

WIRKSWORTH TOWN COUNCIL

Meeting of the Finance Buildings and Personnel Committee held 18 January 2021

FBP20/41 Present

Cllr A Clamp (Chairman), Cllr A Pollock, Cllr P Taylor and Cllr C Whittall

In attendance:

Paul Jennings (Town Clerk)

FBP20/42 Apologies for Absence:

Cllr E McDonagh, Cllr G Gratton

FBP20/43 Variation in Order of Business:

None

FBP20/44 Members' Pecuniary Interests in Agenda Items:

None Declared

FBP20/45 Minutes:

The minutes of the meeting of the Finance Buildings and Personnel Committee dated 7 December 2020 were confirmed as a correct record.

FBP20/46 Monthly Budget Balance

RECOMM: That figures be noted.

FBP20/47 Quarterly Balance Sheet & Bank Reconciliation

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation.

RECOMM: That figures be noted and that when lockdown restrictions relax and it is possible to meet in person, that the chair then confirm reconciliation to statements from originals.

FBP20/48 Website security

In order to allow direct links from social media such as Facebook, additional certification is required for WTC website. The implementation costs of the additional certification are approximately £300, with annual licence of £50.

RECOMM: That the work be undertaken.

FBP20/49 Staff Holiday/TOIL

In 2020, it was confirmed that local council workers would be allowed to carry more than the contractual 1 week's holiday entitlement across into 2021/22.

RECOMM: That all staff be given the opportunity to be paid outstanding /accrued holiday as end of March, but any payment to the Town Clerk to be agreed and authorised by chair of committee.

The meeting closed at 6.55pm

Chairman