

**MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 17 JUNE 2019 AT 6.30 PM**

**C022/19 Present:** Cllr A Jordan (chair), Cllr S Barker, Cllr M Casselden, Cllr C Foster Phillips (7:00pm), Cllr G Gratton, Cllr E McDonagh, Cllr J Stockell, and Cllr P Taylor

In attendance: 3 members of public, District Cllr M Ratcliffe, C Cllr I Ratcliffe and Paul Jennings (Town Clerk)

**C023/19 Apologies:** Cllr A Clamp, Cllr A Pollock, Cllr C Whittall

**C024/19 Members' Pecuniary Interests in Agenda Items:** None declared.

*Open Forum opened 6:35pm*

**C025/19 Open Forum:**

District Councillor Reports: Cllr M Ratcliffe provided a verbal report  
County Councillor Reports: Cllr I Ratcliffe provided a verbal report

*Open Forum closed 6:45pm*

**C026/19 Minutes of the Meeting of the Wirksworth Town Council dated 13 May 2019:**

**RESOLVED** that the minutes of the Meeting of Wirksworth Town Council dated 13 May 2019 were confirmed as a correct record.

**C027/19 Town Mayor Announcements**

Cllr Jordan advised he had been to the Well Dressing, Carnival & Wheelbarrow race which were a success – he has written to both groups thanking them for their hard work. He also attended the Christian Aid service at Wellspring and opening of new business “Bricks and Mortar”.

**C028/19 Minutes and recommendations of the Environment & Town Committee:**

**RESOLVED** That the minutes and recommendations of the Environment & Town Committee dated 03 June 2019 be approved

**C029/19 Minutes and recommendations of the Finance, Buildings & Personnel Committee:**

**RESOLVED** That the minutes and recommendations of the Finance, Buildings & Personnel Committee dated 10 June 2019 be approved.

**C030/19 Climate Emergency**

Report and recommendations from working party

**RESOLVED** to adopt proposal from report with some amendments.

- a) The Council should call the Working party “The Climate Emergency Working Party.”
- b) The Council should work with local groups to raise awareness of the climate emergency issue in the town.
- c) The Council will support all items in the main report (ie without the appendix) – document attached at end of minutes
- d) The Council refers to the Working Party the items identified in the Appendix to the report for further discussion.
- e) That the Working Party should have 7 members, of whom 4 should be Councillors (drawn from Cllr Gratton, Cllr Jordan, Cllr Pollock, Cllr Stockell and Cllr Taylor) with chair to be a councillor.
- f) The Council should invite Peak Extinction Rebellion, Transition Wirksworth and Stoney Wood Group to nominate representatives – 1 from each group and to also consult widely with groups and other sources of expertise.
- g) The working party to report to full council with recommendations.

### **C031/19 Organisation of Remembrance Sunday**

The Wirksworth branch of the Royal British Legion is seeking the Town Council’s support with future remembrance events.

**RESOLVED** that the Town Council now take the lead in organising the event. To include in the first year: undertaking the risk assessment, provide an element of stewardship on the day, apply for road closures and issue invitations to local groups and dignitaries. The event to be included on the Town Council list of events provided to insurer

### **C032/19 Temporary Tolerated Travellers Site adjacent to Stoney Wood**

The clerk provided an update on progress and actions taken during purdah.

**RESOLVED** to ratify the clerks actions. That two councillors (Cllr Gratton & Barker) and clerk now be delegated to progress discussions with District regarding ownership of the land adjacent to Stoney Wood including the car park. That the Town Council no longer pursue a legal remedy in regard to the decision to assign the location as a temporary tolerated travellers site, but seek confirmation that this site is now no longer going to be used for this purpose (as the family are now located in Rowsley). That the concrete blocks remain in the existing configuration until confirmation received that the DDDC site is no longer designated as a temporary tolerated site, but the clerk to be delegated to temporarily move the blocks to accommodate large events.

