

**MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON  
MONDAY 16 DECEMBER 2019 AT 6.30 PM**

**C122/19 Present:** Cllr A Jordan (chair), Cllr S Barker, Cllr C Foster Phillips, Cllr G Gratton, Cllr A Pollock, Cllr P Taylor, and Cllr C Whittall

**C123/19 In attendance:** 3 member of the public, C Cllr I Ratcliffe, D Cllr M Ratcliffe and Paul Jennings (Town Clerk)

**C124/19 Apologies:** Cllr A Clamp, Cllr M Casselden and Cllr J Stockell

**C125/19 Variation of Order of Business:** none

**C126/19 Members' Pecuniary Interests in Agenda Items:**

Cllr Taylor	Personal Interest – Concessionary Let in 2020/21 for Festival
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*Open Forum opened 6:35pm*

**C127/19 Open Forum:**

3 Representatives from the Carnival spoke about the plans for 2020 including a request for greater co-operation and coordination between larger group and event in Wirksworth.

District Councillor Report: Cllr M Ratcliffe provided a written report

County Councillor Report: Cllr I Ratcliffe provided a verbal report

*Open Forum closed 6:50pm*

**C128/19 Minutes of the Meeting of the Wirksworth Town Council dated 18 November 2019:**

**RESOLVED** that the minutes of the meeting of Wirksworth Town Council dated 18 November 2019 were confirmed as a correct record.

**C129/19 Town Mayor Announcements**

Cllr Jordan attended Alderwasley School Awards, Christmas Light Switch on and Peace Ceremony, Carols on the Train and presented awards to a number of business/groups in the town in recognition of their efforts to eliminate Single Use Plastics.

**C130/19 Minutes and recommendations of the Environment & Town Committee:**

**RESOLVED** That the minutes and recommendations of the Environment & Town Committee dated 2 December 2019 be approved

**C131/19 Minutes and recommendations of the Finance, Buildings & Personnel Committee:**

**RESOLVED** That the minutes and recommendations of the Finance, Buildings & Personnel Committee dated 9 December 2019 be approved.

**C132/19 Accounts Paid November 2019:**

**RESOLVED** that payment of the attached accounts in the sum of £15940.02 be formally approved.

**C133/19 Asbestos Decontamination & Policy**

**RESOLVED** to approve the allocation of £10000 budget, asbestos decontamination of the basement (to be undertaken by JS Environmental £6360+vat) to be scheduled in July/August including the closure of the Town Hall (lettings). To adopt the DCC Asbestos Policy without amendment.

**C134/19 Meadows:**

The Clerk provided an update on the current position with regard to the purchase as well as a draft proposal outlining stages/approach to consultation.

**RESOLVED** that the management of the consultation to be undertaken inhouse by Town Council (an additional 10-15 hours has been committed by the office staff). That the additional workload be managed by clerk, reported via a separate cost centre within the account to Finance, Building and Personnel Committee. That the council issue an announcement before Christmas outlining next steps in the process, although it was felt that issue should progress a slower pace than initially outlined (to ensure more time to communicate, allow greater consultation and feedback). That Cllrs Jordan, Pollock and Clamp be delegated to make any urgent decision in relation to acquisition of the Meadows and the consultation.

**C135/19 Precept and Budget 2020/21**

**RESOLVED** that the precept be increased by £40000 to £194000 in 2020 to meet the budget requirements created by increase obligations created by acquisition of the Meadows (including repayment of Operational Reserves). This increase equates to an additional £1.69 per month for Band D properties.

**C136/19 Tuesday Market Surgery:**

Cllr Whittall provided additional background to proposal that Councillors use the Tuesday Market as an opportunity to communicate with residents, with a stall on the 4<sup>th</sup> Tuesday of each month commencing April 2020 for a 6 month trial (until October 2020, excluding recess in August).

**RESOLVED** that Cllr Whittall and the Clerk draft a process including suggested programme of issues which might be addressed.

*Cllr Taylor abstained from voting on following agenda item*

**C137/19 Concessionary Let 2020/21**

**RESOLVED** to provide a concessionary let to the Festival of (upto) 10 days at a value of £4500 and Carnival of (upto) 3 days at a value of £1500.

*Cllr Gratton dep 8.00pm*

**C138/19 Information**

i) Correspondence:

18/11/19 Wirksworth Zebra Crossing Update on works – Cllr I Ratcliffe

09/12/19 Neighbourhood Profiles - PCSO Ian Phipps, Safer Neighbourhood Team

ii) To be tabled at meeting:

a. DALC Circulars:

Circular No 12/2019 : AGM & Excellence Awards update - Children's Funeral Fund - National Audit Office consultation - NALC respond to deployment of 5G - Security of Data - HR Advice - Stores from the county

Circular No 13/2019 : Subs 20-21 - Spring Seminar - Grant Funding - Website Access Regs - Good Cllr Guide Transport - Councils Tackling Loneliness - Speed Signs Guidance - Pre-election publicity brief - New Employment Regs - Confidential Minutes - Code of Conduct

**RESOLVED** that a response be made to PCSO Phipps flagging a request for greater attention to be paid to Stoney Wood and Star Disc to minimise ASB and that a request for monthly updates to be provided by SNT to town council, all other information be noted.

