



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworth.gov.uk

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

06 October 2020

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 12 October 2020 at 6.30 p.m. on Zoom platform, meeting ID: 386 170 0358
Admission of public: If you wish to join the meeting please contact the Town Clerk for full meeting details.

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 14 September 2020 (Previously circulated)

6. Monthly Budget Balance (attached)

7. Quarterly Balance Sheet & Bank Reconciliation (attached)

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation

8. Budget 2021/22

To consider any potential / additional expenditure required in the following financial year.

9. Town Hall Roof

There is a leak into ladies toilets, it assumed that this is coming from the roof, but scaffolding is needed to inspect that portion of the roof. In the same area, the guttering is also visibly corroded and in need of replacement.

10. Impact of C19 on Tenant Leases

A tenant has requested an extension to the concessionary rental offered by the Town Council due to the continuing impact of C19 on their business.

11. Staff Resourcing and Clerk's Time Sheet

Update on current resourcing and Clerk's time sheet for September 2020.

A handwritten signature in black ink, appearing to read 'Paul Jennings'.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer