

**MINUTES OF FULL COUNCIL MEETING OF WIRKSWORTH TOWN COUNCIL
HELD ON MONDAY 17 DECEMBER 2018 AT 6.30 PM**

C108/18 Present: Cllr A Jordan (chair), Cllr A Clamp, Cllr M Edwards, Cllr A Pollock, Cllr S Maskrey, and Cllr P Taylor.

In attendance: D Cllr P Slack, Clerk (Paul Jennings)

C109/18 Apologies: Cllr F Brown, Cllr I Fisher, Cllr G Gratton (arr 6:25pm & dep 6:30pm), Cllr J Stockell, Cllr C Whittall, D Cllr M Ratcliffe, C Cllr I Ratcliffe

C110/18 Variation of Order of Business: None

C111/18 Members' Pecuniary Interests in Agenda Items: None declared.

Open Forum opened 18:35

C112/18 Open Forum:

D Cllr P Slack circulated a written report.

Open Forum Closed 18:45

C113/18 Minutes of the Meeting of the Wirksworth Town Council dated 19 November 2018:

RESOLVED That the minutes of the Meeting of Wirksworth Town Council dated 19 November 2018, were agreed.

C114/18 Deputy Town Mayor Announcements

The deputy Mayor attended the Ashbourne Mayor's Carol service.

C115/18 Minutes and recommendations of the Environment & Town Committee:

RESOLVED That the minutes and recommendations of the Environment & Town Committee dated 3 December 2018 be approved

C116/18 Minutes and recommendations of the Finance, Buildings & Personnel Committee:

RESOLVED That the minutes and recommendations of the Finance, Buildings & Personnel Committee dated 10 December 2018 be approved.

C117/18 Accounts Paid November 2018:

RESOLVED That payment of the attached accounts in the sum of £45264.97 be formally approved.

C118/18 Precept & Budget 2019/20

To consider revised draft of budget and precept request ET093/18

RESOLVED that the proposed budget and precept be accepted. The precept be set at £154000 for 2019/20.

C119/18 Asbestos Policy & Procedures

The clerk provided a draft updated procedure.

RESOLVED that the Clerk change the reference from Duty Holder to Town Clerk and that with this amendment the policy then be adopted.

C120/18 Disciplinary, Grievance & Whistle Blowing Policy & Procedures

The clerk provided a draft updated procedure.

RESOLVED that the policy and procedures be adopted.

Cllr Pollock dep 18:50, ret 18:55

C121/18 Information

i) Correspondence:

19/11/18 – Pot hole in proximity of the Wirksworth Infant School (DCC) – Cllr I Ratcliffe

19/11/18 – Church Walk Paving (DDDC) – Cllr I Ratcliffe

19/11/18 – Message from Die – Twinning Association

ii) To be tabled at meeting:

a. DALC Circulars:

