

## WIRKSWORTH TOWN COUNCIL

### MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 21 February 2022 AT 6.30 PM

**C21/81 Present: Cllr A Clamp, (Chair), Cllr S Barker, Cllr A Jordan, Cllr A Pollock, Cllr J Stockell, Cllr P Taylor and Cllr C Whittall.**

In attendance in person: 3 residents, Paul Jennings (Town Clerk)  
Attending via Zoom: D Cllr P Slack

**C21/82 Mask Wearing**

The new Covid variant (Omicron) is far more transmissible, councillors to therefore consider a motion and vote on whether to:

- wear masks throughout the meeting, or
- wear masks during the meeting but remove when speaking, or
- wear or remove masks at an individual Councillor's discretion

**RESOLVED to wear or remove masks at an individual Councillor's discretion.**

**C21/83 Apologies: Cllr M Bennett, Cllr M Casselden, Cllr C Foster Phillips, Cllr E McDonagh, C Cllr D Murphy, D Cllr M Ratcliffe**

Under s85 of Local Government Act 1972, a member of a local authority loses office if they do not attend a meeting in person a least once in any 6-month period – unless a councillor's apologies are explicitly and formally accepted by the authority, thereby giving dispensation for the absence. Cllr Casselden has attended 4 meetings (via Zoom in past 6 month period).

**RESOLVED To explicitly and formally accept the apologies of Cllr Casselden.**

**C21/84 Variation of Order of Business**

To discuss item 13 Memorial Hall Investigation immediately after Open Forum.

**C21/85 Members' Pecuniary Interests in Agenda Items:**

None declared

*Open Forum opened 6:45pm*

**C21/86 Open Forum:**

2 Residents spoke in support of the work to investigate the Memorial Hall future alongside potential plans for the Stones Building and sought support for a Town Plan (not Neighbourhood Plan) to create a vision for Wirksworth.

District Councillor reports: Cllr Slack provided a verbal update supplementing the written report of Cllr Ratcliffe.

*Open Forum closed 7:00pm; Cllr A Jordan assumed chair*

**C21/87 Memorial Hall Investigation**

Cllr Clamp and Jordan were delegated to investigate possible to steps to support the current use of the Memorial Hall as well as address the deteriorating fabric of the building. Cllr Clamp provided a written report with initial recommendations.

**RESOLVED (a) To establish a Memorial Hall Working Party (Cllr Clamp, Cllr Jordan and Cllr Stockell).**

**(b) The WP to work with the “Stones group” (a new community group looking at potential development opportunities and use of the Stones building).**

**(c) The WP be delegated to liaise with any potential developer of the Stones Building (which is a significant space in the centre of Town).**

**(d) The WP to consider the community benefit provided by the Memorial Hall and assess how this might be changed and/or improved either in tandem or separate to the Stones development.**

**(e) The WP to provide regular reports back to full council including any potential recommendations for the sites.**

*Cllr A Clamp resumed as chair*

**C21/88 Minutes of the meeting of the Wirksworth Town Council 24 January 2022:**

**RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 24 January 2022 were confirmed as a correct record.**

**C21/89 Town Mayor’s Announcements**

None

**C21/90 To receive the recommendations contained in Notes from Working Parties**

- Environment and Town dated 7 February 2022
- Finance, Buildings and Personnel dated 14 February 2022

**RESOLVED to adopt the recommendations of the Environment and Town Working Party dated 7 February 2022 and Finance, Buildings & Personnel Working Party dated 14 February 2022.**

**C21/91 Accounts Paid**

January 2022 in the sum £ 18,551.94

**RESOLVED that payment of the attached account in the sum of £18551.94 be approved.**

**C21/92 Meeting Arrangements**

To consider whether to resume face to face Committee meetings or to continue with Working Parties. Under current legislation, Working Parties may operate using Zoom, but Committee meetings must be

held in person and open to the public (only physical attendance at a meeting confers voting rights). Participation in working parties does not count for the (statutory) purposes of determining a councillors attendance record (“six month rule”).

**RESOLVED that Environment & Town and Finance, Buildings and Personnel meetings resume as committees from March. That all meetings (Committee and full Council) be “hybrid” allowing participation via Zoom or similar virtual meeting solutions (subject to existing legislation on attendance and voting).**

**C21/93 Working Party and Committee Membership**

To confirm changes in current arrangements following co-option.

**RESOLVED that the matter be deferred until March.**

**C21/94 Transfer of Church Walk (attached)**

To review the basis and decision for the proposed transfer and determine whether the acquisition should proceed. If it is to progress the Town Council must agree to the terms of transfer (TR1) set by the current owners (Derbyshire Dales District Council).

**RESOLVED that the transfer and acquisition be halted (to remain as a DDDC asset) as the Town Council does not have sufficient resources (finance and staff) to manage and maintain this space.**

**C21/95 Annual Town Meeting**

This meeting of the town (not the council) is scheduled for 19<sup>th</sup> April, it provides the opportunity to engage with the community.