*The meeting closed at 8:05 pm*

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Chairman

## Wirksworth Town Council

### PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
313	General Administration	01/11/2019		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
314	General Administration	01/11/2019		Lloyds Current		Payroll	Sage	S	32.00	6.40	38.40
320	General Administration	01/11/2019		Lloyds Current		Consumables	Viking	S	66.63	13.33	79.96
322	Fannyshaw Community	01/11/2019		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
324	Maintenance	01/11/2019		Lloyds Current		Refuse collection	DDDC	Z	241.80	0.00	241.80
325	Maintenance	01/11/2019		Lloyds Current		Refuse collection	DDDC	Z	241.80	0.00	241.80
308	Maintenance	04/11/2019		Unity Trust Current		Recycling collection	CPP	S	0.00	0.00	0.00
319	General Administration	04/11/2019		Unity Trust Current		Advert	Christopher Cecil	Z	18.00	0.00	18.00
315	Maintenance	06/11/2019		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	165.00	33.00	198.00
316	Maintenance	06/11/2019		Unity Trust Current		Consumables	Irongate	S	88.97	17.79	106.76
317	General Administration	06/11/2019		Unity Trust Current		Stationary, sundries	Irongate	S	14.18	2.84	17.02
318	Maintenance	06/11/2019		Unity Trust Current		Electrical works	Warren Electrical	S	254.44	50.89	305.33
50	Fuel	07/11/2019		Lloyds Current		Electricity Careplan	British Gas	S	66.98	13.40	80.38
321	General Administration	07/11/2019		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
18	Rates	10/11/2019		Lloyds Current		Rates	DDDC	E	712.00	0.00	712.00
347	Maintenance	12/11/2019		Lloyds Current		Asbestos removal	Screwfix	S	41.99	8.37	50.36
334	Managed Telecoms	13/11/2019		Lloyds Current		Internet	Emtel	S	42.30	8.46	50.76
335	Maintenance	14/11/2019		Unity Trust Current		Asbestos Survey	DCC	S	580.00	116.00	696.00
336	Maintenance	14/11/2019		Unity Trust Current		Plumbing / Heating	Dove Catering	S	77.00	15.40	92.40
337	General Administration	14/11/2019		Unity Trust Current		Website	TRS Design Ltd	S	60.00	12.00	72.00
338	Maintenance	14/11/2019		Unity Trust Current		Maintenance materials	Lester Lowes	S	24.25	4.85	29.10
339	Maintenance	14/11/2019		Unity Trust Current		Fire safety	Lightening Strike	S	160.00	32.00	192.00
340	Maintenance	14/11/2019		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	78.00	15.60	93.60
345	Salaries	14/11/2019		Unity Trust Current		Tax & NI	HMRC	E	648.14	0.00	648.14
346	Wages	14/11/2019		Unity Trust Current		Tax & NI	HMRC	E	171.97	0.00	171.97
330	Fuel	15/11/2019		Lloyds Current	8818	Electricity	British Gas	S	1,817.60	363.52	2,181.12
331	Therapy Rooms	15/11/2019		Lloyds Current	8819	Electricity	British Gas	S	70.40	14.08	84.48
332	Fuel	15/11/2019		Lloyds Current	8820	Electricity	British Gas	S	445.92	89.18	535.10
333	Fuel	15/11/2019		Lloyds Current	8701	Electricity	British Gas	S	335.23	67.05	402.28
348	General Administration	19/11/2019		Lloyds Current		Petty Cash	Wirksworth Town Council	Z	100.00	0.00	100.00
349	Wages	20/11/2019		Unity Trust Current		Salaries	Dennis Phillips	Z	237.50	0.00	237.50
351	Donations	22/11/2019		Lloyds Current		MH Donation	Donation	E	500.00	0.00	500.00
326	Rates	22/11/2019		Lloyds Current		Water	Water Plus	Z	134.42	0.00	134.42
327	Rates	22/11/2019		Lloyds Current		Water	Water Plus	Z	87.10	0.00	87.10
328	Rates	22/11/2019		Lloyds Current		Water	Water Plus	Z	90.50	0.00	90.50
292	Wages	25/11/2019		Unity Trust Current		Salaries	Wirksworth Town Council	Z	0.00	0.00	0.00

## Wirksworth Town Council

### PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
293	25/11/2019		Unity Trust Current		Salaries	Wirksworth Town Council	Z	0.00	0.00	0.00
329	25/11/2019		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00	0.00	25.00
341	25/11/2019		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,100.87	0.00	2,100.87
342	25/11/2019		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,129.47	0.00	3,129.47
343	25/11/2019		Unity Trust Current		Pension contributions	DDDC	E	1,125.97	0.00	1,125.97
344	25/11/2019		Unity Trust Current		Pension contributions	DDDC	E	613.46	0.00	613.46
323	27/11/2019		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
233	28/11/2019		Lloyds Current		Bank charges	Lloyds Bank	E	26.21	0.00	26.21
350	29/11/2019		Lloyds Current		Office internet	Zen	S	17.10	3.42	20.52
<b>Total</b>								<b>14,984.07</b>	<b>955.95</b>	<b>15,940.02</b>