

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL  
COMMITTEE 12 NOVEMBER 2018 at 6:30pm**

**FBP069/18 Present:** Cllr A Clamp (Chairman), Cllr F Brown, Cllr G Gratton, Cllr A Jordan and Cllr P Taylor  
In attendance: 1 member of public & Paul Jennings (Town Clerk)

**FBP070/18 Apologies:** Cllr I Fisher and Cllr C Whittall

**FBP071/18 Variation of Order of Business:** To take item 9 Request for Community Grant of £350 – Rotary Christmas Tree immediately after open forum and to take items 10 and 11 Request from NOW at the end of the agenda.

**Members' Pecuniary Interests in Agenda Items:** None declared

Cllr Clamp	Personal interest (as chair of NOW) in items 10 and 11 Request for annual grant of £2000 to NOW and Request for Meeting Space
Cllr Brown	Personal interest (as partner is member of Rotary) in item item 9 Request for Community Grant of £350 – Rotary Christmas Tree

*Cllr Taylor arrived 6:35 pm*

**FBP072/18 Open Forum**

The President of Wirksworth Rotary spoke in support of the grant application.

*Open Forum closed 6:40pm*

**FBP073/18 Request for a community grant of £350 – Rotary Christmas Tree**

**RECOMM:** That a grant of £350 be made to Rotary to support this annual event.

**FBP074/18 Buildings & Personnel Committee held on 8 October 2018**

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 8 October 2018 were confirmed as a correct record.

**FBP075/18 Monthly Budget Balance:**

**RECOMM:** That the monthly figures be noted.

**FBP076/18 Recommendations from Environment and Town Committee held on 5 November 2017**

**RECOMM:**

ET074/18 - Benches Scheme : a budget of £1000 be assigned to the replacement of benches in 2019/20

ET076/18 - Litter Pickers: That the purchase of 20 litter pickers be made using unallocated budget line (approx cost £400)

ET078/18 - Valuation of the Estate: that a valuer be employed at a cost of £1000 using unallocated budget line

**FBP077/18 Budget 2019/20**

Clerk circulated a revised draft of the budget for comment.

*Cllr Jordan dep 7:25pm ret 7:30pm*

**RECOMM:** That a budget be circulated to all councillors (full council) with the additional line of £1000 for Environmental Maintenance. That the Clerk contact a local letting agent to confirm whether there is a need to review current market rents (leases).

**FBP078/18 Damage to paved area adjacent to Memorial Hall**

The council welcomed the success of this event organised by the Traders Association, which drew a substantial number of visitors to the town. Before the event the group were advised that protecting the new surface was a condition of its use, but the busy nature of the event prevented them from ensuring this condition was met.

*Cllr Whittall Arr 7:55pm*

**RECOMM:** That the group responsible for event where the damage occurred should be asked to make a contribution of £300 towards the costs of cleaning the fat residue left by the two food vendors . This is equivalent to the community grant of £300 made by the town council to assist with the Traders Association with the costs of running the event. That Cllr Taylor be delegated to liaise with groups responsible for larger events in the town with the intention of establishing a coordinated approach to issues such as signage, parking etc.

**FBP079/18 Requests to use space adjacent to Memorial Hall**

**RECOMM:** That the Town Clerk be delegated to manage this space using the same procedures and protocols in place for other council assets. That no fee to be levied for use of the space (provided the market stalls are not used) until April 2019 when the council will have established a pattern of usage to inform any decision on a letting fee.

**FBP080/18 Dementia Friendly Audit**

**RECOMM:** That the council staff undertake an audit to identify actions/changes which could be made to improve the suitability of the council owned estate. Report to be submitted to FB&P in due course.

**FBP081/18 Request for storage**

**RECOMM:** That the Festival be advised that the Town Council does not have sufficient capacity to store items such as signage, boards and associated items.

**FBP082/18 Wirksworth Memorial Bowling Club - Defib**

**RECOMM:** that the clerk be delegated to purchase replacement

batteries when the existing batteries require replacement (but not the purchase of spares)

**FBP083/18 Purchase of privacy screens**

**RECOMM:** That the clerk be delegated to purchase 3 black 1.8 x 1.2m screens at an approximate cost of £300+vat to be used in the main hall to enclose the chair storage equipment.

*Cllr Clamp dep 8:05pm:Cllr Jordan assumed Chair*

**FBP084/18**

**Request for annual grant of £2000 to New Opportunities Wirksworth**

**RECOMM:** That a grant of £2000 be made to NOW to support ongoing maintenance of the Fanny Shaw Skate Park

**FBP085/18**

**Request for Meetings Space – New Opportunities Wirksworth**

**RECOMM:** That the request for meeting space be granted to NOW under the concessionary meetings space scheme.

*The meeting closed at 8:10 p.m.*

.....Chairman