**RESOLVED that agenda items be sought from residents earlier than previous years to provide greater opportunity for contribution and participation.**

**C21/96 Rural Market Town Group Representatives**

RMTG are establishing two virtual panels, one with a focus on Young People in Rural Areas and one with a focus on Older People in Rural Areas. They are seeking member councils to nominate a representative(s) to participate in the

**RESOLVED that Cllr Stockell be delegated as representative on the Young People panel and Cllr Jordan be representative on the Older People panel.**

*The meeting closed at 8:15pm*

++++++

.....  
Chairman

## Wirksworth Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
402	04/01/2022		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
403	04/01/2022		Lloyds Current		Payroll	Sage	S	50.00	10.00	60.00
404	04/01/2022		Lloyds Current		Electricity Careplan	British Gas	S	71.16	14.23	85.39
406	04/01/2022		Lloyds Current		IT Support	Software Into Action	S	338.00	67.60	405.60
407	04/01/2022		Lloyds Current		Gas -Memorial Hall	Corona Energy	S	210.64	42.13	252.77
408	04/01/2022		Lloyds Current		Gas -Town Hall	Corona Energy	S	406.22	81.24	487.46
398	04/01/2022		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
415	04/01/2022		Lloyds Current		Defibrillator upkeep/costs	Defib Warehouse	S	1,350.00	270.00	1,620.00
425	05/01/2022		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
428	06/01/2022		Lloyds Current		Maintenance materials	Viking	S	34.99	7.00	41.99
429	06/01/2022		Lloyds Current		Consumables	Viking	S	24.48	4.90	29.38
430	06/01/2022		Lloyds Current		Consumables	Viking	S	37.95	7.59	45.54
405	10/01/2022		Lloyds Current		Rates	DDDC	Z	564.00		564.00
413	10/01/2022		Unity Trust Current		Maintenance works	Les Kirk	Z	150.00		150.00
412	10/01/2022		Unity Trust Current		PPE	Complete	S	47.13	9.43	56.56
414	10/01/2022		Unity Trust Current		Website	TRS Design Ltd	S	180.00	36.00	216.00
409	10/01/2022		Unity Trust Current		Stationary, sundries	Lyreco	S	84.72	3.74	88.46
410	10/01/2022		Unity Trust Current		Annual license	Parish Online	S	90.00	18.00	108.00
443	11/01/2022		Lloyds Current		Bank charges	Lloyds Bank	Z	20.09		20.09
440	13/01/2022		Unity Trust Current		Website	TRS Design Ltd	S	50.00	10.00	60.00
411	17/01/2022		Unity Trust Current		Accountancy services	Scribe	S	799.00	159.80	958.80
427	23/01/2022		Lloyds Current		IT equipment	eBuyer.com	S	156.31	31.26	187.57
399	24/01/2022		Lloyds Current		Internet	Emtel	S	36.95	7.39	44.34
416	25/01/2022		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,372.39		3,372.39
417	25/01/2022		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,469.50		2,469.50
418	25/01/2022		Unity Trust Current		Pension contributions	DCC	Z	978.31		978.31
419	25/01/2022		Unity Trust Current		Pension contributions	DCC	Z	750.29		750.29
420	25/01/2022		Unity Trust Current		Tax & NI	HMRC	Z	593.80		593.80
424	25/01/2022		Lloyds Current		Electricity	EDF Energy	S	269.76	53.96	323.72
437	25/01/2022		Unity Trust Current		Maintenance works	Markovitz	S	21.67	4.33	26.00
386	25/01/2022		Unity Trust Current		Tax & NI	HMRC	Z	667.48		667.48
431	26/01/2022		Lloyds Current		Lock	M&P	S	9.75	1.95	11.70
421	27/01/2022		Lloyds Current		Electricity	EDF Energy	L	19.43	0.97	20.40
423	27/01/2022		Lloyds Current		Electricity	EDF Energy	L	130.99	6.55	137.54
401	27/01/2022		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
442	27/01/2022		Lloyds Current	8738	Donation	Wirksworth Memorial	Z	650.00		650.00

## Wirksworth Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
422 Fuel	28/01/2022		Lloyds Current		Electricity	EDF Energy	L	114.59	5.73	120.32
400 General Administration	28/01/2022		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
433 Training	28/01/2022		Unity Trust Current		Training	Construction Skills	S	120.00	24.00	144.00
434 Maintenance	28/01/2022		Unity Trust Current		Signage	Viking Safety Signs	S	16.98	3.40	20.38
436 Christmas Lights Scheme	28/01/2022		Unity Trust Current		Christmas Lights	MK Illuminations	S	486.28	97.26	583.54
426 General Administration	28/01/2022		Lloyds Current		Bank charges	Lloyds Bank	Z	27.90		27.90
435 General Administration	28/01/2022		Unity Trust Current		Advert	Christopher Cecil	Z	12.00		12.00
438 Maintenance	28/01/2022		Unity Trust Current		Maintenance works	Steve Maskrey	Z	90.00		90.00
439 Grit Bins	28/01/2022		Unity Trust Current		Grit bin maintenance	Thomas Batterley	Z	1,700.00		1,700.00
432 Telephone	31/01/2022		Lloyds Current		Telephony	Daisy Communications	S	129.13	25.83	154.96
<b>Total</b>								<b>17,515.86</b>	<b>1,036.08</b>	<b>18,551.94</b>