

**MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 18 NOVEMBER 2019 AT 6.30 PM**

**C109/19 Present:** Cllr A Jordan (chair), Cllr S Barker, Cllr A Clamp, Cllr M Casselden, Cllr C Foster Phillips, Cllr G Gratton, Cllr E McDonagh Cllr A Pollock, Cllr J Stockell, Cllr P Taylor, and Cllr C Whittall

In attendance: 1 member of the public, C Cllr I Ratcliffe, D Cllr P Slack and Paul Jennings (Town Clerk)

**C110/19 Apologies:** none

**C111/19 Variation of Order of Business:** none

**C112/19 Members' Pecuniary Interests in Agenda Items:** None declared.

*Open Forum opened 6:35pm*

**C113/19 Open Forum:**

A resident spoke asking about the proliferation of firework use outside of Guy Fawkes night and also regarding their concern regarding the Town Council's decision to declare a climate emergency and seeking clarification on the statement to become carbon neutral by 2030 (including the statistics supporting this)

District Councillor Report: Cllr P Slack provided a written report

County Councillor Report: Cllr I Ratcliffe provided a verbal report

*Open Forum closed 6:50pm*

**C114/19 Minutes of the Meeting of the Wirksworth Town Council dated 21 October and 4 November 2019:**

**RESOLVED** that the minutes of the Meeting of Wirksworth Town Council dated 21 October and 4 November 2019 were confirmed as a correct record.

**C115/19 Town Mayor Announcements**

Cllr Jordan advised he had hand delivered (with the clerk) the bid for the Meadows to Bagshaws and subsequently we had been advised of the fantastic news that the bid was successful. He attended DDDC Peer Review meeting (along with Ashbourne Tc and Matlock Bath PC and found that the 3 councils shared similar challenges and suggest that we collaborate together to tackle these e.g. DDDC Parking Policy). As well as attending Waltham House 10<sup>th</sup> Anniversary, DDDC Closer Working Liaison meeting, Remembrance and Armistice Day Services. Deputy Mayor attended the High Sheriffs Civic reception.

**C116/19 Minutes and recommendations of the Finance, Buildings & Personnel Committee:**

**RESOLVED** That the minutes and recommendations of the Finance, Buildings & Personnel Committee dated 11 November 2019 be approved.

**C117/19 Accounts Paid November 2019:**

**RESOLVED** that payment of the attached accounts in the sum of £26186.39 be formally approved.

**C118/19 Meadows:**

The Clerk provided an update on the current position with regard to the purchase.

**RESOLVED** to confirm the bid submitted to Bagshaws on the 7 November 2019 as £112500.00. The bid comprised £55000 from WTC operational reserves, £16500 from Wirksworth Memorial Foundation (WTC controlled charity to fund recreation facilities in the town) and public donation/pledges of £41000.

The councillors asked that their gratitude to all donors be minuted.

The Clerk will continue to progress with the sale and contract negotiation, referring to Cllr Jordan, Cllr Pollock and Cllr Clamp for guidance on the detail of the negotiation e.g. sales contract.

That the Clerk now establish a new cost centre within the Accounts to track both the donations and expenditure related to this project, that the proposed budget for 2020/21 be discussed at FB&P and E&T Committees.

That the process for consultation on the Meadows be added to the December agenda.

**C119/19 Tuesday Market Surgery:**

Cllr Whittall outlined proposal that Councillors use the Tuesday Market as an opportunity to communicate with residents.

**RESOLVED** that Cllr Whittall provide a draft formal scheme for agreement for agreement by full council.

**C120/19 Audit 2019/20**

**RESOLVED** that to appoint Barrie Woodcock as Internal Auditor for EoY 2020 and to advise during 2020/21.

**C121/19 Information**

i) Correspondence:

11/11/19 Civic Consultation - University of Derby

**RESOLVED** that the information be noted.

*The meeting closed at 7:40 pm*

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Chairman

			<b>Cheque No</b>	<b>Description</b>	<b>Supplier</b>					
8	Barmote Croft Toilets	01/10/2019		Lloyds Current	Rates	DDDC	E	822.00	0.00	822.00
239	Telephone	01/10/2019		Lloyds Current	Telephony	Daisy	S	120.67	24.13	144.80
299	General Administration	01/10/2019		Lloyds Current	IT Support	Software Into Action	S	200.00	40.00	240.00
215	General Administration	01/10/2019		Unity Trust Current	Accountancy services	PKF Littlejohn LLP	S	800.00	160.00	960.00
234	Fannyshaw Community	02/10/2019		Lloyds Current	Internet	W3Z	S	29.16	5.83	34.99
279	General Administration	02/10/2019		Lloyds Current	HR Support	Castle Associates	S	43.00	8.60	51.60
280	Maintenance	03/10/2019		Unity Trust Current	Consumables	Irongate	S	102.54	20.51	123.05
281	Market Stall Set-up &	03/10/2019		Unity Trust Current	Consumables	Irongate	S	50.97	10.19	61.16
282	Fannyshaw Community	03/10/2019		Unity Trust Current	Consumables	Irongate	S	61.97	12.39	74.36
309	Wages	04/10/2019		Unity Trust Current	Salaries	Wirksworth Town Council	Z	315.00	0.00	315.00
306	General Administration	04/10/2019		Unity Trust Current	Telephony	CPC	S	35.01	7.00	42.01
307	Maintenance	04/10/2019		Unity Trust Current	Recycling collection	CPP	S	30.00	6.00	36.00
49	Fuel	07/10/2019		Lloyds Current	Electricity Careplan	British Gas	S	66.98	13.40	80.38
10	Rates	10/10/2019		Lloyds Current	Rates	DDDC	E	4,849.00	0.00	4,849.00
17	Rates	10/10/2019		Lloyds Current	Rates	DDDC	E	712.00	0.00	712.00
283	Insurance	10/10/2019	8806	Lloyds Current	Insurance	WPS Insurance	S	-5,387.37	-1,077.47	-6,464.84
284	Insurance	10/10/2019	8806	Lloyds Current	Insurance	WPS Insurance	E	6,464.84	0.00	6,464.84
285	Insurance	10/10/2019	8807	Lloyds Current	Insurance	WPS Insurance	S	-105.83	-21.17	-127.00
286	Insurance	10/10/2019	8807	Lloyds Current	Insurance	WPS Insurance	E	127.00	0.00	127.00
287	Maintenance	11/10/2019		Unity Trust Current	Asbestos removal	JS Environmental	S	285.00	57.00	342.00
167	General Administration	16/10/2019		Lloyds Current	Payroll	Sage	S	32.00	6.40	38.40
291	General Administration	17/10/2019	8817	Lloyds Current	Poppies/ wreaths	Royal British Legion	Z	57.00	0.00	57.00
300	Wages	21/10/2019		Unity Trust Current	Tax & NI	HMRC	Z	160.55	0.00	160.55
301	Salaries	21/10/2019		Unity Trust Current	Tax & NI	HMRC	Z	647.94	0.00	647.94
297	Maintenance	22/10/2019		Unity Trust Current	Electrical works	Warren Electrical	S	6,198.56	1,239.71	7,438.27
296	Maintenance	23/10/2019		Unity Trust Current	Pest control	Chris Hannath	Z	50.00	0.00	50.00
168	Maintenance	24/10/2019		Lloyds Current	Consumables	Viking	S	93.41	6.48	99.89
290	Managed Telecoms	25/10/2019		Lloyds Current	Internet	Ertel	S	42.30	8.46	50.76
310	Salaries	25/10/2019		Unity Trust Current	Salaries	Wirksworth Town Council	E	3,129.67	0.00	3,129.67
311	Wages	25/10/2019		Unity Trust Current	Salaries	Wirksworth Town Council	E	2,748.42	0.00	2,748.42
303	Wages	25/10/2019		Unity Trust Current	Pension contributions	DCC	Z	1,125.97	0.00	1,125.97
302	Salaries	25/10/2019		Unity Trust Current	Pension contributions	DCC	Z	812.63	0.00	812.63
312	General Administration	28/10/2019		Lloyds Current	Bank charges	Lloyds Bank	E	41.67	0.00	41.67
294	Maintenance	28/10/2019		Unity Trust Current	Plumbing / Heating	Dove Catering	S	212.30	42.46	254.76
295	Maintenance	28/10/2019		Unity Trust Current	Signage	Signed & Sealed	Z	15.00	0.00	15.00
46	General Administration	28/10/2019		Lloyds Current	Internet	Zen	S	0.00	0.00	0.00

