



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

04 February 2020

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 10 February 2020 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 13 January 2020** (Previously circulated)
6. **Quarterly Balance Sheet & Bank Reconciliation** (to be circulated at the meeting)
Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation
7. **Monthly Budget Balances** (to be circulated at the meeting)
8. **Request for concessionary meeting space from Twinning Association** (attached)
Application under concessionary let policy to provide a meeting room(s).
9. **Request for community grant of £1000 to Wirksworth Well Dressing** (attached)
To assist with organisational costs including printing programme, BMW Band fees etc.
10. **Request for annual grant of £2200 to Stoney Wood Group** (attached)
To support ongoing maintenance and activities in Stoney Wood.
11. **Request for annual grant of £1000 to Wirksworth Festival** (attached)
To support the organisational costs of the event.
12. **Stoney Wood - Licensing**
To consider supporting an application (from Stoney Wood Group) to license the area to allow alcohol sales at events.
13. **Publication of Town Guide** (attached)
Request for support/assistance with the costs of this promotional publication.
14. **Upgrade of Office Equipment**
IT support have recommended that the existing office laptop be replaced at a cost of £600+vat.
15. **Staff Review and Recruitment** (attached)
Update on recent staffing appointments and proposal to change to existing spinal column points and scale range for office staff.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer