

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 20 JULY 2020 AT 6.30 PM (via Zoom)

C036/20 Present: Cllr A Pollock (Chair), Cllr S Barker, Cllr A Clamp, Cllr M Casselden, Cllr C Foster Phillips, Cllr A Jordan, Cllr E McDonagh, Cllr J Stockell, Cllr P Taylor and Cllr C Whittall

In attendance: 2 members of public, D Cllr M Ratcliffe, C Cllr I Ratcliffe, A Fussell (WTC officer) and Paul Jennings (Town Clerk)

C037/20 Apologies: Cllr G Gratton

C038/20 Members' Pecuniary Interests in Agenda Items:

Cllr Clamp	Item 10. Farmers Market Personal Interest as Chair of NOW, who contract out the running of the Farmers Market to applicant
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Open Forum opened 6:35pm

C039/20 Open Forum:

District Councillor Reports: Cllr P Slack provided a verbal report
County Councillor Reports: Cllr I Ratcliffe provided a verbal report

2 local traders spoke about the potential difficulties created by the proposed Derbyshire County Council C19 traffic measures (Traffic Lights/Pedestrian one-way route using Church Walk).

Open Forum closed 7:15pm

C040/20 Traffic measures re COVID 19

Derbyshire County Council are proposing the introduction of a pedestrian one-way system to mitigate the narrow pavement adjacent to the pedestrian crossing near to the marketplace.

There was concern that councillors could not support any measure which would inhibit the recovery of the high street, and these measures would damage local business at a time when they most need our support to recover.

RESOLVED That the council request that the proposed measures (Pedestrian one-way or the alternative of traffic lights) are not put in place within Wirksworth.

That consideration be given by DCC to alternative measures which address traffic speed and the risks to pedestrians in a way that ensures the centre remains as close to normal as possible. Suggestions included temporary rumble strips on the road, signage and potentially signs for pedestrians that advise of the reduced width and recommending additional caution taken (potentially that people should wear masks in areas of the footway where social distancing is not possible).

C041/20 Minutes of the Meeting of the Wirksworth Town Council dated 15 June and 6 July 2020:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 15 June and 6 July 2020 were confirmed as a correct record.

C042/20 Town Mayor's Announcements: None

C043/20 Accounts Paid – April 2020, May 2020 and June 2020

RESOLVED that payment of the attached accounts in the sums £18562.68, £15153.39 and £16658.07 be formally approved.

C044/20 The Society for Local Council Clerks and National Association of Local Councils are seeking financial support for the sector

Wirksworth TC alongside many other Town & Parish Councils are dealing with financial impacts arising from the Coronavirus; in 2019/20, approximately 1/3 of income was generated from sources other than precept. SLCC are requesting that council make representation to Robert Jenrick MP, Secretary of State for Housing, Communities & Local Government reiterating the need for support to secure the financial viability of town and parish councils in England.

RESOLVED That the Clerk make representation to R Jenrick MP.

C045/20 Concessionary Rates/Support for smaller Leasehold tenants

The council agreed (resolution C009/20) to review in July whether to extend further support, it is proposed that to support these businesses in returning back to work the rental concession for smaller tenants be phased out over a period of months.

RESOLVED That the Clerk contact smaller tenants with a proposal for phased return for those tenants not currently using their leasehold space, with the rental amount to return to 100% by December, with a review in November (or earlier if circumstances require). A similar approach to be adopted for those smaller tenants who have already returned back to using their spaces within the Town Hall.

C046/20 Farmers Market

The council agreed to allow an exceptional booking in July (whilst all other occasional lets remain cancelled), but this did not proceed as the organiser was not prepared to operate without public access to toilets: resolution C009/20 was to review in July whether to extend further support/ bookings. A further request has been made for the Town Council to agree to allowing an occasional booking to enable a Farmers Market to operate in August and September with the proviso that the Town Council operated toilets are open and publicly accessible when the market is open.

