

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 16 SEPTEMBER 2019 AT 6.30 PM

C058/19 Present: Cllr A Jordan (chair), Cllr S Barker, Cllr A Clamp, Cllr M Casselden, Cllr C Foster Phillips, Cllr P Taylor and Cllr C Whittall

In attendance: 2 members of the public, District Cllr P Slack, C Cllr I Ratcliffe and Paul Jennings (Town Clerk)

C059/19 Apologies: Cllr G Gratton, Cllr E McDonagh, Cllr A Pollock, Cllr J Stockell

C060/19 Variation of Order of Business: none

C061/19 Members' Pecuniary Interests in Agenda Items: None declared.

Open Forum opened 6:35pm

C062/19 Open Forum:

A Resident raised concerns regarding possible subsidence in the road between Wash Green and Malt Shovel.

A resident spoke against declaring a climate emergency and felt evidence does not support that there is an emergency.

District Councillor Report: Cllr P Slack provided a written report

County Councillor Report: Cllr I Ratcliffe provided a verbal report

Open Forum closed 7:15pm

C063/19 Minutes of the Meeting of the Wirksworth Town Council dated 15 July and 5 August 2019:

RESOLVED that the minutes of the Meeting of Wirksworth Town Council dated 15 July and 5 August 2019 were confirmed as a correct record.

C064/19 Town Mayor Announcements

Cllr Jordan advised he had attended a number of events including the Festival, Horticultural Show, Wirksworth Windows as well as meeting with Aquabox and AGS Headteacher.

C065/19 Minutes and recommendations of the Environment & Town Committee:

RESOLVED That the minutes and recommendations of the Environment & Town Committee dated 02 September 2019 be approved

C066/19 Minutes and recommendations of the Finance, Buildings & Personnel Committee:

RESOLVED That the minutes and recommendations of the Finance, Buildings & Personnel Committee dated 9 September 2019 be approved.

C067/19 Accounts Paid July and August 2019:

RESOLVED that payment of the attached accounts in the sum of July & August 2019 in the sums £24385.56 & £17974.85 be formally approved.

C068/19 Tuesday Market Surgery:

A general discussion of the idea occurred and the principle was widely supported.

RESOLVED that Councillor prepare a resolution for adoption by the Council on how this proposal can be implemented.

C069/19 External Audit:

RESOLVED to receive the auditors report for 2018-19 and to note that no matters were raised for action or attention of the council.

C070/19 Meadows :

RESOLVED in the eventuality of The Meadows being designated an Asset of Community Value, the Council will commence a consultation with the residents of Wirksworth.

C071/19 Information

i) Correspondence:

- 15/07/19 Car Parks: Pay & Display Machine Theft – DDDC
- 31/07/19 Electoral Boundary Review – DDDC
- 05/08/19 ACV The Meadows, Wirksworth – DDDC
- 07/08/19 Parking on Verges – DCC
- 07/08/19 Review of Polling Districts, Places and Stations 2019 – DDDC
- 14/08/19 Matlock TC Climate Change invite
- 19/08/19 Footpath Closure – Willowbath lane -DCC
- 27/08/19 Meadows - Archaeology Note
- 27/08/19 West End, Wirksworth, Traffic Issues – DCC/Cllr Ratcliffe
- 27/08/19 Claim for footpath Breamfield ref. 4266 - Peak and Northern Footpaths Society

ii) To be tabled at meeting:

a. DALC Circulars:

Circular No 10-19 : DALC Excellence Awards - AGM - NALC Larger Councils Committee - Govmt Paper on strengthen communities - Research on May elections - Council housing build - Updated Fin Regs - Climate emergency - CiLCA success - Village survival Guide - Training and Events Diary

RESOLVED that the information be noted.

