



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: townclerk@wirksworth.gov.uk

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

03 December 2019

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 9 December 2019 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 11 November 2019** (Previously circulated)
6. **Recommendations from Environment and Town Committee held on 2 December 2019**
7. **Monthly Budget Balances** (to be circulated at the meeting)
8. **Budget 2020/21** (draft attached)
To consider any future potential/additional expenditure required.
9. **Asbestos Measures** (attached)
The cellar (containing elements of the townhall heating system) requires specialist decontamination to stabilise/remove asbestos from deteriorating pipe lagging/redundant boiler at a cost of £6360+vat . To facilitate the works, the Town Hall will need to be closed and the Atrium used to house a portable decontamination unit (blocking access to stairs as well as both the Disabled / and Gentlemen's Toilets).
10. **Request to adopt Telephone Box**
The phone box adjacent to the library is currently owned by Community Heartbeat Trust, Wirksworth Works' project are seeking a transfer of ownership to allow the installation of an audio player and changeable sign, initially to present clips of oral history from the project.
11. **Town Promotion (NOW)** (attached)
In principle agreement sought from WTC to provide financial support to allow dedicated promotional resource.
12. **Staffing of Town Council**
Update on current staffing levels and progress to recruit additional caretaking resource and TOIL accrued by Town Clerk as at 30/11/19.

Paul Jennings

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