RESOLVED That council open the public toilets at Barmote Croft on Saturdays, the Town Clerk to liaise with Chair/ Deputy Chair in establishing

sufficient caretaking resource to support this. That the Clerk look to re-open the toilets on Sundays when possible.
That an exception be made to again allow an occasional let for the Farmers Market in both August and September – no decision has been taken on a broader reopening of Town Council facilities to allow occasional lets. (The decision on reopening and other matters related to C19 has been delegated to Cllr Gratton, Cllr Barker and Cllr Stockell).

The meeting closed at 7.40 pm

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Chairman

Wirksworth Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
7	01/04/2020		Lloyds Current		Rates	DDDC	E	835.65	0.00	835.65
1	01/04/2020		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
5	01/04/2020		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
6	01/04/2020		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
10	01/04/2020		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
21	02/04/2020		Unity Trust Current		Subscription fees	DALC	E	1,001.58	0.00	1,001.58
22	08/04/2020		Unity Trust Current		Community grant	Bolehill Improvement	E	150.00	0.00	150.00
8	10/04/2020		Lloyds Current		Rates	DDDC	E	719.50	0.00	719.50
31	10/04/2020		Lloyds Current		Rates	DDDC	E	4,927.25	0.00	4,927.25
12	14/04/2020		Lloyds Current		Electricity	British Gas	L	79.86	3.99	83.85
9	14/04/2020		Lloyds Current		Electricity Careplan	British Gas	S	68.99	13.80	82.79
18	14/04/2020		Lloyds Current		Consumables	Nisbets	S	67.98	13.59	81.57
15	15/04/2020		Unity Trust Current		Training	SLCC	S	30.00	6.00	36.00
13	16/04/2020		Lloyds Current		Electricity	British Gas	L	0.57	0.02	0.59
11	16/04/2020		Lloyds Current		Electricity	British Gas	S	8.71	1.74	10.45
14	16/04/2020		Lloyds Current		Electricity	British Gas	S	9.85	1.97	11.82
17	20/04/2020		Lloyds Current		Subscription fees	Zoom Video Comms Inc.	E	59.95	0.00	59.95
16	22/04/2020		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	117.00	23.40	140.40
19	22/04/2020		Unity Trust Current		Consumables	CPC	S	8.92	1.78	10.70
2	23/04/2020		Lloyds Current		Internet	Emtel	S	42.90	8.58	51.48
23	24/04/2020		Unity Trust Current		Tax & NI	HMRC	E	626.84	0.00	626.84
24	24/04/2020		Unity Trust Current		Tax & NI	HMRC	E	287.96	0.00	287.96
25	24/04/2020		Unity Trust Current		Pension contributions	DCC	E	721.45	0.00	721.45
26	24/04/2020		Unity Trust Current		Pension contributions	DCC	E	923.61	0.00	923.61
27	24/04/2020		Unity Trust Current		Salaries	Wirksworth Town Council	E	3,181.64	0.00	3,181.64
28	24/04/2020		Unity Trust Current		Salaries	Wirksworth Town Council	E	2,947.87	0.00	2,947.87
4	27/04/2020		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
3	28/04/2020		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
20	28/04/2020		Unity Trust Current		Lift maintenance	L.E.S.	S	126.86	25.37	152.23
32	29/04/2020		Lloyds Current		Bank charges	Lloyds Bank	E	51.26	0.00	51.26
29	30/04/2020		Lloyds Current		Gas -Town Hall	Corona Energy	S	544.27	108.85	653.12
30	30/04/2020		Lloyds Current		Gas -Memorial Hall	Corona Energy	S	283.63	56.73	340.36
36	01/05/2020		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
37	01/05/2020		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
38	01/05/2020		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
39	01/05/2020		Lloyds Current		Telephony	Daisy Communications	S	121.31	24.26	145.57

