

## **WIRKSWORTH TOWN COUNCIL**

### **Notes of a Meeting of the Finance Buildings and Personnel Working Party held 17 January 2022**

*The working party meeting will be held to the same standard as a committee but any decision taken at a working party meeting does not constitute a lawful decision of council - the Council has resolved to meet as a working party to allow meetings to continue using Zoom to ensure all councillors are able to participate even if they do not feel able to attend face to face meetings.*

*All delegated decisions will be reported in line with guidelines for Open and Accountable Government (Openness of Local Government Bodies 2014)*

**FBP21/40 Present: Cllr A Clamp (Chairman), Cllr E McDonagh, and Cllr S Barker**

**In attendance:  
Paul Jennings (Town Clerk)**

**FBP21/41 Apologies for Absence: Cllr C Whittall, Cllr C Foster Philips**

**FBP21/42 Variation in Order of Business:  
None**

**FBP21/43 Members' Pecuniary Interests in Agenda Items:  
None Declared**

**FBP21/44 Monthly Budget Balance**

**REC that position be noted. There are anticipated overspends in TH Maintenance, Training but these can be met from fund available in Contingency/Unallocated.**

**FBP21/45 Quarterly Balance Sheet & Bank Reconciliation (to be circulated at the meeting)  
Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation**

**REC That the information be noted. Cllr Clamp confirmed reconciliation to the bank statements.**

**FBP21/46 Memorial Hall Damage  
During a booking of the hall, one of the attendees damaged the end of the wall adjacent to the ATM. CCTV enabled identification of the person and they have agreed to cover the costs of the repairs.**

**REC That the information be noted.**

**FBP21/47 Staff Matters  
To provide an update on current staffing levels and recruitment.**

**REC on an interim basis existing caretaker working patterns to be changed following the resignation of a caretaker in their role (21hrs per week).**

**FBP21/48 Barmote Croft Toilets**

To consider a reduction in availability/opening back to Mon – Saturday whilst there are only 2 primary caretakers.

**REC That new opening hours be established, during winter months the facilities will be closed on Sundays, they will be open on Sunday during summer with the change to coincide with the change BST (daylight savings). On an exceptional basis, the toilets may be opened on Sunday during winter months when there is a local event in the town.**

**FBP21/49 Clerks Time Sheet**

October - December 2021, the Clerk has accrued 51 hours of TOIL.

**REC That the matter be noted.**

*The meeting closed at 7.00pm*

Chairman