

**MINUTES OF FULL COUNCIL MEETING OF WIRKSWORTH TOWN COUNCIL
HELD ON MONDAY 19 NOVEMBER 2018 AT 6.30 PM**

C091/18 Present: Cllr C Whittall (chair), Cllr A Clamp, Cllr F Brown, Cllr M Edwards, Cllr I Fisher, Cllr G Gratton, Cllr A Jordan Cllr A Pollock, Cllr S Maskrey, and Cllr P Taylor.

C092/18 In attendance: Two members of Twinning, D Cllr M Ratcliffe, C Cllr I Ratcliffe, Assistant Clerk (Sue Surgey) and Clerk (Paul Jennings)

C093/18 Apologies: Cllr J Stockell

C094/18 Variation of Order of Business: To take item 10 Complaint immediately after open forum.

Open Forum opened 18:35

C095/18 Open Forum:

The co-chairs of Wirksworth Twinning provided an update of past year's activities and future plans.

Dist & County Cllr I Ratcliffe provided a verbal update.

D Cllr M Ratcliffe circulated a written report.

Open Forum Closed; Cllr Pollock and Clerk (Paul Jennings) dep 19:20pm; Asst Clerk (Sue Surgey) minuted meeting.

C096/18 Complaint

Councillors Whittall, Jordan, Clamp and Maskrey had investigated the complaint regarding Cllr Pollock and the Clerk's handling of the Right of Way investigation of the track at Breamfield. The 4 councillors provided a summary of the issue and their investigation and had prepared a suggested response.

RESOLVED that the council determined that no breach of the Code of Conduct had occurred and the Council's policies and procedure were followed correctly.

That the Mayor (Cllr Whittall) provide a response to the complaint using the draft wording suggested.

Cllr Pollock and Clerk (Paul Jennings) ret 19:40pm; Clerk resumed minuting the meeting.

C097/18 Minutes of the Meeting of the Wirksworth Town Council dated 15 October 2018:

The minutes of the Meeting of Wirksworth Town Council dated 15 October 2018, were agreed.

C098/18 Town Mayor Announcements

The Mayor attended a number of Remembrance events and the Alderwasley

Awards Ceremony.

C099/18 Minutes and recommendations of the Environment & Town Committee:

RESOLVED That the minutes and recommendations of the Environment & Town Committee dated 05 November 2018 be approved

C100/18 Minutes and recommendations of the Finance, Buildings & Personnel Committee:

RESOLVED That the minutes and recommendations of the Finance, Buildings & Personnel Committee dated 12 November 2018 be approved.

C101/18 Accounts Paid October 2018:

RESOLVED That payment of the attached accounts in the sum of £20,722.52 be formally approved.

C102/18 Precept & Budget 2019/20

The clerk provided a revised draft.

RESOLVED that the budget should be referred to Environment and Town for further discussion (all Councillors to participate if they wish), and the recommendations for the final budget to be submitted to full council in December.

C103/18 Complaints Procedure

The clerk provided a draft updated procedure.

RESOLVED that the Clerk remove reference to the Monitoring Officer's name (de-personalise) and that with this amendment the policy then be adopted.

C104/18 Standing Orders

RESOLVED that the Clerk's proposed changes be ratified and the standing orders adopted.

C105/18 Action taken during recess using Delegated Powers

The clerk authorised remedial works at Kingsfield Play Area at a cost of £2645+vat.

RESOLVED that Clerk's actions be ratified.

C106/18 Town Councillor representative reports

These are will no longer be recorded within the minutes – Arnold Baker Local Council Administration (S7.39) – 10th Ed

C107/18 Information

i) Correspondence:

- 15/10/18 – Action Grants (DCC) – Cllr I Ratcliffe
- 15/10/18 – Coldwell St street Marking Consultation update – Cllr I Ratcliffe
- 15/10/18 – Response regarding SNT Shift Patterns – Derbyshire Constabulary
- 23/10/18 – Arrangements for Armistice Day - RBL
- 29/10/18 – Parish and Town Council Liaison Forum 29 January 2019 – DCC
- 07/11/18 – Thankyou re Grave of War veteran in Wirksworth cemetery

ii) To be tabled at meeting:

a. DALC Circulars:

- DALC AGM - Proposed revision to DALC Constitution
- Circular 14 - Excellence Awards 2018 - Government updated model byelaws -
- External audit issues update - HS2 Consultation - Funding & Grant Bulletin -
- Elections 2019 - Data Protection Fee payments (GDPR) - VAT advice service
- Tree Charter