Wirksworth Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
40	General Administration	01/05/2020		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
41	General Administration	01/05/2020		Unity Trust Current		IT Support	Software Into Action	S	87.50	17.50	105.00
43	Maintenance	01/05/2020		Lloyds Current		Refuse collection	DDDC	Z	243.60	0.00	243.60
44	Maintenance	01/05/2020		Lloyds Current		Refuse collection	DDDC	Z	240.00	0.00	240.00
45	General Administration	07/05/2020		Lloyds Current		Office supplies	Viking	S	224.33	31.87	256.20
72	Maintenance	11/05/2020		Lloyds Current		Litter Picking Equipment	Argos	S	130.79	26.16	156.95
63	Maintenance	12/05/2020		Lloyds Current		Electricity Careplan	British Gas	S	68.99	13.80	82.79
69	VAT (2019/20)	13/05/2020		Lloyds Current		VAT	HMRC	E	1,023.97	0.00	1,023.97
64	Fuel	13/05/2020		Lloyds Current		Electricity	British Gas	L	9.43	0.47	9.90
65	Fuel	13/05/2020		Lloyds Current		Electricity	British Gas	L	37.66	1.88	39.54
71	Fuel	13/05/2020		Lloyds Current		Electricity	British Gas	L	87.68	4.38	92.06
46	General Administration	13/05/2020		Lloyds Current		Office supplies	Viking	S	75.49	15.10	90.59
70	Fuel	13/05/2020		Lloyds Current		Electricity	British Gas	S	211.91	42.38	254.29
48	Maintenance	13/05/2020		Unity Trust Current		Maintenance works	William Frith & Sons	Z	350.00	0.00	350.00
49	General Administration	13/05/2020		Unity Trust Current		Audit	Barrie Woodcock	Z	149.65	0.00	149.65
67	General Administration	15/05/2020		Unity Trust Deposit		Bank charges	Unity Trust	E	6.00	0.00	6.00
55	Project Costs	19/05/2020		Unity Trust Current		Tree works	Thompson Tree Services	S	740.00	148.00	888.00
58	Salaries	19/05/2020		Unity Trust Current		Tax & NI	HMRC	Z	627.04	0.00	627.04
59	Wages	19/05/2020		Unity Trust Current		Tax & NI	HMRC	Z	10.84	0.00	10.84
60	Salaries	19/05/2020		Unity Trust Current		Pension contributions	DCC	Z	923.61	0.00	923.61
61	Wages	19/05/2020		Unity Trust Current		Pension contributions	DCC	Z	694.35	0.00	694.35
47	General Administration	20/05/2020		Lloyds Current		Office supplies	Viking	S	93.99	18.80	112.79
42	Mayors Ball	20/05/2020		Unity Trust Current		Mayor's Ball refund	K Kergozou	Z	60.00	0.00	60.00
62	Rates	20/05/2020		Lloyds Current		Rates	DDDC	Z	724.00	0.00	724.00
50	Rates	22/05/2020		Lloyds Current		Water	Water Plus	Z	53.51	0.00	53.51
51	Rates	22/05/2020		Lloyds Current		Water	Water Plus	Z	131.35	0.00	131.35
52	Rates	22/05/2020		Lloyds Current		Water	Water Plus	Z	91.71	0.00	91.71
56	Salaries	22/05/2020		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,181.44	0.00	3,181.44
57	Wages	22/05/2020		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,011.67	0.00	3,011.67
33	Managed Telecoms	25/05/2020		Lloyds Current		Internet	Emtel	S	42.90	8.58	51.48
54	Fuel	26/05/2020		Lloyds Current		Electricity	British Gas	L	56.67	2.83	59.50
53	Fuel	26/05/2020		Lloyds Current		Electricity	British Gas	S	138.76	27.75	166.51
35	Telephone	27/05/2020		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
68	General Administration	28/05/2020		Lloyds Current		Bank charges	Lloyds Bank	E	49.27	0.00	49.27
34	General Administration	28/05/2020		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
66	Fuel	28/05/2020		Unity Trust Current		Electricity Careplan	British Gas	S	497.88	99.57	597.45
73	General Administration	01/06/2020		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
77	Fannyshaw Community	01/06/2020		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
78	General Administration	01/06/2020		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00

