

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 21 September 2020 AT 6.30 PM (via Zoom)

C20/47 Present:
Cllr A Pollock (Chair), Cllr S Barker, Cllr A Clamp, Cllr G Gratton, Cllr M Casselden, Cllr A Jordan, Cllr J Stockell and Cllr C Whittall

In attendance:
D Cllr M Ratcliffe, C Cllr I Ratcliffe, A Fussell (WTC officer) and Paul Jennings (Town Clerk)

C20/48 Apologies:
Cllr C Foster Phillips, Cllr E McDonagh and Cllr P Taylor

C20/49 Members' Pecuniary Interests in Agenda Items:
None

C20/50 Variation in Order of Business:
None

Open Forum opened 6:35pm | Cllr Stockell arr 6:35pm

C20/51 Open Forum:

District Councillor reports: Cllr P Slack provided a verbal report
County Councillor reports: Cllr I Ratcliffe provided a verbal report

Open Forum closed 6:45pm

**C20/52 To confirm the accuracy of the Minutes of the Meeting of the
Wirksworth Town Council held on 6 July and 20 July 2020**

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 15 June and 6 July 2020 were confirmed as a correct record.

C20/53 Town Mayor's Announcements

The Mayor opened the virtual Wirksworth Festival.

C20/54 Accounts Paid - July 2020 and August 2020

RESOLVED that payment of the attached accounts in the sums £11,188.02, £17,147.45 be approved.

**C20/55 Minutes and recommendations of the Environment & Town
Committee:**
RESOLVED That the minutes and recommendations of the Environment & Town Committee dated 7 September 2020 be approved.

- C20/56 Minutes and recommendations of the Finance, Buildings & Personnel Committee:**
- RESOLVED That the minutes and recommendations of the Finance, Buildings & Personnel Committee dated 14 September 2020 be approved.
- C20/57 Wirksworth for All Community Group (WfACG)**
A new group has formed in the town and has contacted the Town Clerk to explore how they can work with the Town Council.
- RESOLVED That councillors S Barker, A Clamp, G Gratton and A Jordon be delegated to meet with the group and then report back to full council with recommendations.
- C20/58 Accessibility Statement**
Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 came in force on 23 September 2018 and require that the Town Council's website is compliant by 23rd September 2020. The council's website has been updated to comply with the legislation. In addition, it is a requirement that an accessibility statement be published to summarise the website's compliance with the legislation.
<http://www.wirksworth.gov.uk/accessibility-statement.html>
- RESOLVED That the statement be adopted.
- C20/59 Covid -19 Discretionary Grant Application**
During recess in August, the Town Clerk made a submission to the scheme administered by Derbyshire Dales District Council on behalf of the Town Council (prior to closure of the fund). The revenue for the Town Council is anticipated to be reduced by 60% for this financial year.
- RESOLVED That the Clerk's actions be ratified and that the Town Council accept the grant of £10,000.
- C20/60 Emergency Budget**
To consider amendments required to the budget to ensure continuity of services through to March 2021.
- RESOLVED That once 6 months of financial information is available (at end of September) that all existing budget amounts be reviewed and that work begin on proposed budget for 2020/21.
- C20/61 Councillor Email**
The existing solution is not reliable, with many councillors unable to access their .gov.uk emails. The current working practices place an increased reliance on digital working and therefore an alternative solution has been sought. The email account provision can be

moved to the same solution used for WTC office email (which will also provide IT support) at a cost of £72 per councillor (Total £792).

RESOLVED That the Clerk make arrangements to transition to the new email solution.

C20/62

Climate Emergency Working Group (Attached)

Report from the group including two specific recommendations:

- To seek to reconvene the Community Climate Change Group with WTC Cllr representation and to offer concessionary meeting space (once this is permitted).
- To seek to acquire Griggs Gardens as a WTC asset with the view to tree planting.

RESOLVED That the matter be referred to Environment and Town Committee meeting for further discussion.

