

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 22 JANUARY 2018 AT 6.30 PM

C140/17 Present: Cllr A Clamp (Chair), Cllr F Brown, Cllr I Fisher, Cllr A Jordan, Cllr M Edwards, Cllr A Pollock, Cllr J Stockell, and Cllr C Whittall

In attendance: 3 members of the public, D Cllr M Ratcliffe and P Jennings (Town Clerk)

C141/17 Apologies: Cllr G Gratton, Cllr S Maskrey, Cllr P Taylor and C Cllr I Ratcliffe

C142/17 Variation in Order of Business: To take agenda item 13 Festival Representation immediately after Public Forum

C143/17 Members' Pecuniary Interests in Agenda Items: None declared.

Open Forum opened 6:35pm ; Cllr M Edwards arrived

C144/17 Open Forum:

Chris Bristow and Sandy Grimes gave a presentation on activities undertaken by Stoney Wood Group over the past 12 months. Chris Saunders spoke regarding her wish to establish a steering group to action the steps necessary to make Wirksworth a Dementia Friendly Community.

D Cllr M Ratcliffe provided a written report and also provide additional background to the report.

Open forum closed 7:30pm; Cllr Pollock dep 7:25pm

C145/17 Festival Representation

RESOLVED that Cllr Pollock replace Cllr Taylor as representative of the Town Council to the Festival.

C146/17 Minutes of the Meeting of the Wirksworth Town Council dated 18th December 2017:

The minutes of the Meeting of Wirksworth Town Council dated 18th December 2017 were confirmed as a correct record.

C147/17 Town Mayor's Announcements

The Mayor reminded everyone that the charity ball will be 17th February 2018.

C148/17 Minutes and recommendations of the Environment & Town Committee:

RESOLVED That the minutes and recommendations of the Environment & Town Committee dated 8 January 2018 be approved.

C149/17 Minutes and recommendations of the Finance, Buildings & Personnel Committee:

RESOLVED. That the minutes and all other recommendations of the Finance, Buildings & Personnel Committee dated 15 January 2018 be approved.

C150/17 Accounts Paid December 2017:

RESOLVED That payment of the attached accounts in the sum of £15811.94 be formally approved.

C151/17 Market Town Branding Workshop

Resolved that Cllr Clamp attend (alternate Cllr Jordan) and if neither are able to attend then a representative from NOW be sought to join the workshop.

C152/17 Budget 2018/19

The clerk provided a revised draft budget based upon a precept of £145000

RESOLVED that the revised draft budget figures now be re-incorporated into the main budget document.

To clarify that a budget allocation does not infer automatic agreement to provide funding to a third party (e.g. Stoney Wood Group, Now, Twinning etc) and to ensure an appropriate level of scrutiny, any expenditure to a 3rd party would be subject to completion of a community grant application and approval by the council.

C153/17 Precept Message

The clerk provided a draft statement, with amendments from Cllr Jordan which was further amended during the meeting.

RESOLVED the revised message be posted to the Town Council website by the 31/1/18 with a link on the Town Council website. That the clerk be delegated to prepare the financial summary for DDDC which supports the precept request (Cllr Clamp and Whittall to provide support if required)

C154/17 Tuesday Market / Garden adjacent Memorial Hall Landscaping

The clerk advised that an additional expression of interest had been received for the market operator and that person who made the original expression of interest had chosen to withdraw from the process. .

RESOLVED that the negotiations proceed with candidate - Cllr Gratton, Jordan and Whittall (alternate's being Cllr Edwards and Cllr Pollock) be delegated to pursue discussions with potential operator. Once outline terms are set, Cllr Clamp, Cllr Jordan and Cllr Pollock to take forward.

C155/17 Town Councillor Representative Reports

Cllr Stockell advised that a new head had been appointed at the Junior school
Cllr Edwards advised that Bolehill Improvement Group AGM was ell attended and that there would be a pop pub in the Mens Institute on 27/1/18.