The meeting closed at 8.00 pm

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Chairman

| Voucher Code | Date | Bank | Cheque No | Description | Supplier | Net | VAT | Total |
|----------------------------------|------------|-----------------------------|-----------|-----------------------|----------------------------|----------|--------|----------|
| 162 General Administration | 01/07/2019 | Lloyds Current Account | | IT Support | Software Into Action | 200.00 | 40.00 | 240.00 |
| 163 Market Promotion | 01/07/2019 | Lloyds Current Account 8803 | | Advert | Community Fayre | 50.00 | 0.00 | 50.00 |
| 123 Telephone | 01/07/2019 | Lloyds Current Account | | Telephony | Daisy | 120.96 | 24.19 | 145.15 |
| 177 General Administration | 01/07/2019 | Lloyds Current Account | | HR Support | Castle Associates | 43.00 | 8.60 | 51.60 |
| 186 Fannyshaw Community Building | 02/07/2019 | Lloyds Current Account | | Internet | W3Z | 29.16 | 5.83 | 34.99 |
| 164 Bus Shelters | 02/07/2019 | Lloyds Current Account 8804 | | Bus shelter cleaning | John B. Sloan | 40.00 | 0.00 | 40.00 |
| 169 Maintenance | 05/07/2019 | Unity Trust Current Account | | Consumables | Irongate | 93.98 | 18.79 | 112.77 |
| 170 Maintenance | 05/07/2019 | Unity Trust Current Account | | Electrical works | Warren Electrical | 694.00 | 138.80 | 832.80 |
| 171 Civic Service | 05/07/2019 | Unity Trust Current Account | | Signage | Signed & Sealed | 40.00 | 0.00 | 40.00 |
| 173 Wages | 05/07/2019 | Unity Trust Current Account | | Pension contributions | DCC | 935.80 | 0.00 | 935.80 |
| 174 Salaries | 05/07/2019 | Unity Trust Current Account | | Pension contributions | DCC | 1,122.47 | 0.00 | 1,122.47 |
| 45 Fuel | 08/07/2019 | Lloyds Current Account | | Electricity Careplan | British Gas | 66.98 | 13.40 | 80.38 |
| 217 Fuel | 08/07/2019 | Lloyds Current Account | | Electricity | British Gas | 1.29 | 0.06 | 1.35 |
| 218 Fuel | 08/07/2019 | Lloyds Current Account | | Electricity | British Gas | 35.01 | 1.75 | 36.76 |
| 219 Fuel | 08/07/2019 | Lloyds Current Account | | Electricity | British Gas | 11.27 | 0.56 | 11.83 |
| 191 Maintenance | 08/07/2019 | Unity Trust Current Account | | Maintenance works | Tradefast | 450.00 | 90.00 | 540.00 |
| 14 Rates | 10/07/2019 | Lloyds Current Account | | Rates | DDDC | 712.00 | 0.00 | 712.00 |
| 159 General Administration | 10/07/2019 | Lloyds Current Account | | Stationary, sundries | Viking | 43.42 | 8.69 | 52.11 |
| 165 General Administration | 16/07/2019 | Lloyds Current Account | | Payroll | Sage | 32.00 | 6.40 | 38.40 |
| 194 General Administration | 17/07/2019 | Lloyds Current Account 8805 | | Membership Fees | National Allotment Society | 55.00 | 11.00 | 66.00 |
| 182 Maintenance | 22/07/2019 | Unity Trust Current Account | | Maintenance works | Tradefast | 470.00 | 94.00 | 564.00 |
| 183 Maintenance | 22/07/2019 | Unity Trust Current Account | | Consumables | Twigg | 43.82 | 8.76 | 52.58 |
| 184 General Administration | 22/07/2019 | Unity Trust Current Account | | Music License | PPL PRS | 850.77 | 170.15 | 1,020.92 |
| 187 Salaries | 22/07/2019 | Unity Trust Current Account | | Salaries | HMRC | 647.94 | 0.00 | 647.94 |
| 188 Wages | 22/07/2019 | Unity Trust Current Account | | Salaries | HMRC | 491.25 | 0.00 | 491.25 |
| 168 Wages | 23/07/2019 | Unity Trust Current Account | | Salaries | Staff | 2,854.30 | 0.00 | 2,854.30 |
| 181 Managed Telecoms | 24/07/2019 | Lloyds Current Account | | Internet | Emtel | 42.30 | 8.46 | 50.76 |
| 192 General Administration | 24/07/2019 | Lloyds Current Account | | Petty Cash | Wirksworth Town Council | 100.00 | 0.00 | 100.00 |
| 193 General Administration | 24/07/2019 | Lloyds Current Account | | Bank charges | Lloyds Bank | 51.66 | 0.00 | 51.66 |
| 189 Salaries | 25/07/2019 | Unity Trust Current Account | | Payroll | Staff | 3,118.39 | 0.00 | 3,118.39 |
| 185 Maintenance | 25/07/2019 | Unity Trust Current Account | | Consumables | ESPO | 273.61 | 54.72 | 328.33 |

