

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 13 JANUARY 2020 at 6:30pm**

FBP090/19 Present: Cllr A Clamp (Chairman), Cllr A Pollock and Cllr P Taylor

In attendance: Paul Jennings (Town Clerk)

FBP091/19 Apologies: Cllr G Gratton, Cllr E McDonagh, Cllr C Whittall and Cllr A Jordan

FBP092/19 Variation of Order of Business: none

FBP093/19 Members' Pecuniary Interests in Agenda Items: none declared

FBP094/19 To confirm the accuracy of the Minutes of the Meeting of the Finance, Buildings & Personnel Committee held on 9 December 2019

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 9 December 2019 were confirmed as a correct record.

FBP095/19 Monthly Budget Balance:

RECOMM: That the monthly figures be noted.

FBP096/19 Request for annual grant of £1000 – Wirksworth Carnival

To support activities undertaken during well dressing weekend

RECOMM: That a grant of £1000 be made (line 44 – Well Dressing & Carnival)

FBP097/19 Regular Payees

Under Financial Regulation adopted by the Town Council, Section 5 - Banking arrangements and authorisation of payments. The council may authorise payment to regular payees (e.g. suppliers, contractors, staff) and payment method utilised.

RECOMM: That list of payees appended to the minutes be authorised as identified in Fin Regs and payment method adopted to allow both electronic and cheque as circumstances dictate.

FBP098/19 Vandalism at the Kingsfield Play Area

The equipment was scheduled to be refurbished in April 2020 (initial quote from Peak Playgrounds used as guideline within budget discussions), the junior swing installation now requires additional remedial work following an act of arson.

RECOMM: That the work be undertaken by Peak Playgrounds at a cost of £5685.00 + vat as single work order to be undertaken in January (to benefit from discount of £500 from the contractor).

FBP099/19 Clerk's Time Sheet

For period October – December 2019, the Clerk had accrued 28 hours of TOIL

RECOMM: That the matter be noted.

The meeting closed at 6:50 p.m.

.....Chairman

List of Regular Payments (Financial Regulation 5.6)

<i>Where possible disbursement to regular payees to be made by electronic means</i>			
Name	Payment Type	Frequency	Service
A Shingler (Signed & Sealed)	EP	Ad-hoc	Contractor
Avalon Software	EP	Annual	Software
CCT lighting	EP	Annual	Contractor
Christopher Cecil -T'owd Man	EP	Quarterly	Advert
Community Fayre	Chq	Quarterly	Advert
CPC	EP	Ad-hoc	Supplier
CPP Waste & Recycling	EP	Monthly	Service
DALC	EP	Annual & Ad-hoc	Support & Training
DCC	EP	Quarterly	Service
DCC - Superann	EP	Monthly	Payroll
DCS	EP	Ad-hoc	Contractor
DDDC	DDR	Quarterly	Service
Dover Catering Equipment	EP	Ad-hoc	Contractor
ESPO	EP	Ad-hoc	Supplier
G & M Beech	Chq	Bi-annual	Service
Get Mapping	EP	Annual	Service
Grant's	EP	Ad-hoc	Service
HMRC	EP	Monthly	Payroll
Hollinsend Fire	EP	Annual & Ad-hoc	Service & Contractor
Insurance	EP	Annual & Ad-hoc	Service
Irongate Group	EP	Ad-hoc	Supplier
Karl Dumelow	EP	Bi-annual	Contractor
LES	EP	Annual & Ad-hoc	Service & Contractor
Les Kirk	Chq	Annual	Contractor
Lester Lowe	EP	Ad-hoc	Supplier
Lightening Strike	EP	Annual	Service & Contractor
Lovedays	EP	Ad-hoc	Service
Markovitz	EP	Ad-hoc	Supplier
MB Plumbing Heating Engineers	EP	Ad-hoc	Contractor
MK Illuminations	Chq	Annual	Supplier
National Allotment Society	Chq	Annual	Service
NOW	EP	Annual	Group
Peak Tree Force	EP	Ad-hoc	Service & Contractor
Plantscape	EP	Annual	Service
Playsafety Ltd	EP	Annual	Service
PPL PRS	EP	Annual	Service
ROSPA play safety	EP	Annual	Service
S Maskrey	EP	Ad-hoc	Contractor
Salisbury & Wood	EP	Ad-hoc	Supplier
Shelter Maintenance	Chq	Ad-hoc	Contractor
SLCC	EP	Annual & Ad-hoc	Support & Training
Stoney Wood Group	EP	Annual	Group
TDP	Chq	Ad-hoc	Supplier
Thompson Tree Services	EP	Ad-hoc	Contractor
Tradefast	EP	Ad-hoc	Contractor
TRS Design	EP	Annual & Ad-hoc	Service
Trust Security	EP	Annual & Ad-hoc	Contractor
Twigg	EP	Ad-hoc	Supplier
Viking	DDR	Ad-hoc	Supplier
Warren Electrical	EP	Ad-hoc	Contractor
WPS	EP	Annual & Ad-hoc	Service
RS Components	DC	Ad-hoc	Supplier
Ebuyer	DC	Ad-hoc	Supplier
Fireprotection shop	DC	Ad-hoc	Supplier

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Name	Payment Type	Frequency	Service
Screwfix	DC	Ad-hoc	Supplier
British Gas	DDR	Monthly	Service
Corona	DDR	Monthly	Service
Daisy	DDR	Monthly	Service
Emtel	DDR	Monthly	Service
HMRC	DDR	Monthly	Payroll
Information Commissioner	DDR	Annual	Service
Nisbets	DDR	Ad-hoc	Supplier
Ricoh	DDR	Quarterly	Service
Sage	DDR	Monthly	Service
Severn Trent	DDR	Quarterly	Service
Zen Internet	DDR	Monthly	Service
Castle Associates	Sto	Monthly	Support
Software into Action	Sto / EP	Monthly & Ad-hoc	IT Support
Payment Types:	Sto- Standing Order		Chq- Cheque
DDR - Direct Debit	EP - Electronic Payment		DC - Debit Card