarded to the group to help fund running costs for the group, a transfer of £650 be made from budget line 47 Unallocated to line 31 Donations. The town council's support be acknowledged in any publicity regard the project.

The group's small children's tables and chairs are to remain in the hall for use by any room users, ownership to be retained by the Stay and Play Group.

FBP044/16 Revision of Financial Regulations

RECOMM: To adopt revisions as recommended in new model from DALC/NALC.

FBP045/16 Request for Meeting Facilities for Wirksworth Transition Community Land Trust Steering Group

The group also requested to use the Town Hall as their registered address for correspondence.

RECOMM: That concession meeting facilities be provided to the group and that request to use the Town Hall address be approved. That the group be invited to a meeting of the council to provide an update on the group's aims/objectives.

FBP046/16 Request for Meeting Facilities for Town Hall Events

RECOMM: That request be deferred until October's meeting, to allow councillors to gain a better understanding of THE plans and objectives.

FBP047/16 Request for Grant (£594) Funding for Service Natural Care

RECOMM: That request be deferred until October's meeting.

FBP048/16 Request for Grant (£500) Funding for WiSH

RECOMM: That the grant of £250 be split into two equal parts, with 2nd tranche of £250 paid in January subject to updated accounts being provided to the clerk.

FBP049/16 Establish a Second Banking Provider - Unity Trust

The deposit protection scheme is limited to £75000, the second account provider would be used to facilitate access to electronic payments (salaries/regular suppliers)

RECOMM: That the additional banking relationship be established.

FBP050/16

Loan of Stage Pieces

To consider policy of loaning stage pieces for usage outside town hall, given the guidance provided by Insurers.

RECOMM: That a trial scheme be introduced to the two users who have previously borrowed the stage pieces, but loans to comply with the guidance from the insurers. Priority to be given to usage of the stage within the Town Hall and stage pieces are only to be lent out when not required at TH.

Cllr Gratton dep 7:30pm

FBP051/16 Storage of Chairs in Main Hall

RECOMM: That item be deferred until October

FBP052/16 Request to use car park outside Memorial Hall

For sale (to raise funds for charity) of Christmas Trees in lead up to Christmas.

RECOMM: That the request be agreed (as previous years), however, the Clerk to ensure any possible schedule conflicts with Christmas market events in the Memorial hall be avoided.

FBP053/16 Memorial Hall

The clerk provided an update on actions taken during recess following the departure of previous tenant (agreement of hire charge, car parking arrangements)

RECOMM: That an introductory weekday rate be implement (upto 4pm) of £7 until end of March to encourage utilisation of the facility. That a notice(s) be erected clarifying that parking is for users of Memorial Hall only. That the clerk be delegated to arrange redecoration of the building.

FBP054/16 Confirmation of increase to next spinal point on NJC for staff member

Following successful completion of CiLCA (Certificate in Local Council Administration) in July.

RECOMM: That increment be awarded with effect 1st August.

The meeting closed at 8:10 p.m

.....Chairman