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| 226 Insurance | 25/07/2019 | Lloyds Current Account 8806 | Insurance | WPS Insurance | 5,387.37 | 1,077.47 | 6,464.84 |
| 239 Insurance | 25/07/2019 | Lloyds Current Account 8806 | Insurance | WPS Insurance | 0.00 | 0.00 | 0.00 |
| 190 Wages | 25/07/2019 | Unity Trust Current Account | Payroll | Staff | 2,854.30 | 0.00 | 2,854.30 |
| 178 General Administration | 29/07/2019 | Lloyds Current Account | Internet | Zen | 27.00 | 5.40 | 32.40 |
| 166 Telephone | 29/07/2019 | Lloyds Current Account | Telephony rental | BNP Paribas | 69.71 | 13.94 | 83.65 |
| 175 Fuel | 30/07/2019 | Lloyds Current Account | Gas -Memorial Hall | Corona Energy | 112.16 | 5.61 | 117.77 |
| 176 Fuel | 30/07/2019 | Lloyds Current Account | Gas -Memorial Hall | Corona Energy | 218.50 | 43.70 | 262.20 |
| 205 Telephone | 31/07/2019 | Lloyds Current Account | Telephony | Daisy | 121.55 | 24.31 | 145.86 |
| 222 Maintenance | 01/08/2019 | Lloyds Current Account | Refuse collection | DDDC | 241.80 | 0.00 | 241.80 |
| 197 General Administration | 01/08/2019 | Lloyds Current Account | IT Support | Software Into Action | 200.00 | 40.00 | 240.00 |
| 198 General Administration | 01/08/2019 | Lloyds Current Account | HR Support | Castle Associates | 43.00 | 8.60 | 51.60 |
| 201 Maintenance | 01/08/2019 | Lloyds Current Account | Refuse collection | DDDC | 241.80 | 0.00 | 241.80 |
| 202 General Administration | 01/08/2019 | Lloyds Current Account | Licensing | DDDC | 180.00 | 0.00 | 180.00 |
| 195 Occasional Lettings | 06/08/2019 | Lloyds Current Account | Town Hall Lettings | P Durdey | 0.00 | 0.00 | 0.00 |
| 196 Occasional Lettings | 06/08/2019 | Lloyds Current Account | Town Hall Lettings | P Durdey | 0.00 | 0.00 | 0.00 |
| 46 Fuel | 07/08/2019 | Lloyds Current Account | Duplicate | British Gas | 0.00 | 0.00 | 0.00 |
| 204 Fuel | 07/08/2019 | Lloyds Current Account | Electricity Careplan | British Gas | 66.98 | 13.40 | 80.38 |
| 15 Rates | 10/08/2019 | Lloyds Current Account | Rates | DDDC | 712.00 | 0.00 | 712.00 |
| 235 VAT (2019/20) | 12/08/2019 | Lloyds Current Account | VAT | HMRC | 271.83 | 0.00 | 271.83 |
| 210 Salaries | 12/08/2019 | Unity Trust Current Account | Pension contributions | DCC | 1,129.43 | 0.00 | 1,129.43 |
| 211 Salaries | 12/08/2019 | Unity Trust Current Account | Pension contributions | DCC | 928.40 | 0.00 | 928.40 |
| 214 Kingsfield Play Area | 12/08/2019 | Unity Trust Current Account | Maintenance works | Peak Playgrounds | 2,645.00 | 529.00 | 3,174.00 |
| 216 Maintenance | 12/08/2019 | Unity Trust Current Account | Fire safety | Hollinsend Fire Safety Ltd | 120.00 | 24.00 | 144.00 |
| 221 Maintenance | 12/08/2019 | Unity Trust Current Account | Fire safety | Hollinsend Fire Safety Ltd | 120.00 | 24.00 | 144.00 |
| 220 General Administration | 14/08/2019 | Unity Trust Current Account | Consumables | Irongate | 13.16 | 2.63 | 15.79 |
| 179 Salaries | 15/08/2019 | Unity Trust Current Account | Tax & NI | HMRC | 648.14 | 0.00 | 648.14 |
| 180 Wages | 15/08/2019 | Unity Trust Current Account | Tax & NI | HMRC | -376.17 | 0.00 | -376.17 |
| 199 General Administration | 16/08/2019 | Lloyds Current Account | Payroll | Sage | 32.00 | 6.40 | 38.40 |
| 203 General Administration | 22/08/2019 | Lloyds Current Account | Consumables | Viking | 137.68 | 27.54 | 165.22 |
| 206 Rates | 22/08/2019 | Lloyds Current Account | Water | Water Plus | 28.76 | 0.00 | 28.76 |
| 207 Rates | 22/08/2019 | Lloyds Current Account | Water | Water Plus | 228.49 | 0.00 | 228.49 |
| 208 Rates | 22/08/2019 | Lloyds Current Account | Water | Water Plus | 80.28 | 0.00 | 80.28 |
| 212 Salaries | 23/08/2019 | Unity Trust Current Account | Salaries | Wirksworth Town Council | 3,140.63 | 0.00 | 3,140.63 |

