

WIRKSWORTH TOWN COUNCIL

Notes of a Hybrid Meeting of the Finance Buildings and Personnel Working Party held 14 February 2022

The working party meeting will be held to the same standard as a committee but any decision taken at a working party meeting does not constitute a lawful decision of council - the Council has resolved to meet as a working party to allow meetings to continue using Zoom to ensure all councillors are able to participate even if they do not feel able to attend face to face meetings.

All delegated decisions will be reported in line with guidelines for Open and Accountable Government (Openness of Local Government Bodies 2014)

FBP21/50 Present (in person): Cllr A Clamp (Chairman), Cllr M Bennett, and Cllr C Whittall
Present (Zoom): Cllr E McDonagh, and Cllr S Barker

In attendance:
Paul Jennings (Town Clerk)

FBP21/51 Apologies for Absence: Cllr C Foster Philips

FBP21/52 Variation in Order of Business:
None

FBP21/53 Members' Pecuniary Interests in Agenda Items:
None Declared

FBP21/54 Monthly Budget Balance

REC that the position be noted. That the unspent funds in Town Promotion and Climate Emergency be carried across to funds available in 2022/23. The funds in Climate emergency have been allocated to fund the energy efficiency works in the Main Hall and kitchen which are unlikely to be completed before year-end.

FBP21/55 Town Council Website (attached)
The existing website is reaching end of life (due to the underlying coding method), the current website managers are recommending that it be migrated across to a more modern script to enable more robust backup and contingency.

REC that the existing website managers be engaged to undertake the upgrade at a cost of £2500+vat.

FBP21/56 Flag Poles
Of the three installed flag poles, one is now functional. The poles were last repaired in Feb 2013 at a cost of £744.

REC that a quote(s) be sought for repairs and refurbishment of the 3 poles and also a quote for removal of two poles and servicing of the remaining pole.

FBP21/57 Pension Discretion Policy (attached)

DCC (Derbyshire Pension Fund) who administer the staff pension are recommending an update to the policy and have provided a template for employers to review and adopt.

<https://www.derbyshirepensionfund.org.uk/employers/newsletters-and-guides/employer-discretions.aspx>

REC that the policy be adopted using the default options recommended by DCC.

FBP21/58 Staff Matters (attached)

To provide an update on current staffing levels, recruitment and TOIL.

REC that recruitment of another member of caretaking staff commence. To attract more potential candidates the role is to be offered with banded hours with some flexibility in duties and work pattern.

The clerks TOIL of 50 hours be paid as overtime.

The meeting closed at 7.15 pm

Chairman