## Wirksworth Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
298 Telephone	28/10/2019		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
304 General Administration	28/10/2019		Lloyds Current		Office internet	Zen	S	17.10	3.42	20.52
288 Fuel	29/10/2019		Lloyds Current		Gas -Memorial Hall	Corona Energy	L	91.38	4.57	95.95
289 Fuel	29/10/2019		Lloyds Current		Gas -Town Hall	Corona Energy	S	233.89	46.78	280.67
305 General Administration	31/10/2019		Lloyds Current		Telephony	Daisy	S	121.93	24.39	146.32
233 General Administration	01/11/2019		Lloyds Current		Bank charges	Lloyds Bank	Z	0.00	0.00	0.00
313 General Administration	01/11/2019		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
314 General Administration	01/11/2019		Lloyds Current		Payroll	Sage	S	32.00	6.40	38.40
320 General Administration	01/11/2019		Lloyds Current		Consumables	Viking	S	66.63	13.33	79.96
324 Maintenance	01/11/2019		Lloyds Current		Refuse collection	DDDC	Z	241.80	0.00	241.80
325 Maintenance	01/11/2019		Lloyds Current		Refuse collection	DDDC	Z	241.80	0.00	241.80
322 Fannyslaw Community	01/11/2019		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
319 General Administration	04/11/2019		Unity Trust Current		Advert	Christopher Cecil	Z	18.00	0.00	18.00
308 Maintenance	04/11/2019		Unity Trust Current		Recycling collection	CPP	S	0.00	0.00	0.00
315 Maintenance	06/11/2019		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	165.00	33.00	198.00
316 Maintenance	06/11/2019		Unity Trust Current		Consumables	Irongate	S	88.97	17.79	106.76
317 General Administration	06/11/2019		Unity Trust Current		Stationary, sundries	Irongate	S	14.18	2.84	17.02
318 Maintenance	06/11/2019		Unity Trust Current		Electrical works	Warren Electrical	S	254.44	50.89	305.33
321 General Administration	07/11/2019		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
50 Fuel	07/11/2019		Lloyds Current		Electricity Careplan	British Gas	S	66.98	13.40	80.38
18 Rates	10/11/2019		Lloyds Current		Rates	DDDC	E	712.00	0.00	712.00
334 Managed Telecoms	13/11/2019		Lloyds Current		Internet	Ertel	S	42.30	8.46	50.76
330 Fuel	15/11/2019		Lloyds Current	8818	Electricity	British Gas	S	1,817.60	363.52	2,181.12
331 Therapy Rooms	15/11/2019		Lloyds Current	8819	Electricity	British Gas	S	70.40	14.08	84.48
332 Fuel	15/11/2019		Lloyds Current	8820	Electricity	British Gas	S	445.92	89.18	535.10
333 Fuel	15/11/2019		Lloyds Current	8701	Electricity	British Gas	S	335.23	67.05	402.28
326 Rates	22/11/2019		Lloyds Current		Water	Water Plus	Z	134.42	0.00	134.42
327 Rates	22/11/2019		Lloyds Current		Water	Water Plus	Z	87.10	0.00	87.10
328 Rates	22/11/2019		Lloyds Current		Water	Water Plus	Z	90.50	0.00	90.50
329 General Administration	23/11/2019		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00	0.00	25.00
292 Wages	25/11/2019		Unity Trust Current		Salaries	Wirksworth Town Council	Z	0.00	0.00	0.00
293 Salaries	25/11/2019		Unity Trust Current		Salaries	Wirksworth Town Council	Z	0.00	0.00	0.00
323 Telephone	27/11/2019		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
51 Fuel	09/12/2019		Lloyds Current		Electricity Careplan	British Gas	S	0.00	0.00	0.00
19 Rates	10/12/2019		Lloyds Current		Rates	DDDC	E	0.00	0.00	0.00
52 Fuel	07/01/2020		Lloyds Current		Electricity Careplan	British Gas	S	0.00	0.00	0.00
20 Rates	10/01/2020		Lloyds Current		Rates	DDDC	E	0.00	0.00	0.00
53 Fuel	07/02/2020		Lloyds Current		Electricity Careplan	British Gas	S	0.00	0.00	0.00
<b>Total</b>								<b>30,815.51</b>	<b>1,411.33</b>	<b>32,226.84</b>