

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 16 DECEMBER 2019 AT 6.30 PM

C122/19 Present: Cllr A Jordan (chair), Cllr S Barker, Cllr C Foster Phillips, Cllr G Gratton, Cllr A Pollock, Cllr P Taylor, and Cllr C Whittall

C123/19 In attendance: 3 member of the public, C Cllr I Ratcliffe, D Cllr M Ratcliffe and Paul Jennings (Town Clerk)

C124/19 Apologies: Cllr A Clamp, Cllr M Casselden and Cllr J Stockell

C125/19 Variation of Order of Business: none

C126/19 Members' Pecuniary Interests in Agenda Items:

Cllr Taylor	Personal Interest – Concessionary Let in 2020/21 for Festival
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Open Forum opened 6:35pm

C127/19 Open Forum:

3 Representatives from the Carnival spoke about the plans for 2020 including a request for greater co-operation and coordination between larger group and event in Wirksworth.

District Councillor Report: Cllr M Ratcliffe provided a written report

County Councillor Report: Cllr I Ratcliffe provided a verbal report

Open Forum closed 6:50pm

C128/19 Minutes of the Meeting of the Wirksworth Town Council dated 18 November 2019:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 18 November 2019 were confirmed as a correct record.

C129/19 Town Mayor Announcements

Cllr Jordan attended Alderwasley School Awards, Christmas Light Switch on and Peace Ceremony, Carols on the Train and presented awards to a number of business/groups in the town in recognition of their efforts to eliminate Single Use Plastics.

C130/19 Minutes and recommendations of the Environment & Town Committee:

RESOLVED That the minutes and recommendations of the Environment & Town Committee dated 2 December 2019 be approved

C131/19 Minutes and recommendations of the Finance, Buildings & Personnel Committee:

RESOLVED That the minutes and recommendations of the Finance, Buildings & Personnel Committee dated 9 December 2019 be approved.

C132/19 Accounts Paid November 2019:

RESOLVED that payment of the attached accounts in the sum of £15940.02 be formally approved.

C133/19 Asbestos Decontamination & Policy

RESOLVED to approve the allocation of £10000 budget, asbestos decontamination of the basement (to be undertaken by JS Environmental £6360+vat) to be scheduled in July/August including the closure of the Town Hall (lettings). To adopt the DCC Asbestos Policy without amendment.

C134/19 Meadows:

The Clerk provided an update on the current position with regard to the purchase as well as a draft proposal outlining stages/approach to consultation.

RESOLVED that the management of the consultation to be undertaken inhouse by Town Council (an additional 10-15 hours has been committed by the office staff). That the additional workload be managed by clerk, reported via a separate cost centre within the account to Finance, Building and Personnel Committee. That the council issue an announcement before Christmas outlining next steps in the process, although it was felt that issue should progress a slower pace than initially outlined (to ensure more time to communicate, allow greater consultation and feedback). That Cllrs Jordan, Pollock and Clamp be delegated to make any urgent decision in relation to acquisition of the Meadows and the consultation.

C135/19 Precept and Budget 2020/21

RESOLVED that the precept be increased by £40000 to £194000 in 2020 to meet the budget requirements created by increase obligations created by acquisition of the Meadows (including repayment of Operational Reserves). This increase equates to an additional £1.69 per month for Band D properties.

C136/19 Tuesday Market Surgery:

Cllr Whittall provided additional background to proposal that Councillors use the Tuesday Market as an opportunity to communicate with residents, with a stall on the 4th Tuesday of each month commencing April 2020 for a 6 month trial (until October 2020, excluding recess in August).

RESOLVED that Cllr Whittall and the Clerk draft a process including suggested programme of issues which might be addressed.

Cllr Taylor abstained from voting on following agenda item

C137/19 Concessionary Let 2020/21

RESOLVED to provide a concessionary let to the Festival of (upto) 10 days at a value of £4500 and Carnival of (upto) 3 days at a value of £1500.

Cllr Gratton dep 8.00pm

C138/19 Information

i) Correspondence:

18/11/19 Wirksworth Zebra Crossing Update on works – Cllr I Ratcliffe

09/12/19 Neighbourhood Profiles - PCSO Ian Phipps, Safer Neighbourhood Team

ii) To be tabled at meeting:

a. DALC Circulars:

Circular No 12/2019 : AGM & Excellence Awards update - Children's Funeral Fund - National Audit Office consultation - NALC respond to deployment of 5G - Security of Data - HR Advice - Stores from the county

Circular No 13/2019 : Subs 20-21 - Spring Seminar - Grant Funding - Website Access Regs - Good Cllr Guide Transport - Councils Tackling Loneliness - Speed Signs Guidance - Pre-election publicity brief - New Employment Regs - Confidential Minutes - Code of Conduct

RESOLVED that a response be made to PCSO Phipps flagging a request for greater attention to be paid to Stoney Wood and Star Disc to minimise ASB and that a request for monthly updates to be provided by SNT to town council, all other information be noted.