The meeting closed at 20:10

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Chairman

Accounts Paid

October 2018

Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services	Budget Heading (see budget)	Amount	VAT	Total
01/10/2018	Irongate Group	8689	558532518	Sign holders	2	23.88	4.77	28.65
03/10/2018	Twigg	8690	125424494	Toilets seats, paint, secateurs	2	134.35	26.87	161.22
08/10/2018	Warren Electrical Services	8691	646590217	Annual Town Hall inspections	2	812.00	162.40	974.40
15/10/2018	St Mary's Wirksworth PCC	8692		Sponsorship of a Christmas tree	31	45.00		45.00
15/10/2018	Twigg	8693	125424494	Mortice Keys cut- Barmote Croft	20e	17.25	3.45	20.70
15/10/2018	Eastpoint	8694	844887964	Repair & return of laminator	2	149.00	29.80	178.8
15/10/2018	Wirksworth Recreation Trust	8695		Kingsfield ground rent April 18- March 19	20c	100.00		100.00
15/10/2018	NOW	8696		Community Grant- Ww shops project	31	1000.00		1000.00
15/10/2018	Wirksworth Traders Assoc.	8697		Community Grant- WW Wizarding Day	31	300.00		300.00
15/10/2018	Ww WWI Project Club) (via Glee Club)	8698		Community Grant	31	200.00		200.00
15/10/2018	HMRC	8699		Tax & NI	21	1015.97		1015.97
15/10/2018	DCC	8700		Superann	21	1940.90		1940.90
15/10/2018	Lovedays Solicitors	8581	259525769	Fees connected to purchase of Barmote Croft	20e	540.00	100.00	640.00
17/10/2018	DALC	8582		Local Council Admin: 11th Ed	22	103.99		103.99
18/10/2018	Les Kirk Clocks	8583		Annual clock maintenance	2	150.00		150.00
18/10/2018	Renee Brailsford	8584		Plants for Memorial gardens tree	GR	315.00		315.00
23/10/2018	Cecil Web	8585		Advert	33a	10.00		10.00
24/10/2018	Royal British Legion	8586		3x poppy wreaths	UA	55.50		55.50
25/10/2018	Platts Harris	8587		Leaf blower	2	92.08	18.42	110.50
30/10/2018	K Dumelow	8588		Replacement Chq	n/a	2940.00		2940.00
		8683		Cancelled Chq	n/a	-2940.00		-2940.00
Electronic Payments								
25/10/2018	Staff	EP		Payroll	21	5679.41		5679.41
Direct Debit Payments and Standing Orders								
Oct-18	Castle Associates	Sto	114456924	Professional Services	22	43.00	8.60	51.60
Oct-18	Software into Action	Sto	789358066	IT Support	22	140.00	28.00	168.00
Oct-18	BNP Paribas	DDR	313483672	Telephony rental- Sept and October	23	279.42	55.88	335.30
Oct-18	Daisy	DDR	722471355	Telecoms -Oct	23	85.26	22.83	108.09
Oct-18	Daisy	DDR	722471355	Telecoms -Aug/Sept	23	303.39	60.68	364.07
Oct-18	Zen Internet	DDR	686049501	Office Internet Sep-Oct	22	27.00	5.40	32.40
Oct-18	Zen Internet	DDR	686049501	Office Internet Oct-Nov	22	27.00	5.40	32.40
Oct-18	Viking	DDR	536153357	Caretaker Consumables, signs, spoons	2	138.56	27.71	166.27
Oct-18	DDDC	DDR		Rate Memorial Hall (Monthly)		660.00		660.00
Oct-18	DDDC	DDR		Rate Town Hall (1/2 Yrly)		4520.00		4520.00
Oct-18	Sage	DDR	555909605	Payroll Software	22	32.00	6.40	38.40
Oct-18	W3Z	DDR	295706032	Broadband	22	29.16	5.83	34.99
Oct-18	Emtel	DDR	836375505	Managed Internet Mem Hall	15a	52.30	10.46	62.76
Oct-18	British Gas	DDR	684966762	Careplan (monthly Jun18-May19)	14	39.49	7.90	47.39
Oct-18	British Gas	DDR	684966762	Careplan (monthly Mar18-Feb19)	2	65.67	13.13	78.80
Oct-18	Corona	DDR	577704800	Gas - Mem. Hall	1	116.35	5.82	122.17
Oct-18	Corona	DDR	577704800	Gas - Town Hall	1	202.18	40.44	242.62
Oct-18	Corona	DDR	577704800	Gas - Mem. Hall	1	100.46	5.02	105.48
Oct-18	Corona	DDR	577704800	Gas - Town Hall	1	164.15	8.21	172.36
Oct-18	Water Plus	DDR			3	144.12		144.12
Payments made using Debit Card								
Oct-18	Screwfix	DC	232555575	Repair for failed closer main hall door	2	77.72	15.53	93.25
Oct-18	HM Land Registry	DC		Rights of way check	22	6.00		6.00
Oct-18	HM Land Registry	DC		Rights of way check	22	6.00		6.00
Oct-18	Petty Cash	DC		Petty Cash	22	100.00		100.00

20,043.56 678.95 20,722.52