### **C033/19 Payment of Retention to Contractors – Garden Redesign**

After 12 months of completing project the retention will fall due.

**RESOLVED** to delegate the clerk to release the retention payment.

**C034/19 Archival of Wirksworth Project historical information**

The third phase of the Wirksworth Project's papers , photographs and printed matter were deposited in the Derbyshire Record Office under reference D 3529.

**RESOLVED** note the matter.

**C035/19 Town Councillor Representative Reports**

**RESOLVED** that Cllr Foster Phillips be delegated as alternate representative to Wirksworth and District Trust Fund.

**C036/19 Information**

i) Correspondence:

- 20/05/19 Climate Change Manifesto - DCC
- 03/06/19 Call for Executive Members for DALC for period - 2019-2023

ii) To be tabled at meeting:

a. DALC Circulars:

Circular No 07-2019 - Excellence Awards year 2 - Community Organising Training - Report on Rural Economy - Town & Parish Council VE Day 75 - Use of Council Seal - Councillor Essential Training extra course

**RESOLVED** that the council support the nomination of Cllr Gratton to the executive committee of DALC.

*The meeting closed at 7.50 pm*

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Chairman

# **Notes on Meeting of Working Party to discuss WTC strategy for meeting the Climate Emergency (Town Hall, 22 May 2019)**

## **1. Present:**

Cllrs G Gratton, A Jordan, A Pollock, J Stockell, P Taylor.

## **2. Aim of meeting:**

To bring to the Council proposals for

- What the Council can do itself to reduce its carbon footprint;
- What the Council can encourage to take place in support of the reduction of the town's carbon footprint;
- Whom the Council can work with to achieve these aims.

## **3. Issues for the Council**

### **3.1. Organisational issues**

- Set up a Working Party including representation from other bodies
  - i. There was discussion of how and when people should be recruited.
- Suggested that we should hold a town meeting to be spoken to by an outside expert.
  - i. It was agreed that this could be left till later.
- Clarify to the public what areas we can directly affect.

### **3.2. Property issues**

- For the Town Hall, the following could be done:
  - i. Improve its insulation.
  - ii. Improve the efficiency of the heating system. This could be achieved by
    - The introduction of heat pumps;
    - The installation of solar panels;
    - Smart and zonal control.
  - iii. Lower the normal operating temperature.
  - iv. Improve the efficiency of the lighting.
  - v. Change energy suppliers to those using renewable resources.
- For the Memorial Hall, the list is as for the Town Hall.
- For Stoney Wood
  - i. Carry out tree planting
    - This could be done with schools.

### **3.3. Planning issues for the Council**

- Work with the County and District councils to ensure that new buildings or building extensions are designed with zero carbon emissions in mind.

- Work to influence change in higher level of government.

### **3.4. How the council can help its staff to reduce the town's carbon footprint.**

- Install Electric vehicle charging points.
- Train them to encourage visitors and members of the public to adopt appropriate measures for themselves.

### **3.5. How the council can help the users of its facilities to reduce the town's carbon footprint**

- Demand that the environment be free of single-use plastic
- Expect environmentally responsible use of the Council's facilities
  - i. eg turning lights off
- Encourage recycling
- Encourage users to find environmentally responsible solutions
- Have a list of recommended suppliers

### **3.6. Raising awareness in the town**

- There was discussion of whether we could or should raise awareness of the issue in the town: no conclusion was reached.

### **3.7. Other issues**

- Tree planting and general greening can be encouraged
  - i. There should be discussions with local farmers
- The council should continue to promote a local retail environment to reduce the amount of carbon expended on travel-to-shop.

## **4. Content of report to Council**

The notes of this meeting, proposing that

- the Council discuss the points contained in this report and establish priorities;
- the Council determines the composition of the continuing Working Party.

## **5. Presentation of progress made to Town Meeting to be held 28 May**

Agreed that that meeting should be told

- The working party of councillors has met;
- That it will meet again;
- That it will put a proposal to Council, probably at the June meeting.

## **Appendix – Items identified in Public consultation carried out by Extinction Rebellion**

**These items were reported to the Annual Town Meeting on 28 May**

**The following actions were proposed by those consulted:**

### **Council actions**

- Convert to carbon neutral energy use in its own buildings by converting to its own renewable energy sources by 2025 - perhaps a ground source heat pump and solar panels in the Town Hall and Memorial Hall.
- Ensure the Council puts carbon neutrality at the heart of their comments on planning applications in town and their decision to support or object.
- Set aside 10% of Parish for ecological regeneration
- Measure the Town's carbon footprint
- Look at and monitor air pollution levels, especially around schools. Current NO2 air pollution in Wirksworth is higher than EU legal level
- Set up an air quality monitoring station at the Town Hall.

### **Food production**

- Encourage local food growing.
- More growing of food in public places.
- Town allotment
- Provide allotment space for Wirksworth residents
- Promote growing food by using all public spaces (planters, etc) to grow 'free' food, herbs, etc

### **Sustainable energy production**

- Set up community energy cooperatives
- Community renewable energy projects - solar panels in the old quarry. More wind turbines. Use the profits for the good of the community
- Lobby Tarmac to look to use Middle Peak Quarry as a renewable energy production site, eg solar or ground source heat pump plant.

### **Incentives**

- Extra help to persuade households to invest in renewable energy
- Develop a climate change standard/award that all businesses in town can apply for, which has a set of carbon neutral criteria, and which successful businesses can promote they have been awarded.
- While the town council precept is small, can businesses or residents

who are carbon neutral in energy have a discount?

### **Lobby**

- Continue to cooperate in applying upward pressure and with the local CC activist group
- Lobby DCC, PDNPA & District council to divest pension funds from fossil fuels
- Measure the Town's carbon footprint and actions they will take to reduce it, including demanding action from DDDC and DDDC

### **Move to ban on single use plastic**

- Ban plastic straws, have extra levy on plastic bags

### **Recycling**

- Increase recycling opportunities
- More recycling bins around town ...but not in Church Walk
- Promote zero waste
- Support local groups who are trying to make this a no single-use-plastic town

### **Transport**

- Persuade Trent Buses to go electric and provide a proper public service to Duffield
- Work with Ecclesbourne Valley Railway to monitor/limit diesel pollution. It causes major pollution to all the primary schools
- Lobby Trent Barton buses to use hydrogen or EV buses - would EV charging points at the Harrison Drive bus stops, where the number 6 regularly waits, help?
- Car share

### **Electric vehicles**

- Provide more plug-in points for electric cars
- Install EV charging points at the Memorial Hall to encourage/make it easier for market traders and hall bookers to switch to EVs.
- Work with local village young people to make them aware and include them
- Rate businesses for the eco-friendliness and carbon production.
- Get businesses competing for, eg, gold, platinum eco stamps -- like the 5\* hygiene rating system
- Electric car share

### **Select green energy suppliers**

- Change energy supplier to 100% renewable electricity and a good minimum of green gas.
- Look to work with a renewable energy supplier to investigate whether it is feasible to have a local heat and power initiative based on geothermal.

Voucher	Date	Cheq No	Description	Supplier	Net	VAT	Total
1	01/04/2019		test payment	test	0.00	0.00	0.00
7	01/04/2019		Rates	DDDC	822.85	0.00	822.85
23	01/04/2019	8785	Catering	Peppers Cottage Bakery	541.67	108.33	650.00
24	01/04/2019	8786	Window cleaning	G and M Beech	80.00	0.00	80.00
25	01/04/2019	8786	Window cleaning	G and M Beech	40.00	0.00	40.00
63	01/04/2019		Telephony	Daisy	119.23	23.85	143.08
65	01/04/2019		HR Support	Castle Associates	43.00	8.60	51.60
26	02/04/2019	8787	Bus shelter cleaning	John B. Sloan	40.00	0.00	40.00
27	02/04/2019	8788	Catering	Haarlem Mill Ltd	2,784.00	0.00	2,784.00
42	08/04/2019		Electricity Careplan	British Gas	66.98	13.40	80.38
79	09/04/2019		Radon Monitor	Public Health England	51.60	0.00	51.60
33	10/04/2019		Consumables	Irongate	209.37	41.87	251.24
34	10/04/2019		PPE	Irongate	53.97	10.79	64.76
37	10/04/2019		Consumables	Codelocks Ltd	10.50	2.10	12.60
9	10/04/2019		Rates	DDDC	4,848.25	0.00	4,848.25
11	10/04/2019		Rates	DDDC	711.50	0.00	711.50
80	12/04/2019		Electricity Careplan	British Gas	39.49	7.90	47.39
32	15/04/2019		Training- DALC Seminar	DALC	100.00	0.00	100.00
54	15/04/2019	8789	Restoration works	Peter A Corke	750.00	0.00	750.00
55	15/04/2019	8790	Advert	Christopher Cecil	32.00	0.00	32.00
67	16/04/2019		Payroll	Sage	32.00	6.40	38.40
21	17/04/2019		Electricity	British Gas	213.09	10.65	223.74
22	17/04/2019		Electricity	British Gas	72.55	3.62	76.17
28	17/04/2019		Electricity	British Gas	7.85	0.39	8.24
62	18/04/2019		Petty Cash	Wirksworth Town Council	100.00	0.00	100.00
39	19/04/2019		Tax & NI	HMRC	647.94	0.00	647.94
40	19/04/2019		Pension contributions	DCC	1,122.47	0.00	1,122.47
6	19/04/2019		Office supplies	Viking	49.06	9.81	58.87
137	19/04/2019		Pension contributions	DCC	928.43	0.00	928.43
138	19/04/2019		Tax & NI	HMRC	487.83	0.00	487.83
38	23/04/2019		Bank charges	Lloyds Bank	25.00	0.00	25.00
36	23/04/2019		Internet	Emtel	42.30	8.46	50.76
5	25/04/2019		Office supplies	Viking	53.45	10.69	64.14
41	25/04/2019		Salaries	Staff	3,118.39	0.00	3,118.39
136	25/04/2019		Salaries	Staff	2,830.28	0.00	2,830.28
68	26/04/2019		Bank charges	Lloyds Bank	42.80	0.00	42.80
66	29/04/2019		Telephony rental	BNP Paribas	69.71	13.94	83.65
35	29/04/2019		Electricity	British Gas	158.62	7.93	166.55
29	29/04/2019		Office internet	Zen	27.00	5.40	32.40
30	30/04/2019		Gas -Town Hall	Corona Energy	492.30	98.46	590.76
31	30/04/2019		Gas -Memorial Hall	Corona Energy	266.96	53.39	320.35
57	30/04/2019		IT Support	Software Into Action	140.00	28.00	168.00
70	30/04/2019		Internet	W3Z	29.15	5.84	34.99
56	30/04/2019		IT Support	Software Into Action	60.00	12.00	72.00
59	01/05/2019		New server	Software Into Action	2,950.00	590.00	3,540.00
61	01/05/2019		Electrical works	Warren Electrical	851.87	170.37	1,022.24
111	01/05/2019	8791	Audit	Barrie Woodcock	145.82	0.00	145.82



64	01/05/2019	HR Support	Castle Associates	43.00	8.60	51.60
2	01/05/2019	Telephony	Daisy	120.67	24.14	144.81
3	01/05/2019	Refuse collection	DDDC	234.65	0.00	234.65
4	01/05/2019	Refuse collection	DDDC	234.65	0.00	234.65
118	02/05/2019	Petty Cash	Wirksworth Town Council	100.00	0.00	100.00
76	07/05/2019	Stationary, sundries	DALC	44.00	0.00	44.00
77	07/05/2019	Plumbing / Heating	MB Plumbing & Heating	95.80	19.16	114.96
78	07/05/2019	Consumables	Irongate	18.41	3.68	22.09
43	07/05/2019	Electricity Careplan	British Gas	66.98	13.40	80.38
82	08/05/2019	Plumbing / Heating	Dove Catering Equipment	68.00	13.60	81.60
110	10/05/2019	8792 Electricity Careplan	British Gas	483.47	96.69	580.16
116	10/05/2019	VAT	HMRC	2,913.63	0.00	2,913.63
12	10/05/2019	Rates	DDDC	712.00	0.00	712.00
81	13/05/2019	Electricity Careplan	British Gas	39.49	7.90	47.39
87	15/05/2019	Office supplies	Screwfix	20.83	4.16	24.99
122	15/05/2019	8794 Mayors Charity	G Vidal	28.00	0.00	28.00
72	16/05/2019	Payroll	Sage	32.00	6.40	38.40
58	16/05/2019	Stationary, sundries	Viking	107.52	9.30	116.82
120	22/05/2019	Water	Water Plus	111.81	0.00	111.81
121	22/05/2019	Water	Water Plus	76.92	0.00	76.92
134	22/05/2019	Tax & NI	HMRC	484.17	0.00	484.17
135	22/05/2019	Pension contributions	DCC	925.37	0.00	925.37
90	22/05/2019	Paint	Lester Lowes	18.50	3.70	22.20
91	22/05/2019	Electrical works	Warren Electrical	232.50	46.50	279.00
92	22/05/2019	Grit bin maintenance	Thomas Batterley	50.00	0.00	50.00
93	22/05/2019	Maintenance works	Tradefast	1,480.00	296.00	1,776.00
94	22/05/2019	Maintenance works	Tradefast	135.00	27.00	162.00
95	22/05/2019	Maintenance works	Tradefast	125.00	25.00	150.00
96	22/05/2019	Fire safety	Hollinsend Fire Safety Ltd	130.50	26.10	156.60
97	22/05/2019	Tax & NI	HMRC	648.14	0.00	648.14
98	22/05/2019	Pension contributions	DCC	1,122.47	0.00	1,122.47
99	22/05/2019	Consumables	Irongate	43.19	8.63	51.82
100	22/05/2019	Consumables	Irongate	17.28	3.46	20.74
101	22/05/2019	Expenses	Staff	45.30	0.00	45.30
112	23/05/2019	Consumables	RS Components	18.67	3.73	22.40
89	24/05/2019	Internet	Emtel	42.30	8.46	50.76
83	25/05/2019	Salaries	Staff	3,118.19	0.00	3,118.19
133	25/05/2019	Salaries	Staff	2,823.52	0.00	2,823.52
117	28/05/2019	Bank charges	Lloyds Bank	56.89	0.00	56.89
102	28/05/2019	Office internet	Zen	27.00	5.40	32.40
73	28/05/2019	Telephony rental	BNP Paribas	69.71	13.94	83.65
113	29/05/2019	Office supplies	Amazon	14.71	2.94	17.65
75	30/05/2019	Consumables	Viking	118.98	23.80	142.78
60	30/05/2019	IT Support	Software Into Action	200.00	40.00	240.00
85	31/05/2019	Gas -Memorial Hall	Corona Energy	248.99	49.80	298.79
86	31/05/2019	Gas -Town Hall	Corona Energy	364.61	72.92	437.53
74	31/05/2019	Telephony	Daisy	120.67	24.13	144.80
69	31/05/2019	Internet	W3Z	29.15	5.84	34.99
				<b>44,571.92</b>	<b>2,146.57</b>	<b>46,718.49</b>