

**MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON  
MONDAY 19 DECEMBER 2016 AT 6.30 PM**

**C109/16 Present:**, Cllr A Clamp(Chair), Cllr F Brown, Cllr M Edwards, Cllr I Fisher, Cllr G Gratton, Cllr A Jordan, Cllr S Maskrey, Cllr J Stockell, Cllr P Taylor and Cllr C Whittall

In attendance: 1 member of public, S Surgey (Asst Clerk) & Paul Jennings (Town Clerk).

**C110/16 Apologies:** Cllr A Pollock

**C111/16 Variation of Order of Business:** none

**C112/16 Members' Interests in Agenda Items:** none

**C113/16 Open Forum:** *Opened 6:35pm*

B Vega (representative of Swimming Pool Trustees) spoke in support of the request for financial support from the Town Council (£4000) for period 2016/17.

*Closed 6:55pm*

**C114/16 Minutes of the Meeting of the Wirksworth Town Council dated 21 November 2016:**

The minutes of the Meeting of Wirksworth Town Council dated 21 November 2016 were confirmed as a correct record.

**C115/16 Town Mayor's Announcements:** deferred in Mayor absence

**C116/16 Minutes and recommendations of the meeting of the Environment & Town Committee:**

**RESOLVED** that minutes and recommendations of the Environment & Town Committee dated 5 December 2016 be approved.

**C117/16 Minutes and recommendations of the Finance, Buildings & Personnel Committee:**

**RESOLVED** that minutes and recommendations of the Finance, Buildings & Personnel Committee dated 12 December 2016 be approved.

**C118/16 Accounts Paid November 2016:**

**RESOLVED** That payment of the attached accounts in the sum of £9037.87 be formally approved.

**C119/16 Action taken using Delegated Powers:**

Open and accountable local government Aug 2014 specified that any decisions taken using delegated powers should be recorded.

Date	Decision Taken	Alternative Options Considered and/or background information
19/11/16	To provide a discount of approx. 25% (£80) to costs of a room booking.	<p>The Clerk received a phone call from the caretaker at approx. 4:30pm on Saturday 19/11/16. The room booking specified full use of the kitchen, but neither the room user nor caretaker could disengage the gas safe system (which prevented gas oven from operating). On discussion with room user, the clerk offered to discount the bill to provide a contribution/ cover the costs of the room user making alternative catering arrangements.</p> <p>Alternatives considered: The system involves both electrical and gas systems, a call out of either a plumber or electrician would not have guaranteed fixing the issue, nor would any potential fix be undertaken in sufficient time to allow the use of the kitchen.</p> <p>The Town Council's electrician attended site 4 days later and confirmed that the fault was caused by a failed fan controller. The part(s) was ordered and the faulty controller replaced, the system was fully operational again within 10 days. The 2<sup>nd</sup> fan controller was also replaced as a precaution.</p> <p>The electrician also confirmed that the failure could have occurred at anytime, and a check of the system prior to the booking would not have provided any guarantee of the system being operational for the room booking.</p>

**RESOLVED** To ratify the Clerks actions.

**C120/16 Communication Policy**

**RESOLVED** To adopt the revised policy.

**C121/16 Recognition by Local Groups of WTC Support**

Recent Community Fayre demonstrated many group are not acknowledging WTC support.

**RESOLVED** To review grant form/process. Approach Community Fayre to discuss the possibility of the mayor providing a letter/update from the Town Council.

**C122/16 Strategic priorities of the Council**

Councillors discussed the results of the prioritisation exercise, which identified 3 primary area.

**RESOLVED** That the council now focus on Memorial Hall, provision of Allotments and assisting with the issues surrounding the Skate Park. The working group looking at the Memorial Hall were confirmed as Cllr Pollock, Cllr Clamp, Cllr Maskrey, Cllr Gratton, Cllr Taylor.

**C123/16 Standing Orders – Public Participation**

**RESOLVED** That the Town Council wished to encourage participation and that the chair may invite speakers/contributors to sit at the Council Table to provide their contribution during Open Forum. Outside of Open Forum,

only Town Councillors and officers to remain at the table.