The meeting closed at 7.25 pm

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Chairman

Wirksworth Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
115	01/07/2020		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
119	01/07/2020		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
120	01/07/2020		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
124	01/07/2020		Lloyds Current		Telephony	Daisy Communications	S	123.93	24.79	148.72
129	01/07/2020		Lloyds Current		Pest control	DDDC	S	35.00	7.00	42.00
132	01/07/2020		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
133	01/07/2020		Unity Trust Current		IT Support	Software Into Action	S	123.50	24.70	148.20
130	07/07/2020		Lloyds Current		Gas -Memorial Hall	Corona Energy	L	72.97	3.65	76.62
131	07/07/2020		Lloyds Current		Gas -Town Hall	Corona Energy	S	249.66	49.93	299.59
122	10/07/2020		Lloyds Current		Rates	DDDC	Z	724.00	0.00	724.00
121	13/07/2020		Lloyds Current		Electricity Careplan	British Gas	S	68.99	13.80	82.79
128	14/07/2020		Lloyds Current		Electricity	British Gas	L	37.01	1.85	38.86
116	14/07/2020		Lloyds Current		Internet	Emtel	S	42.90	8.58	51.48
134	14/07/2020		Unity Trust Current		Paint	Seymour Interiors	S	139.43	27.89	167.32
135	14/07/2020		Unity Trust Current		Paint	Seymour Interiors	S	139.42	27.88	167.30
136	14/07/2020		Unity Trust Current		Expenses	Paul Jennings	Z	46.89	0.00	46.89
139	14/07/2020		Unity Trust Current		Tax & NI	HMRC	Z	626.84	0.00	626.84
140	14/07/2020		Unity Trust Current		Tax & NI	HMRC	Z	77.56	0.00	77.56
141	14/07/2020		Unity Trust Current		Pension contributions	DDDC	Z	897.52	0.00	897.52
142	14/07/2020		Unity Trust Current		Pension contributions	DDDC	Z	491.83	0.00	491.83
143	21/07/2020		Unity Trust Current		Training	DALC	Z	100.00	0.00	100.00
125	23/07/2020		Lloyds Current		Electricity	British Gas	L	54.15	2.70	56.85
127	23/07/2020		Lloyds Current		Electricity	British Gas	S	166.28	33.25	199.53
144	23/07/2020		Unity Trust Current		PPE	Irongate	S	306.95	61.39	368.34
126	24/07/2020		Lloyds Current		Electricity	British Gas	L	55.86	2.79	58.65
137	25/07/2020		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,077.62	0.00	3,077.62
138	25/07/2020		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,120.62	0.00	2,120.62
118	27/07/2020		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
117	28/07/2020		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
150	28/07/2020		Lloyds Current		Bank charges	Lloyds Bank	Z	34.10	0.00	34.10
149	29/07/2020		Lloyds Current		PPE	RS Components	Z	192.90	0.00	192.90
123	30/07/2020		Lloyds Current		Consumables	Viking	S	125.47	25.09	150.56
145	31/07/2020		Lloyds Current	2598	Town Hall Lettings	Jose Oliva Poyatos	S	9.62	1.93	11.55
147	31/07/2020		Lloyds Current	8730	Office Screens	Equip4work	S	90.25	18.05	108.30
148	31/07/2020		Lloyds Current		Telephony	Daisy Communications	S	123.93	24.79	148.72
155	01/08/2020		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99

**Wirksworth Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
159	01/08/2020		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
168	01/08/2020		Lloyds Current		Refuse collection	DDDC	Z	247.00	0.00	247.00
169	01/08/2020		Lloyds Current		Refuse collection	DDDC	Z	247.00	0.00	247.00
170	01/08/2020		Lloyds Current		Licensing	DDDC	Z	180.00	0.00	180.00
151	03/08/2020		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
171	05/08/2020		Lloyds Current		Gas -Memorial Hall	Corona Energy	L	71.81	3.59	75.40
172	05/08/2020		Lloyds Current		Gas -Town Hall	Corona Energy	S	181.57	36.31	217.88
158	10/08/2020		Lloyds Current		Rates	DDDC	Z	724.00	0.00	724.00
160	11/08/2020		Unity Trust Current		IT Support	Software Into Action	S	123.50	24.70	148.20
181	12/08/2020		Unity Trust Current		Insurance	WPS Insurance	E	6,745.65	0.00	6,745.65
165	12/08/2020		Lloyds Current		Electricity	British Gas	L	37.79	1.88	39.67
157	12/08/2020		Lloyds Current		Electricity Careplan	British Gas	S	68.99	13.80	82.79
161	12/08/2020		Unity Trust Current		Consumables	Irongate	S	104.24	20.84	125.08
167	12/08/2020		Unity Trust Current		Membership Fees	National Allotment	S	55.00	11.00	66.00
156	13/08/2020		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
180	17/08/2020		Lloyds Current		Office Screens	Equip4work	S	153.00	30.60	183.60
173	17/08/2020		Unity Trust Current		Tax & NI	HMRC	Z	73.56	0.00	73.56
174	17/08/2020		Unity Trust Current		Tax & NI	HMRC	Z	637.36	0.00	637.36
177	17/08/2020		Unity Trust Current		Pension contributions	DDDC	Z	491.83	0.00	491.83
178	17/08/2020		Unity Trust Current		Pension contributions	DDDC	Z	906.96	0.00	906.96
166	18/08/2020		Unity Trust Current		Maintenance materials	Lester Lowes	S	49.50	9.90	59.40
152	24/08/2020		Lloyds Current		Internet	Ertel	S	42.90	8.58	51.48
183	24/08/2020		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00	0.00	25.00
162	25/08/2020		Lloyds Current		Electricity	British Gas	L	57.15	2.85	60.00
163	25/08/2020		Lloyds Current		Electricity	British Gas	L	55.63	2.78	58.41
164	25/08/2020		Lloyds Current		Electricity	British Gas	S	158.18	31.63	189.81
175	25/08/2020		Unity Trust Current		Salaries	Wirksworth Town Council	Z	1,921.17	0.00	1,921.17
176	25/08/2020		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,110.29	0.00	3,110.29
154	27/08/2020		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
153	28/08/2020		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
182	28/08/2020		Lloyds Current		Bank charges	Lloyds Bank	Z	7.15	0.00	7.15
Total								27,619.37	716.10	28,335.47