Wirksworth Town Council
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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
82	01/06/2020		Lloyds Current		Telephony	Daisy Communications	S	127.92	25.58	153.50
89	01/06/2020		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
90	01/06/2020		Unity Trust Current		IT Support	Software Into Action	S	87.50	17.50	105.00
83	08/06/2020		Lloyds Current		Gas -Memorial Hall	Corona Energy	L	70.37	3.52	73.89
84	08/06/2020		Lloyds Current		Gas -Town Hall	Corona Energy	S	332.98	66.60	399.58
91	09/06/2020		Unity Trust Current		Maintenance materials	Markovitz	S	38.35	7.67	46.02
80	10/06/2020		Lloyds Current		Rates	DDDC	Z	724.00	0.00	724.00
92	10/06/2020		Unity Trust Current		Tax & NI	HMRC	Z	627.04	0.00	627.04
93	10/06/2020		Unity Trust Current		Tax & NI	HMRC	Z	36.84	0.00	36.84
94	10/06/2020		Unity Trust Current		Pension contributions	DDDC	Z	923.61	0.00	923.61
95	10/06/2020		Unity Trust Current		Pension contributions	DDDC	Z	694.35	0.00	694.35
86	12/06/2020		Lloyds Current		Electricity	British Gas	L	34.87	1.74	36.61
79	12/06/2020		Lloyds Current		Electricity Careplan	British Gas	S	68.99	13.80	82.79
104	16/06/2020		Unity Trust Current		Annual inspection	RoSPA	S	68.50	13.70	82.20
105	16/06/2020		Unity Trust Current		Annual inspection	RoSPA	S	232.00	46.40	278.40
106	16/06/2020		Unity Trust Current		Annual inspection	RoSPA	S	68.50	13.70	82.20
107	16/06/2020		Unity Trust Current		Annual inspection	RoSPA	S	68.50	13.70	82.20
85	23/06/2020		Lloyds Current		Electricity	British Gas	L	59.90	2.99	62.89
87	23/06/2020		Lloyds Current		Electricity	British Gas	S	158.64	31.72	190.36
88	24/06/2020		Lloyds Current		Electricity	British Gas	L	46.67	2.33	49.00
74	24/06/2020		Lloyds Current		Internet	Ertel	S	42.90	8.58	51.48
102	24/06/2020		Unity Trust Current		Planters	Plantscape	S	2,636.00	527.20	3,163.20
101	24/06/2020		Unity Trust Current		Rent	Ww Rec Ground Trustees	Z	110.00	0.00	110.00
103	24/06/2020		Unity Trust Current		Advert	Christopher Cecil	Z	18.00	0.00	18.00
110	25/06/2020		Lloyds Current		Barriers	Central Source Ltd	S	97.74	19.55	117.29
96	25/06/2020		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,181.44	0.00	3,181.44
97	25/06/2020		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,985.67	0.00	2,985.67
109	26/06/2020		Lloyds Current		Bank charges	Lloyds Bank	E	36.70	0.00	36.70
111	26/06/2020		Lloyds Current		Sanitary disposal/ service	PHS Group	S	345.52	69.10	414.62
112	26/06/2020		Lloyds Current		Sanitary disposal/ service	PHS Group	S	673.49	134.70	808.19
113	26/06/2020		Lloyds Current		Sanitary disposal/ service	PHS Group	S	87.62	17.53	105.15
114	26/06/2020		Lloyds Current		Sanitary disposal/ service	PHS Group	S	17.52	3.51	21.03
98	28/06/2020		Lloyds Current		Water	Water Plus	Z	21.50	0.00	21.50
99	28/06/2020		Lloyds Current		Water	Water Plus	Z	21.50	0.00	21.50
100	28/06/2020		Lloyds Current		Water	Water Plus	Z	21.50	0.00	21.50
75	29/06/2020		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
76	29/06/2020		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
108	30/06/2020		Unity Trust Current		Bank charges	Lloyds Bank	E	18.00	0.00	18.00
81	30/06/2020		Lloyds Current		Photocopier	Ricoh	S	299.63	59.93	359.56
Total								48,287.57	2,086.57	50,374.14