



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

07 May 2024

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 13 May 2024 at 6.30 p.m. in the Council Chamber*, Town Hall, Wirksworth.
Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details. (*If you wish to attend the meeting remotely please contact the Town Clerk)

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 15 April 2024 (previously circulated)

6. Monthly Budget Balance (to be circulated prior to the meeting)

7. Review of Budget for 2024/25

With the completion of 2023/24 Financial Year (resolution FBP23/109) proposed that a review of the assumptions used to project income (especially letting income) be reviewed to determine if any adjustments are required to the budget.

8. Withdrawal of Lloyds Mobile Bank

Response received from Lloyds to the Town Council's letter objecting to the decision to remove this service.

9. Community Meeting Space Request (attached)

Wirksworth Twinning Association are requesting meetings space under the community meetings space scheme.

10. Fire Risk Assessments – Town Hall & Memorial Hall (attached)

An independent assessment has been undertaken on the building to identify potential risks and areas for improvement in existing fire safety measures.

11. Fire Safety Policies (attached)

A draft policy has been prepared for both the Town Hall & Memorial Hall

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

12. Memorial Hall – Tenant Request (attached)


The tenant in Office 2 has requested that the council mitigate the poor sound insulation on the party wall between office 2 and 3. The previous tenant in office 3 only used the space for storage so this was not identified as an issue.

13. Financial Regulations (attached)

A revised and update version has been issued by NALC/SLCC.

14. Disposal of Assets

A petrol strimmer was purchased for use by Stoney Wood Group and stored at the Memorial Hall. The strimmer has not been used for 4+ years, Town Council staff are not insured/trained in the use of brushcutters.



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