DALC AGM - Proposed revision to DALC Constitution

Circular 15 - ALC Spring Seminar 2019 - Clerk Essential Training - General

Power of Competence Update - Exemption of Public Toilets from Business

Rates:Support requested - Subscription fees 2019/20 - Latest Guidance on

Accessibility to Websites and Mobile Devices - NALC Digital Mapping Toolkit -

Weather Ready

The meeting closed at 19:05

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Chairman

Accounts Paid

Nov-18

Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services	Budget Heading	Amount	VAT	Total
12/11/2018	Salisbury & Wood Ltd	8589	126422005	Rock salt (112x 25kg)	32	509.60	101.92	611.52
12/11/2018	Irongate	8590	558532518	Uniforms (trousers, jacket, sweatshirts, hats), cleaning products, toilet paper, brush, hand towels).	2	378.49	75.69	454.18
12/11/2018	CPC	8591	169680322	Bulbs and Pressure washer	2, 14	129.99	26.00	155.99
13/11/2018	Twigg Ltd	8592	125424494	Brushes, keys, locks	2	73.42	14.68	88.10
14/11/2018	DCC	8593		Superann	21	1981.91		1981.91
14/11/2018	HMRC	8594		Tax & NI	21	1071.29		1071.29
19/11/2018	NOW	8595		Community Grant for skate park	31	2000.00		2000.00
19/11/2018	Rotary Club	8596		Community Grant	31	350.00		350.00
19/11/2018	Cecil Web Designs	8597		Advert -T'owd Man	33a	10.00		10.00
20/11/2018	Cecil Web Designs			Voided chqs- 8585 and 8597	33a	-20.00		-20.00
20/11/2018	Christopher Cecil	8598		Reissue of chq for 2x T'owd man ads	33a	20.00		20.00
20/11/2018	Tradefast	8599	257361004	Fixing doors, roof tiles, Barmote Croft plumbing, resin for new war memorial	2, BC	1325.00	265.00	1590.00
20/11/2018	A Fussell	8600		Steel toe cap boots	22?	54.00		54.00
20/11/2018	Sue Surgey	8601		Steel toe cap boots	22?	54.00		54.00
26/11/2018	Viking	8602		Voided cheque- DDR payment Dec				
26/11/2018	Peak Tree Force	8603		Grass and verge cutting	20f	516.00		516.00
26/11/2018	L.E.S.	8604		Voided cheque				
27/11/2018	G & M Beech	8605		Window cleaning Nov	2	120.00		120.00
27/11/2018	Warren Electrical Services	8606	646590217	Flood lighting at MH & outdoor switches	GR	1400.95	280.19	1681.14
27/11/2018	William Frith	8607		Fixes to the roof	2	674.00		674.00
28/11/2018	Unity Trust Bank	8608		VOID chq				
28/11/2018	Unity Trust Bank	8609		Transfer of funds		20000.00		20000.00
28/11/2018	SLCC	8610		Annual membership 2019	22	220.00		220.00
29/11/2018	L.E.S.	8611	695967844	Lift engineer visit x 3 and fix	2	685.72	137.14	822.86
29/11/2018	S&A Pepper	8612	302203672	Lunch for training session	27	73.12	14.63	87.75
29/11/2018	KNT Training Ltd	8613	134051063	Asbestos & Manual Handling training	27	785.00	157.00	942.00

Electronic Payments

25/11/2018	Salaries	EP		Salaries	21	5775.72		5775.72
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Direct Debit Payments and Standing Orders

Nov-18	DDDC	DDR	-	Annual rates for Barmote Croft	3a	784.18		784.18
Nov-18	British Gas	DDR	684966762	Electricity -Town Hall: Apr-Sep 18	1	1384.15	69.15	1453.30
Nov-18	British Gas	DDR	684966762	Electricity -Mem Hall: Apr-Oct 18	13	859.23	42.90	902.13
Nov-18	DDDC	DDR		Rate Memorial Hall (Monthly)		660.00		660.00
Nov-18	DDDC	DDR		Waste Collection	2,14	469.3		469.30
Nov-18	Water Plus	DDR		Water Rates	3,15	294.23		294.23
Nov-18	Viking	DDR	536153357	Paper/ teaspoons	2, 22	22.88	4.58	27.46
Nov-18	Viking	DDR	536153357	Sign: Toilet closed for cleaning	2	39.98	8.00	47.98
Nov-18	Software into Action	SO	789358066	IT Support	22	140.00	28.00	168.00
Nov-18	Castle Associates	SO	114456924	HR Support	22	43.00	8.60	51.60
Nov-18	Zen Internet	DDR	686049501	Office Internet Oct-Nov	22	27.00	5.40	32.40
Nov-18	Sage	DDR	555909605	Payroll	22	32.00	6.40	38.40
Nov-18	BNP Paribas	DDR	313483672	Telephony rental- Dec	23	69.71	13.94	83.65
Nov-18	Eritel	DDR	836375505	Managed Internet Mem Hall	15a	52.30	10.46	62.76
Nov-18	British Gas	DDR	684966762	Careplan (monthly Jun18-May19)	14	39.49	7.898	47.39
Nov-18	British Gas	DDR	684966762	Careplan (monthly Mar18-Feb19)	2	65.67	13.134	78.8
Nov-18	W3Z	DDR	295706032	Broadband	22	29.16	5.832	34.99

Payments made using Debit Card

01/11/2018	Screwfix	DC	232555575	2nd door closer Mainhall, Drain guards	2	83.64	16.71	100.35
19/11/2018	Screwfix	DC	232555576	Drill Driver	2	45.83	9.16	54.99
12/11/2018	Public Health England	DC		Radon test units	2	50.40		50.40
21/11/2018	Panel Warehouse	DC	561230868	3x office screens	2	283.50	56.70	340.20
28/11/2018	Tester.co.uk	DC	779714081	PAT testing	2	185.00	37.00	222.00
						43,848.86	1,416.11	45,264.97