

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 14 NOVEMBER 2016 at 6:30pm**

FBP070/16 Present: Cllr A Clamp (Chairman), Cllr I Fisher, Cllr A Pollock, and Cllr C Whittall.

In attendance: F Brown, Paul Jennings (Town Clerk)

FBP071/16 Apologies: Cllr G Gratton

FBP072/16 To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 10 October 2016

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 10 October 2016 were confirmed as a correct record.

FBP073/16 Monthly Budget Balance:

The monthly budget balance was circulated for information.

RECOMM: That the monthly figures be noted.

FBP074/16 Recommendations from Environment & Town Committee

ET071/16 - Planting Scheme for 2017

RECOMM: That an increased budget of £3000+vat be allocated to the scheme in 2017 to allow the planting to be extended to additional sites.

FBP075/16 Budget 2016/17

The clerk circulated a draft budget (2016-18) with revision to 17/18 based upon last 12 months.

RECOMM: That the clerk amend the draft budget increase line 31 Donation £2500 to £3500, reduce grit bins from £4000 to £3000, increase Town planters from £2000 to £3000, remove CCTV £2000.

FBP076/16 Floor Refurbishment in Main Hall & Club Room

Both floors are due for resealing in August 2017, but the Main Hall floor is already showing signs of wear.

RECOMM: The works to be undertaken in March 2017 (earliest opportunity available), the area behind the bar to have a non-slip surface treatment.

FBP077/16 Interim Review of Accounting Practices

The clerk proposed that the council employ a DALC approved auditor to review accounting practices and procedures.

RECOMM: That the clerk arrange for a review at the earliest opportunity.

FBP078/16 Review of IT Infrastructure

The clerk advised that the current support contract, provided very limited IT support. This is exacerbated by the hardware which is now showing signs of age and needs upgrading.

RECOMM: That the clerk arrange for review/quotes and report back to the committee with findings/costs.

The meeting closed at 8:00 p.m

.....Chairman