

**MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON
MONDAY 21 MARCH 2016 AT 6.30 PM**

C163/15 Present: Cllr A Pollock (Chair), Cllr M Edwards, Cllr S Maskrey, Cllr J Stockell
Cllr P Taylor, Cllr C Whittall and Cllr J Williams

In attendance: District Cllr M Ratcliffe and District and County Cllr I Ratcliffe, Chris
Saunders (HBPPG), Joan Wilkinson, P Jennings (Clerk)

C164/15 Apologies: Cllr B Dew, Cllr A Clamp, Cllr G Gratton, Cllr A Jordan and D Cllr P
Slack

*Cllr Ben Dew has tendered in writing his resignation as a councillor with effect
21/3/16, as he no longer lives in the area and felt that the role should be filled by
someone closer to the parish.*

C165/15 Variation in Order of Business:

None.

C166/15 Members' Pecuniary Interests in Agenda Items:

None declared.

Cllr Taylor arr and Open Forum commenced 6.35pm :

C167/15 Open Forum:

- a) Public Forum: Joan Wilkinson spoke in support of the initiative by Cllr Mike
Ratcliffe to tackle Dog Fouling
Chris Saunders, Hannage Brook Patient Participation Group, provided more
detail in support of the grant application request.
- b) District & County Councillor Report: Cllr M Ratcliffe circulated a written report.
Cllr I Ratcliffe provided feedback on number of issues at DCC including
Policing, Transport (Concessionary Travel) which are likely to be impacted by
budget reductions.

Open Forum closed 7:15pm

**C168/15 To confirm the accuracy of the Minutes of the Meeting of the Wirksworth
Town Council held on 15 February 2016**

RESOLVED The minutes of the Meeting of Wirksworth Town Council
dated 15 February 2016 were confirmed as a correct record.

C169/15 Town Mayor's Announcements

The Mayor provided an update on events attended which included Belper
Civic Services, Mayor's Charity function concert by Slim Chance and
opening of Longcliffe Holiday Park.

**C170/15 Minutes and recommendations of the meeting of the Environment & Town
Committee:**

RESOLVED that minutes and recommendations of the Environment & Town Committee dated 7 February 2016 be approved.

C171/15 Minutes and recommendations of the Finance, Buildings & Personnel Committee:

RESOLVED that minutes and recommendations of the Finance, Buildings & Personnel Committee dated 14 February 2016 be approved.

C172/15 Request for £300 Community Grant from Hannage Brook Patient Participation Group

RESOLVED That a letter of support for Minor Injuries Services at Hannage Brook Surgery. HBPPG to approach HB Surgery and other participants to approach practice to determine what level of support is available from within the practice to support the initiatives.

C173/15 Purchase of Replacement Chairs for Town Hall

RESOLVED To support the recommendation of the FBP Committee to allocate a budget of upto £10000. The clerk be delegated to purchase sufficient chairs (Fan Backed folding padded seat) and associated items such as storage trolleys to replace all existing (failing) stock of chairs.

C174/15 Fairtrade

The Town Council welcomes the work of volunteers within the Fairtrade group.

RESOLVED To continue to support the Fairtrade Group and to provide at least one Town Council representative to liaise with the group. The new representative to be agreed at the May Annual Town Council Meeting. That the issue of Fairtrade within the town be added to the agenda of the Annual Town Meeting to determine if there are any others within the community who can join and support this town initiative.

C175/15 Accounts Paid – February 2016, in the sum of £21339.25:

RESOLVED That payment of the attached account in the sum of £21339.25 be formally approved.

C176/15 Request for Civic Reception for Trinidadian Choir

RESOLVED to provide a civic reception in the morning, consisting of Tea, Coffee and Cake.

Cllr Pollock dep 7.55pm, Cllr Maskrey in Chair

C177/15 Amendment to Standing Orders and Financial Regulations

RESOLVED to adopt revised Standing Orders and Financial Regulations to reflect the repeal of public Contracts Regulations 2006 by Public

Contracts Regulations 2015 and the changes to recording of meetings made by The Openness of Local Government Regulations 2014.

C178/15 Town Councillor Identification / ID card

Cllr Edwards raised concerns regarding whether Councillor and perhaps staff need some form of identification.

RESOLVED to update the Town Council website to include Councillor photos. After the new replacement Councillor has joined, a photo board of Councillors to be displayed in Town Hall. All staff already issued with WTC logo'd PPE so additional ID not required at this time.

C179/15 Communication/Website(s)

Cllr Williams provided an update on discussions with NOW including the proposed appointment of a comms officer. The Town Council will be contributing to the costs of the appointment. The Town Council's current approach to communication was also discussed.

RESOLVED that the clerk prepare a communication policy/procedure for agreement by the council, to include the ability for the Council to issue monthly "messages", which are to be prepared by councillors (on a rolling rota basis) each month to summarise key points from meetings. The Town Council to prepare an annual report as part of the end of year audit. Following the recent messages posted on the Wirksworth Facebook page, the clerk to publish (on the Town Council website) his email response to resident (who posted the initial message on Facebook) as the reply maybe of interest to the wider community.

