

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 16 OCTOBER 2017 AT 6.30 PM

C075/17 Present: Cllr A Clamp (Chair), Cllr A Jordan, Cllr S Maskrey, Cllr M Edwards, Cllr F Brown, Cllr G Gratton, Cllr J Stockell, and Cllr P Taylor

In attendance: D Cllr P Slack, Sue Surgey (Asst Clerk) and Paul Jennings (Town Clerk)

C076/17 Apologies: Cllr I Fisher, Cllr A Pollock and Cllr C Whittall

C077/17 Variation in Order of Business: None.

C078/17 Members' Pecuniary Interests in Agenda Items: None declared.

Open Forum opened 6:35pm ; Cllr M Edwards arrived

C079/17 Open Forum:

D Cllr P Slack provided a written report and also advised that D Cllrs had requested that the planning decision on the Telecoms mast at Kingsfield be referred to committee, but the planning policy meant that this was an officer decision and not referable to committee..

Open forum closed 6:40pm

C080/17 Minutes of the Meeting of the Wirksworth Town Council dated 18 September 2017:

The minutes of the Meeting of Wirksworth Town Council dated 18 September 2017 were confirmed as a correct record.

C081/17 Town Mayor's Announcements

The Mayor has attended a number of events including High Sheriff Legal Service and the Community Celebration at the end of the Festival.

C082/17 Minutes and recommendations of the Environment & Town Committee:

RESOLVED That the minutes and recommendations of the Environment & Town Committee dated 2 October 2017 be approved.

C083/17 Minutes and recommendations of the Finance, Buildings & Personnel Committee:

RESOLVED. That the minutes and all other recommendations of the Finance, Buildings & Personnel Committee dated 9 October 2017 be approved.

C084/17 Accounts Paid September 2017:

RESOLVED That payment of the attached accounts in the sum of £11631.23 be formally approved.

C085/17 Tuesday Market / Garden adjacent Memorial Hall Landscaping

Cllr Clamp provided an update on progress. A further meeting had been held with officers of DDDC, who would be preparing a report for committee supporting the Town Council request for financial assistance to facilitate the transfer of the market to the Memorial Hall area (subject to results of the consultation). If the Town Council agree to take on the market, DDDC will continue to operate the market until the beginning of April. This means that the timescale for the project is very tight. Cllr Brown also added that during the feedback session at the Farmers market a request was made to include bike racks and security (CCTV) as part of any plan. Cllr Jordan suggested that the project should celebrate 2018 (centenary of the end of WW1) and perhaps the project be called the centenary gardens.

RESOLVED to change the Environment & Town Committee meeting to a full council meeting to offer all members the opportunity to decide on the next steps – the results of the consultation will be known by this point.

To minimise delays, a working party of Cllr Clamp, Cllr Edwards, Cllr Gratton and Cllr Jordan be delegated to develop a revised plan (based upon consultation feedback) and liaise with Landscape Architects. Any expenditure (less than £4000) to be approved via delegation (Mayor, Deputy Mayor & Chair of E&T).

The Town Clerk to advertise for expressions of interest for both Building Works and for managing/Running the Market.

C086/17 Action taken during Recess using Delegated Powers

Open and accountable local government Aug 2014 specified that any decisions taken using delegated powers should be recorded.

RESOLVED to ratify the Clerk's actions (Appendix 1).

C087/17 Festival

The Town Council currently provides space (at no charge) in the Town & Memorial Halls to facilitate Makers Market (Art & Architecture trail) and Performance Programme.

RESOLVED that the concessionary let in September provided to the Festival at value of £ 7285.85 be ratified. That value of the concessionary letting in 2018 be established in advance and that the Clerk liaise with the Festival to determine how this might be achieved and report back to council with recommendations.

Cllr Gratton left 7:30, returned 7:35 ; Cllr Taylor left 7:40pm, returned 7:45pm

C088/17 Budget 2018/19

The clerk presented a draft budget with a number of cost reductions and targeted income increases, precept analysis and indication on the anticipated new revenue and capital commitments which might be incurred as well as identifying discretionary expenditure.

RESOLVED that Councillors review the core costs (page 1 of budget) of the council to ensure no further savings can be made/ or expenditure required. To now look more closely at what commitments and projects can be undertaken in 2018/19 to determine how great a shortfall this will create, and to then determine how this shortfall might be funded (e.g. through a combination of reductions in discretionary spend & increase to precept).

