

**MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON  
MONDAY 17 OCTOBER 2016 AT 6.30 PM**

**C078/16 Present:**, Cllr A Pollock (Chair), Cllr A Clamp, Cllr M Edwards, Cllr I Fisher, Cllr G Gratton, Cllr A Jordan, Cllr S Maskrey, Cllr J Stockell, Cllr P Taylor and Cllr C Whittall

In attendance: Cllr M Ratcliffe, Paul Jennings (Town Clerk)

**C079/16 Variation of Order of Business**

none

**C080/16 Members' Pecuniary Interests in Agenda Items:**

None declared.

*Open Forum commenced 6.35pm :*

**C081/16 Open Forum**

a. District & County Councillor Reports: Cllr M Ratcliffe circulated a written report and provided more background to the issues raised.

*Cllr J Stockell arr 6:45pm, Open Forum closed 7:10pm*

**C082/16 Minutes of the Meeting of the Wirksworth Town Council dated 19 September 2016:**

The minutes of the Meeting of Wirksworth Town Council dated 19 September 2016 were confirmed as a correct record.

**C083/16 Town Mayor's Announcements**

The Mayor has attended both DDDC Civic Service and the High Sheriff Legal Service.

**C084/16 Minutes and recommendations of the meeting of the Environment & Town Committee:**

**RESOLVED** that minutes and recommendations of the Environment & Town Committee dated 3 October 2016 be approved.

**C085/16 Minutes and recommendations of the Finance, Buildings & Personnel Committee:**

**RESOLVED** that minutes and recommendations of the Finance, Buildings & Personnel Committee dated 10 October 2016 be approved. That the Full Council meeting in November should be used to discuss the priorities for 2017/18 to help inform the budgetary process ; to allow sufficient time to allocated to the discussion of priorities, District/County/Police be invited to December meeting (not November).

**C086/16 Accounts Paid September 2016:**

**RESOLVED** That payment of the attached accounts in the sum of £13361.54 be formally approved.

**C087/16 Meeting / Chair Training for Councillors**

**RESOLVED** To provide “refresher” training to all councillors on meeting protocol/ charring meetings from DALC. Any councillors unable to attend session at Town hall, to attend DALC training in 2017.

**C088/16 External Audit**

**RESOLVED** To note that no issues were raised by external auditors for 2016/17.

**C089/16 Contribution to Wirksworth Festival 2016**

This year’s event utilisation of the Town and Memorial Hall’s equated to a concessionary let of £7620.75 in addition to the community grant provided of £1000. Guidance from DALC that the amount should be formally noted.

**RESOLVED** The Council write to the Chair of the Festival advising the level of support provided for 2016.

**C090/16 Allotments**

**RESOLVED** That Cllr Pollock and Gratton continue to investigate potential sites.

**C091/16 Well Dressings in Wirksworth**

Well Dressing co-ordinator for the Well Dressing has stood down (after 18 years of organising the event), as a interim measure in 2017 the administration for the dressings was undertaken by the Town Council due to ill health of the organiser.

**RESOLVED** That a letter of thanks be sent to Margaret Pearson for her hard work supporting the wells. That the Town Council adopt the administration of the well dressing in Wirksworth, to ensure continuity of this important historic event. That Cllr Gratton continue as the champion within the council, supported by Cllr Edwards with the aim to increase the participation / no of wells dressings in future years and re-establishing Well Dressing committee.

**C092/16 The lack of a diverse range of Youth Facilities within the Town**

**RESOLVED** That the clerk arrange for a meeting with Youth Services to discuss the vision for services for young people within the Town. Cllrs Taylor, Whittall, Stockell and Fisher to represent the council and report back to full council.

**C093/16 Communication Policy**

**RESOLVED:** The Town Clerk and Cllr Jordan amend the policy to address councillors concerns and present the revised policy to Full Council in December.

**C094/16 TCAG Request regarding Natwest**

The group have asked that the Town Council contact CEO of RBS group to urge them to put the Natwest Building in Wirksworth up for sale as soon as possible.

**RESOLVED** That the Town Clerk in liaison with WTCAG write to RBS urging that the property be sold, emphasising both that the Town Council has already agreed to provide a location for the ATM and that if necessary a brief period without an Natwest ATM would be acceptable.

**C095/16 Town Councillor Representative Reports**

Alms House - Cllr Whittall advised that upgrading some facilities (Kitchen/Bathroom)  
Bolehill Imp Group – Cllr Edwards provided an update on defib installation  
WTCAG – Cllr Clamp advised that PO opening now confirmed at Mountford Stores  
Twinning – Cllr Taylor reported that the AGM later this month  
Town Hall Events – Cllr Taylor advised that a very busy performance programme undertaken for Festival, which resulted in a loss which will be funded from the THE group’s reserves.  
Leisure Centre - Cllr Maskrey advised that meetings continued regarding the consultation with DDDC.

**C096/16 Information**

i) To be tabled at meeting:  
a. DALC Circulars:

Circular 15-2016 : Council Tax Referendum Principles - New DALC Service Cemeteries & Burial Grounds - Tesco Bags of Help - Neighbourhood Planning

*The meeting closed at 08.40 pm*

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Chairman

## Accounts Paid

Sep-16

Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services	Budget Heading (see budget)	Amount	VAT	Total
05/09/16	Irongate Group	8200	558532518	Office supplies	2	35.26	7.05	42.31
05/09/16	J Sloan	8201		Bus Shelter Cleaning	42	40.00		40.00
05/09/16	A Shingler	8202		Cllr Mug Shots	2	272.50		272.50
05/09/16	Espo	8203	705180561	Mop	2	31.30	6.26	37.56
05/09/16	S Maskrey	8204		Footpath Maintenance, WG playarea, KF Play Area	42,20,47	479.50		479.50
05/09/16	Viking	8205	536153357	Office supplies, Caretaker Supplies	22	168.03	11.61	179.64
07/09/16	K Greene	8206		Main Hall PA	48	1187.00		1187.00
07/09/16	PRS Thompson Tree Services	8207	440634276	Music Licence	2	757.16	151.43	908.59
12/09/16		8208			UA	500.00	100.00	600.00
	Payroll	8209-8217		Salary, Mayoral Allowance, Tax, NI & Superann	4,16,21,25	7276.33	0.00	7276.33
12/09/16	CPP Waste & Recycling	8218	974335301	Recycling Card/Glass	2	22.50	4.50	27.00
19/09/16	Petty Cash	8219		Petty Cash	22	100.00		100.00
19/09/16	Viking	8220	536153357	Office Stationery	22	119.97	23.99	143.96
<b><u>Direct Debit Payments and Standing Orders</u></b>								
01/09/16	Castle Associates	Sto	114456924	Professional Services	22	43.00	8.60	51.60
01/09/16	British Gas	DDR	684966762	Elec T & M Hall	1,13	254.73	12.72	267.45
01/09/16	Corona	DDR	577704800	Gas T & M Hall	1,13	447.46	22.37	469.83
01/09/16	Ricoh	DDR	524161280	Photocopier	22	287.44	57.49	344.93
01/09/16	Nisbets	DDR	974803000	Water cartridge, toilet brushes, glasses	2	254.92	57.19	312.11
01/09/16	Severn Trent	DDR		Water Rates	3b,15	526.68		526.68
01/09/16	Sage	DDR	555909605	Payroll Software	22	28.00	5.60	33.60
<b><u>Payments made using Debit Card</u></b>								
14/09/16	B&Q	DC		Paint/Tools	14	60.95		60.95
						<b>12892.73</b>	<b>468.81</b>	<b>13361.54</b>