The meeting closed at 8:05 pm

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Chairman

Wirksworth Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
313	01/11/2019		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
314	01/11/2019		Lloyds Current		Payroll	Sage	S	32.00	6.40	38.40
320	01/11/2019		Lloyds Current		Consumables	Viking	S	66.63	13.33	79.96
322	01/11/2019		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
324	01/11/2019		Lloyds Current		Refuse collection	DDDC	Z	241.80	0.00	241.80
325	01/11/2019		Lloyds Current		Refuse collection	DDDC	Z	241.80	0.00	241.80
308	04/11/2019		Unity Trust Current		Recycling collection	CPP	S	0.00	0.00	0.00
319	04/11/2019		Unity Trust Current		Advert	Christopher Cecil	Z	18.00	0.00	18.00
315	06/11/2019		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	165.00	33.00	198.00
316	06/11/2019		Unity Trust Current		Consumables	Irongate	S	88.97	17.79	106.76
317	06/11/2019		Unity Trust Current		Stationary, sundries	Irongate	S	14.18	2.84	17.02
318	06/11/2019		Unity Trust Current		Electrical works	Warren Electrical	S	254.44	50.89	305.33
50	07/11/2019		Lloyds Current		Electricity Careplan	British Gas	S	66.98	13.40	80.38
321	07/11/2019		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
18	10/11/2019		Lloyds Current		Rates	DDDC	E	712.00	0.00	712.00
347	12/11/2019		Lloyds Current		Asbestos removal	Screwfix	S	41.99	8.37	50.36
334	13/11/2019		Lloyds Current		Internet	Emtel	S	42.30	8.46	50.76
335	14/11/2019		Unity Trust Current		Asbestos Survey	DCC	S	580.00	116.00	696.00
336	14/11/2019		Unity Trust Current		Plumbing / Heating	Dove Catering	S	77.00	15.40	92.40
337	14/11/2019		Unity Trust Current		Website	TRS Design Ltd	S	60.00	12.00	72.00
338	14/11/2019		Unity Trust Current		Maintenance materials	Lester Lowes	S	24.25	4.85	29.10
339	14/11/2019		Unity Trust Current		Fire safety	Lightening Strike	S	160.00	32.00	192.00
340	14/11/2019		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	78.00	15.60	93.60
345	14/11/2019		Unity Trust Current		Tax & NI	HMRC	E	648.14	0.00	648.14
346	14/11/2019		Unity Trust Current		Tax & NI	HMRC	E	171.97	0.00	171.97
330	15/11/2019		Lloyds Current	8818	Electricity	British Gas	S	1,817.60	363.52	2,181.12
331	15/11/2019		Lloyds Current	8819	Electricity	British Gas	S	70.40	14.08	84.48
332	15/11/2019		Lloyds Current	8820	Electricity	British Gas	S	445.92	89.18	535.10
333	15/11/2019		Lloyds Current	8701	Electricity	British Gas	S	335.23	67.05	402.28
348	19/11/2019		Lloyds Current		Petty Cash	Wirksworth Town Council	Z	100.00	0.00	100.00
349	20/11/2019		Unity Trust Current		Salaries	Dennis Phillips	Z	237.50	0.00	237.50
351	22/11/2019		Lloyds Current		MH Donation	Donation	E	500.00	0.00	500.00
326	22/11/2019		Lloyds Current		Water	Water Plus	Z	134.42	0.00	134.42
327	22/11/2019		Lloyds Current		Water	Water Plus	Z	87.10	0.00	87.10
328	22/11/2019		Lloyds Current		Water	Water Plus	Z	90.50	0.00	90.50
292	25/11/2019		Unity Trust Current		Salaries	Wirksworth Town Council	Z	0.00	0.00	0.00

Wirksworth Town Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
293 Salaries	25/11/2019		Unity Trust Current		Salaries	Wirksworth Town Council	Z	0.00	0.00	0.00
329 General Administration	25/11/2019		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00	0.00	25.00
341 Wages	25/11/2019		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,100.87	0.00	2,100.87
342 Salaries	25/11/2019		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,129.47	0.00	3,129.47
343 Salaries	25/11/2019		Unity Trust Current		Pension contributions	DDDC	E	1,125.97	0.00	1,125.97
344 Wages	25/11/2019		Unity Trust Current		Pension contributions	DDDC	E	613.46	0.00	613.46
323 Telephone	27/11/2019		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
233 General Administration	28/11/2019		Lloyds Current		Bank charges	Lloyds Bank	E	26.21	0.00	26.21
350 General Administration	29/11/2019		Lloyds Current		Office internet	Zen	S	17.10	3.42	20.52
Total								14,984.07	955.95	15,940.02