Cllr Gratton Dep 8:05pm

C089/17 Town Councillor Representative Reports

Cllr Edwards advised that Bolehill Improvement Group undertaken a number of working party days to clear footpaths as well a bazaar featuring local makers/produce.

Cllr Maskrey advised that the Recreation Ground Trustees are disappointed by the planning decision to site a mast near to the boundary grounds but were in discussion with DCC to determine if there might be some financial assistance distributed to the local community (from the funds resulting from the installation).

Cllr Taylor advised that the Festival was successful (despite inclement weather). Performance programme and community celebration were also successful. Twinning association are going to visit Die w/c 23/10.

Cllr Clamp advised that Town Centre Action Group continue to work on a parking strategy.

C090/17 Information

i) Correspondence:

- 27/09/17 Campaign to bust waste myths - DCC
- 03/10/17 Derbyshire Connect – DCC

ii) To be tabled at meeting:

a. DALC Circulars:

DALC Annual Report

Circular No 11 : DALC AGM - Nominations for President & Vice Presidents -

DALC Survey - CiLCA Training Days - Councillor Essential Training Opportunity

Annual Report 2016-17 - Derbyshire Association of Local Councils

Appendix 1
Delegated Decisions

Date	Decision Taken	Alternative Options Considered and/or background information
26/09/17	To undertake repair works to the disable lift in the entrance to the Town Hall at a cost of £550.	<p>The reason for requesting the use of delegated powers to resolve the issue before October meeting is:-</p> <p>The disable lift failed during the Festival Performance programme when it is used to move bulky equipment to and from the Main Hall. The engineer confirmed that the failure did not occur as a result of being overloaded – however the heavy usage over a short period simply accelerated the failure of the part.</p> <p>The lift provides the only disabled access into to the building and therefore needs to be repaired as promptly as possible.</p>

The meeting closed at 8:15 pm

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 Chairman

Accounts Paid **Sep-17**

Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services	Budget Heading (see budget)	Amount	VAT	Total
25/09/2017	DCC	8481		Superann	4,16,21	1596.06		1596.06
25/09/2017	HMRC	8482		Tax & NI	4,16,21	901.27		901.27
11/09/2017	Futureshock Ltd	8483	837434709	Website Domain renewal	22	50.00	10.00	60.00
11/09/2017	Irongate Group	8484	558532518	Caretaker Consumerables	2	137.14	27.42	164.56
11/09/2017	A Shingler MB Plumbing Heating Engineers	8485		Clerk Office Windows Graphic	2	85.00		85.00
11/09/2017		8486	244264319	Repair to boiler	2	142.00	28.40	170.40
11/09/2017	CPP Waste & Recycling W/W & Middleton Cricket Club	8487	974335301	Glass & Cardboard Recycle	2	29.25	5.85	35.10
18/09/2017		8488		Community Grant		500.00		500.00
18/09/2017	Community Fayre	8489		Advert	22	50.00		50.00
18/09/2017	Grant Thornton	8490	835586102	Audit fee	22	600.00	120.00	720.00
18/09/2017	PRS	8491	440634276	Licence		1230.91	246.18	1477.09
Electronic Payments								
25/08/2017	Payroll			Payroll	4,16,21	4633.44	0.00	4633.44
Direct Debit Payments and Standing Orders								
01/09/2017	Castle Associates	Sto	114456924	Professional Services	22	43.00	8.60	51.60
01/09/2017	Software into Action	Sto	789358066	IT Support	22	140.00	28.00	168.00
01/09/2017	Sage	DDR	555909605	Payroll Software	22	28.00	5.60	33.60
01/09/2017	Emtel	DDR	836375505	Managed Internet Mem Hall	15a	39.30	7.86	47.16
01/09/2017	Zen Internet	DDR	686049501	Office Internet	22	27.00	5.40	32.40
01/09/2017	British Gas	DDR	684966762	Elec T & M Hall	1,13	292.20	14.60	306.80
01/09/2017	Ricoh	DDR	524161280	Photocopier	22	294.69	58.94	353.63
01/09/2017	Severn Trent	DDR		Water Rates	3b,15	245.12		245.12

Payments made using Debit Card

11064.38 566.85 11631.23

Transfer (Mayor's Charity)