

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL  
COMMITTEE 14 MARCH 2016 at 6:30pm**

**FBP147/15 Present:** Cllr A Pollock (Chairman), Cllr G Gratton, Cllr P Taylor and Cllr C Whittall.

In attendance –Suzanne Clark (Twinning), Sue Stockell and Anne Oldak (Fairtrade), Paul Jennings (Town Clerk), Sue Surgey (Assistant Clerk)

**FBP148/15 Apologies:** Cllr B Dew, Cllr A Clamp

**FBP149/15 Variation of Order of Business:** to take item 10 Meeting Facilities for Twinning Association, item 13 Request for use of Council Chamber during Festival (Art & Architecture) and item 16 Fairtrade, immediately after Open Forum

**FBP150/15 Members' Pecuniary Interests in Agenda Items:** None

**FBP151/15 Open Forum:**

Suzanne Clark provided more detail regarding the request from Twinning regarding use of the Council Chamber during Festival  
Sue Stockell and Anne Oldak provide further information regarding Fairtrade and the request to support the application process in 2017.

*Open Forum closed at 6:55pm*

**FBP152/15 Request for Meeting Facilities for Twinning Association**

Application under concessionary let policy to provide a meeting room(s).

**RECOMM:** That Twinning Association be granted meeting rooms space under the concessionary let policy.

**FBP153/15 Request for use of the Council Chamber during Festival (Art and Architecture)**

The Twinning Committee would like to use the room to exhibit artists work from Die.

**RECOMM:** The clerk contact the chair of Festival to explain the background to the request from Twinning and that Cllr Taylor progress the request with the Festival at the next Board meeting.

**FBP154/15 Fairtrade**

Request from the Fairtrade Group for the Town Council to adopt the Fairtrade Status application process (due 2017).

**RECOMM:** The item be referred to Full Council on 21/3/16 in order to consider the election of new WTC representative(s) to group and to consider ways to reinvigorate the initiative within the Town.

**FBP155/15 To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 8 February 2016**

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 8 February 2016 were confirmed as a correct record.

**FBP156/15 Monthly Budget Balance:**

The monthly budget balance was circulated for information.

**RECOMM:** That this be noted.

**FBP157/15 Environment & Town Committee Recommendations to Full Council**

Minute ET135/15: Support for an Anti Dog-Fouling Campaign

**RECOMM:** a) That £200 be allocated from 2015/16 Budget line 33 Town Promotions.

Minute E139/15: Town Planting

**RECOMM:** b) That £1500 be allocated from 2016/17 Budget Town Promotions.

Minute ET142/15: Battle of the Somme Commemoration

**RECOMM:** c) That a donation be made to St Marys Church of £100 from line 31 Donations.

**FBP158/15 Unpaid Invoice of £126.00 – Janine Bailey and Fay Spencer t/a Exercise Roadshow Ltd**

Despite numerous requests the booking fees from April-July 2015 remain outstanding

**RECOMM:** That the matter be pursued through the small claims court, with the outstanding amount sought to include costs associated with the process.

**FBP159/15 Request for £300 Community Grant from Hannage Brook Patient Participation Group**

The matter was discussed at length, but the committee remained unclear regarding some of the detail regarding the request

**RECOMM:** Given the short timescales involved, the clerk contact the group be requesting that they speak at full council on 21/3/16 to clarify the request.

**FBP160/15 Memorial Hall**

The current tenancy is due to expire on 31<sup>st</sup> August 2016.

**RECOMM:** The clerk now contact the current tenant to determine whether the lease will be renewed and report back to committee.

**FBP161/15 Land at Griggs Gardens and at Church Walk**

The clause imposed by the resolution made by District Council exposes the Town Council to an unquantified amount of fees. This is a change from the approach taken by the District in the transfer of land at Wash Green to the Town Council.

**RECOMM:** The clerk contact the DDDC stating that the Town Council will only pay its own the legal costs and is unable to provide an undertaking to paying an open ended amount of cost on behalf of the District.

**FBP162/15 Request by tenant to amendments to building fabric**

The Library (Derbyshire County Council) are seeking permission to install an external switch to address issues with the automatic door.

**RECOMM:** The permission (as landlord) be given for the works to progress

**FBP163/15 Purchase of Replacement Chairs for Main Hall**

Approximately 150 chairs remain of original 200, and in excess of 70 of these have received at least one repair (150 chairs are required in the Main Hall). Councillors welcomed the work and research undertaken by the Assistant Clerk to determine a suitable replacement. Councillors were invited to inspect and test the two shortlisted options. The chairs were felt to offer a fair compromise of price and quality (5 year warranty) and it was suggested that sufficient stocks be purchased to allow use in all rooms in the Town Hall. After consideration and taking into account feedback from users/caretakers it was felt that the folding chair with fanback was most suitable.

**RECOMM:** The clerk be delegated to purchase sufficient stock of chairs (approx. 200) and associated storage trolley(s) with a budget of upto £10000, funds to be taken from budget line 48 Unallocated. The clerk be delegated to dispose of old chairs, where possible to ensure reuse by other organisations.

*The meeting closed at 8.00 p.m*

.....Chairman