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| 213 Wages | 23/08/2019 | Unity Trust Current Account | Salaries | Wirksworth Town Council | 2,540.44 | 0.00 | 2,540.44 |
| 167 Salaries | 23/08/2019 | Unity Trust Current Account | Salaries | Staff | 0.00 | 0.00 | 0.00 |
| 246 Wages | 23/08/2019 | Unity Trust Current Account | Salaries | Wirksworth Town Council | 1,153.87 | 0.00 | 1,153.87 |
| 200 Telephone | 27/08/2019 | Lloyds Current Account | Telephony rental | BNP Paribas | 69.71 | 13.94 | 83.65 |
| 209 Managed Telecoms | 27/08/2019 | Lloyds Current Account | Internet | Emtel | 42.30 | 8.46 | 50.76 |
| 223 General Administration | 28/08/2019 | Lloyds Current Account | Internet | Zen | 17.10 | 3.42 | 20.52 |
| 225 General Administration | 28/08/2019 | Lloyds Current Account | Bank charges | Lloyds Bank | 40.13 | 0.00 | 40.13 |
| 236 Maintenance | 29/08/2019 | Unity Trust Current Account | Electrical works | Warren Electrical | 70.94 | 14.19 | 85.13 |
| 237 Fannyshaw Community Building | 29/08/2019 | Unity Trust Current Account | Electrical works | Warren Electrical | 369.39 | 73.88 | 443.27 |
| 238 General Administration | 29/08/2019 | Unity Trust Current Account | Music License | PPL PRS | 877.76 | 175.55 | 1,053.31 |
| 215 General Administration | 31/08/2019 | Unity Trust Current Account | Accountancy services | PKF Littlejohn LLP | 800.00 | 160.00 | 960.00 |
| 224 Fannyshaw Community Building | 31/08/2019 | Lloyds Current Account | Internet | W3Z | 29.15 | 5.84 | 34.99 |
| 172 Maintenance | 31/08/2019 | Lloyds Current Account | Maintenance works | Tradefast | 0.00 | 0.00 | 0.00 |
| Total | | | | | 39,354.97 | 3,005.44 | 42,360.41 |