

WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL COMMITTEE 09 DECEMBER 2019 at 6:30pm

FBP078/19 Present: Cllr A Clamp (Chairman), Cllr S Barker, Cllr A Jordan, Cllr E Mcdonagh, Cllr A Pollock, Cllr P Taylor and Cllr C Whittall.

In attendance: 2 members of public and Paul Jennings (Town Clerk)

FBP079/19 Apologies: Cllr G Gratton

FBP080/19 Variation of Order of Business: to take item 8 Budget 2020/21 as last item..

FBP081/19 Members' Pecuniary Interests in Agenda Items:

Cllr Clamp	Personal Interest (As Chair of NOW) in item 10 Request to adopt Telephone Box, item 11 Town Promotion
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FBP082/19 To confirm the accuracy of the Minutes of the Meeting of the Finance, Buildings & Personnel Committee held on 11 November 2019

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 11 November 2019 were confirmed as a correct record.

FBP083/19 Recommendations from Environment and Town Committee held on 2 December 2019

RECOMM: That budget be allocated from line 26 Town Council Estate to allow refurbishment of notice board adjacent to Cruck Beam.

FBP084/19 Monthly Budget Balance:

RECOMM: That the monthly figures be noted.

FBP085/19 Asbestos Measures

The cellar (containing elements of the town hall heating system) requires specialist decontamination to stabilise/remove asbestos from deteriorating pipe lagging/redundant boiler at a cost of £6360+vat . To facilitate the works, the Town Hall will need to be closed and the Atrium used to house a portable decontamination unit (blocking access to stairs as well as both the Disabled / and Gentlemen's Toilets).

RECOMM: That the council allocate £10000 and undertake the works in in summer 2020 (budget to be updated to include cost).

Cllr Clamp surrendered chair, Cllr Jordan assumed chair

FBP086/19 Request to adopt Telephone Box

The phone box adjacent to the library is currently owned by Community Heartbeat Trust, Wirksworth Works' project are seeking a transfer of ownership to allow the installation of an audio player and changeable sign, initially to present clips of oral history from the project.

RECOMM: That the matter be postponed to allow further information to be provided.

FBP087/19 Town Promotion (NOW)

In principle agreement sought from WTC to provide financial support to allow dedicated promotional resource.

RECOMM: That in principle agreement be given to providing funds (£3000) from line 40 Town Promotions to NOW – release of funds subject to submission of Grant Application documentation and accounts to FB&P Committee

Cllr Clamp resumed chair

FBP088/19 Staffing at Town Council

The clerk reported that previously the caretaker roles were split with 1 post at 30 hours and 2 posts at 21 hours. The roles were restructured following the resignation of two staff in August/September. The new structure creates 3 caretaker roles (21 hours) and a separate keyholder/cleaner at 9 hours. A replacement caretaker had been appointed, although an additional vacancy has arisen following the resignation of a newly recruited staff member after 1 month. Therefore, there remains 2 vacancies – caretaker and new post of keyholder/cleaner and recruitment is in hand. A previously retired caretaker has returned to help during the transition period and has been retained on flexible contract.

During the period the clerk has now accrued 96 TOIL and has 21 days holiday remaining.

RECOMM: That the clerks be actions be ratified and that recruitment continue. That 60 hours of TOIL be paid as overtime in December to the Town Clerk.

FBP089/19 Budget 2020/21

Clerk had prepared a further draft budget for discussion, including the impact of the acquisition of the Meadows.

RECOMM: That with the existing commitments (including Tuesday Market, Barmote Croft Toilets) and the acquisition of the Meadows, remedial work at Kingsfield Play Area and removal of asbestos contamination at Town Hall, the precept will need to increase by £40000 (equivalent to an extra £2 per month for a band D property).

The meeting closed at 7:55 p.m.

.....Chairman