C156/17 Information

i Correspondence:

- 18/12/17 District Council Area Community Forums - October / November 2017 and 30 January and 7 & 14 February 2018 – DDDC
- 02/01/18 Charity Plant Stall Balance Sheet – D Cllr P Slack
- 02/01/18 Open Forum re NHS merger Derby/Burton - Ashbourne & District 50+ Forum
- 03/01/18 Stoney Wood events ; Wassailing and Community Orchard – SWG
- 08/01/18 The Off-Street Parking Places (Amendment No. 3) Order 2018 – DDDC
- 11/01/18 2018 Chairman's Community Awards - DDDC

ii) To be tabled at meeting:

a. DALC Circulars:

DALC Annual Report

Circular No 15: External Audit 17-18 - Transparency Fund - GDPR - Pay Offer 18-20 - HR Update - Bird Flu - Civic Voice Design Awards - Community Infrast. Levy - New Angling Grant - Disposal of furniture - DALC Office Christmas Closure

Circular No 1 2018: Index of most important elements of 2017 Circs.

Circular No 2 2018: GDPR - We're here for you - HR & Appraisal Training - Annual Governance & Accountability Return

The meeting closed at 8:35 pm

+++++++

.....
Chairman

Accounts Paid		Dec-17			Budget Heading (see budget)	Amount	VAT	Total
Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services				
07/12/2017	DCC	8521		Superann	4,16,20	1596.06		1596.06
07/12/2017	HMRC	8522		Tax & NI	4,16,21	901.27		901.27
07/12/2017	ESPO	8523	705180561	Caretaker Consumerables	2	195.99	39.20	235.19
07/12/2017	Grant's	8524	865687366	Professional Fees	22	225.00	45.00	270.00
07/12/2017	Get Mapping	8525	709391128	Mapping Software	2	74.00	14.80	88.80
07/12/2017	Hollinsend Fire	8526	842950613	Fire Emergency Light Test	2,14	863.60	172.72	1036.32
07/12/2017	Avalon Software	8527		Booking Software Support	22	75.00	0.00	75.00
07/12/2017	Irongate Group	8528	558532518	Caretaker Consumerables	2	23.05	4.61	27.66
07/12/2017	Community Fayre	8529		Advert	22	50.00		50.00
07/12/2017	Viking	8530	536153357	Fridge & Office Supplies	2	194.98	39.00	233.98
07/12/2017	SLCC	8531		Professional Fees	2	185.00		185.00
07/12/2017	Shelter Maintenance	8532	728320543	Bus Shelter Repair		568.00	113.60	681.60
07/12/2017	Urban Wilderness	8533		Memorial Garden		265.09	53.02	318.11
18/12/2017	NOW	8534		Grant		4000.00		4000.00
21/12/2017	Salisbury & Wood	8535	126422005	Grit Supplies		582.40	116.48	698.88
21/12/2017	Warren Electrical	8536	646590217	MH & TH repair works	2,11	119.50	23.90	143.40
21/12/2017	Viking	8537	536153357	Stationery & Caretaker Consumerables	2,22	129.85	14.77	144.62
21/12/2017	Thompson Treee Services	8538	199589223	Tree Works Mem Hall		500.00	100.00	600.00
21/12/2017	Hollinsend Fire	8539	842950613	Fire Service & Call Out	2,22	332.00	66.40	398.40
21/12/2017	Irongate Group	8540	558532518	Caretaker Consumerables	2	50.20	10.04	60.24
<u>Electronic Payments</u>								
18/12/2017	Payroll	EP		Salary	4,16,21	4633.44		4633.44
<u>Direct Debit Payments and Standing Orders</u>								
Dec-17	Castle Associates	Sto	114456924	Professional Services	22	43.00	8.60	51.60
Dec-17	Software into Action	Sto	789358066	IT Support	22	140.00	28.00	168.00
Dec-17	Sage	DDR	555909605	Payroll Software	22	28.00	5.60	33.60
Dec-17	Ertel	DDR	836375505	Managed Internet Mem Hall	15a	52.30	10.46	62.76
Dec-17	Zen Internet	DDR	686049501	Office Internet	22	27.00	5.40	32.40
Dec-17	British Gas	DDR	684966762	Elec T & M Hall	1,13	89.78	4.48	94.26
Dec-17	Daisy	DDR	722471356	Telecoms	23	30.21	6.04	36.25
Dec-17	Ricoh	DDR	524161280	Photocopier	22	331.48	66.30	397.78
<u>Payments made using Debit Card</u>								
20/11/2017	Screwfix	DCC		Toilet Seats	14	127.83	25.55	153.38
						14837.97	973.97	15811.94
<u>Transfer (Mayor's Charity)</u>								
<u>Transfer</u>								
Dec-17	from Deposit to Current	Trf		Unity Trust		5000.00		5000.00