C180/15 Wash Green Play Area

The installation of play equipment by Sovereign commenced 21/3/16, with second fix w/c 29/3. Once complete, the park will be inspected RoSPA.

RESOLVED to open the park once RoSPA confirm it is safe, and that an official opening also be arranged.

C181/15 Town Councillor Representative Reports

Bolehill Improvement group – Cllr Edwards advised that the group has now raise £1200 towards the installation of a defibrillator in the BT phonebox.

C182/15 Information:

i) Correspondence:

- 19 07/3/16 Meadows – R Pearce
- 14/3/16 Meadows – R Pearce
- Remerciements – Ville de Die

ii) Emails to Councillors

- 15/2/16 Community Awards 2016 – Rotary

- 15/2/16 Request to host Reception for Choir
- 23/2/16 Estate Walkabout – Dales Housing
- 10/3/16 Carry on Caring – Ashbourne & District 50+ Forum
- 14/3/16 Blue Badge Crackdown campaign - DCC

iii) To be tabled at meeting:

a. DALC Circulars:

Smaller Authorities Audit Arrangements

Circular 4 2016 - Grants - Training & Events - DALC Annual Subscription invoices & information – Vacancies

Circular 5 2016 - Update on public contracts regs 2015 - CiLCA 2016-17 - Employment, Council News - Community Trans Funding - Internal Audit and check list - Clerk & RFO vacancy template - Vacancies

The meeting closed at 8.25 pm

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Chairman

Accounts Paid

Feb-16

Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services	Budget Heading (see budget)	Amount	VAT	Total
	Payroll	7840-7847		Payroll	4,16,21	6819.31		6819.31
01/02/2016	T Batterley	7848		Grit Bin servicing	32	1400.00		1400.00
01/02/2016	CCT Lighting	7849	847865568	Works to Main Hall	48	685.00	137.00	822.00
01/02/2016	Tradefast Builders LTD	7850		Repair to Club Room	2	240.00		240.00
#####	Lester Lowe	7851	789313391	PPE	2	28.00	5.60	33.60
#####	DDDC	7852		Training	27	70.00		70.00
#####	Western Power Distribution	7853	664361920	Upgrade to Power Supply (Age UK)	2	138.95	27.79	166.74
#####	Lift & Engineering Services	7854	377355519	Service Contract	2	452.03	90.41	542.44
10/02/2016	Warren Electrical	7855	646590217	Defib Install	2	171.76	34.35	206.11
10/02/2016	Sovereign Design Play Systems Ltd	7856	832510264	Deposit for Wash Green Play Equip	UA	1995.79	399.16	2394.95
11/02/2016	NOW	7857		Grant Fanny Shaw Skate Park	44	2000.00		2000.00
11/02/2016	WW Heritage Centre	7858		Community Grant	31	2000.00		2000.00
14/02/2016	DCS	7859	458264033	Legionella Measures	14	250.00	50.00	300.00
17/02/2016	Sureview	7860	509408252	Heater (Physio)	2	29.16	5.83	34.99
#####	Warren Electrical	7681	646590217	Main Hall & Misc works	2/48	919.44	183.89	1103.33
#####	Irongate Group	7682	558532518	Caretaker	2/22	100.01	20.00	120.01
#####	Peak Pat Testing	7683		Consumerables/office	2/14	50.00		50.00
#####	Petty Cash	7684		Pat Testing	22	100.00		100.00
#####	MK Illumination Uk Ltd	7685		Petty Cash	33	987.42	197.48	1184.90
Direct Debit Payments and Standing Orders								
01/02/2016	Castle Associates	Sto	114456924	Professional Services	22	40.00	8.00	48.00
01/02/2016	Corona	DDR	577704800	Gas T & M Hall	1,13	597.25	119.45	716.70
01/02/2016	British Gas	DDR	684966762	Elec T & M Hall	1,13	262.95	13.13	276.08
01/02/2016	Sage	DDR	555909605	Payroll Software	22	28.00	5.60	33.60
01/02/2016	Severn Trent Water	DDR		Water Rates	3b, 15	567.52		567.52
01/02/2016	Daisy Communications	DDR	722471355	Telephony	23	31.29	6.26	37.55
Payments made using Debit Card								
#####	CPC	DC	169680322	HDMI Cables, Gloves	2	22.59	4.52	27.11
#####	Brainwaves Rewards Ltd	DC	501333309	Stickers Little Wonder Awards	22	22.29	4.46	26.75
11/02/2016	Safety Signs Supplies	DC	684311436	Door Sign	2	14.63	2.93	17.56
						20023.39	1315.86	21339.25
Transfer								
	From Deposit to Current Account					6000.00		6000.00