### **C124/16 Swimming Pool**

The council have provided £4000 per year in financial support over the past 4 years, this request brings the total financial support to £20000. The initial request in showed that transition support would only be required for 3 years.

**RESOLVED** That this would be the final year in which the Town Council would provide ongoing support and that a grant be provided of £4000. In future years, the Town Council would consider any request only where a clear and specific funding need was identified and that no dedicated funding line would be included within the Town Council accounts going forward.

### **C125/16 Town Councillor Representative Reports**

Cllr Jordan advised that NOW initiative, Wirksworth on Web on course to replace ww.net and destination wirksworth with a new website in spring.  
Cllr Edwards, Defib training being arranged by BIG in New Year  
Cllr Whittall reported on his attendance at the DDDC meeting regarding the Leisure Centre review. DDDC have opted to treat all 4 leisure centres in the Dales as a block and are seeking tenders response for managing the facilities/outsourcing.  
Cllr Gratton joined a meeting of Carnival and will be reporting back to the Council in due course regarding potential areas of increased support.

*Cllr Gratton dep 8:10pm*

Cllr Taylor reported that the Twinning AGM was well attended and that further trips arranged for 2017. Also met with MAT team and will report with recommendations in due course.  
Cllr Maskrey advised that Wirksworth Trust receiving number of requests for support.

### **C126/16 Information**

i) Correspondence:

- 28/11/16 Draft Programme for the Wirksworth Christmas Tree Lighting Up Ceremony - Rotary
- 29/11/16 Dales Housing Wirksworth area Walkabout
- 05/12/16 Wirksworth Arts Festival changes to a Charity

ii) To be tabled at meeting:

a. DALC Circulars:

Circular 18 2016: Internal Audit - HR Employment future for Town & Parish Councils - Stoney Middleton PC Survey

*The meeting closed at 08.15 pm*

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Chairman

Accounts Paid		Nov-16			Budget Heading (see budget)	Amount	VAT	Total
Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services				
25/11/2016	payroll	8247-8254		Salary, Superann, Tax & Ni	4,16,21	6861.66		6861.66
07/11/2016	SLCC	8255		VAT Training	27	15.00		15.00
07/11/2016	Peak Tree Force	8256		Peak Tree Force	20b/35	339.00		339.00
07/11/2016	St Mary's Wirksworth PCC	8257		Christmas Tree	33	45.00		45.00
07/11/2016	LES	8258	377355519	Repair to lift	2	115.33	23.07	138.40
07/11/2016	RBL	8259		3 x wreaths	22	54.00		54.00
07/11/2016	Espo	8260	705180561	office/TH supplies	2/22	34.01	6.81	40.82
07/11/2016	Viking	8261	536153357	key cabinet/office stationery	2/22	35.98	7.20	43.18
10/11/2016	G&M Beech	8262		Window Cleaning	2/14	110.00		110.00
10/11/2016	CPC	8263	169680322	Network box - MH	14	9.45	1.89	11.34
14/11/2016	A Shingler Hollinsend Fire	8264		Signage Memorial hall	14	241.50		241.50
14/11/2016	Safety Ltd	8265	842950613	Fire Alarm Service T& M Hall	2/14	148.00	29.60	177.60
24/11/2016	Irongate Group	8266	558532518	Cleaning Materials	2/14	124.24	24.84	149.08
24/11/2016	Sterling Collections	8267		Frame for Floorplan 1868	22	25.10		25.10
24/11/2016	DALC	8268		Training	27	175.00		175.00
24/11/2016	SLCC	8269		Membership of SLCC	22	177.00		177.00
<b><u>Direct Debit Payments and Standing Orders</u></b>								
01/11/2016	Castle Associates	Sto	114456924	Professional Services	22	43.00	8.60	51.60
01/10/2016	British Gas	DDR	684966762	Elec T & M Hall	1,13	295.48	14.76	310.24
01/10/2016	Severn Trent	DDR		Water Rates	3b,15	38.75		38.75
01/10/2016	Sage	DDR	555909605	Payroll Software	22	28.00	5.60	33.60
<b><u>Payments made using Debit Card</u></b>								
						<b>8915.50</b>	<b>122.37</b>	<b>9037.87</b>