

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 17 June 2024 AT 6.30 PM

C24/22 Present: Cllr E McDonagh (chair), Cllr P Carr, Cllr A Clamp, Cllr S Barker, Cllr S Maskrey, Cllr A Pollock, Cllr P Taylor, Cllr F Rostron, Cllr S Thompson and Cllr C Whittall.

In attendance: Paul Jennings (Town Clerk), D Cllr P Slack, C Cllr Murphy
1 member of public

C24/23 Apologies: Cllr A Jordan

C24/24 Members' Pecuniary Interests in Agenda Items:

None declared.

Open Forum opened 6:35pm

C24/25 Open Forum:

D Cllr P Slack provided more information to support his written report.
C Cllr D Murphy gave a verbal report

Open Forum closed 7:00pm

C24/26 Minutes of the meeting of the Wirksworth Town Council 22 April 2024:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 20 May 2024 were confirmed as a correct record.

C24/27 Town Mayor's Announcements: The Mayor attended Colts Awards Ceremony (as Deputy 2023-24), the Wheelbarrow Race, Carnival and EVR 1940s weekend. The Deputy Mayor Cllr Pollock attended the Blessing of the Wells.

C24/28 To receive the committee recommendations

- Environment and Town dated 3 June 2024
- Finance Buildings and Personnel dated 10 June 2024

RESOLVED to adopt the recommendations of the Environment and Town Committee dated 3 June 2024 and Finance Buildings and Personnel Committee dated 10 June 2024

C24/29 Accounts Paid

April and May 2024 in the sums of £ 30,331.80 and £ 24,852.08

RESOLVED that payment of the attached accounts in the sums of £30,331.80 and £24,852.08 be approved

C24/30 Civic Regalia

To discuss the existing regalia for the Deputy Mayor.

RESOLVED That the existing Mayor's Consort and Deputy Mayor pendants be swapped. A new ribbon be fashioned to support/hold the Deputy Mayor Pendant - created by Cllr Rostron (using Red/Blue with Black to match the jewel/pendant within the Mayor's chain of office).

C24/31 Gig on the Roof

DDDC are seeking comments regarding this annual event (in previous years response has been made via delegation).

RESOLVED the Town Council supports this annual event and therefore no objection be made

C24/32 Town Councillor Representation on External Bodies

To discuss and clarify the role and responsibilities of councillors when liaising with external bodies.

RESOLVED That the existing guidance be retained.

Town Council Representatives:

- Provide a channel of information/communication between Town Council and group
- Report back to Town Council on decisions taken by External Bodies
- Raise any issues from the group with the Town Council
- Represent the Town Council's interests (where appropriate)

C24/33 Task List – Outstanding Actions

All actions arising from committee / council meetings are tracked

RESOLVED That the task list be noted.

The meeting closed at 7.50pm

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Chairman

Wirksworth Town Council

18 June 2024 (2024-2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
14	Rates	01/04/2024		Lloyds Current		Water	Water Plus	Z	10.74		10.74
15	Rates	01/04/2024		Lloyds Current		Water	Water Plus	Z	10.74		10.74
16	Rates	01/04/2024		Lloyds Current		Water	Water Plus	Z	10.74		10.74
4	Fannyslaw Community	01/04/2024		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
5	General Administration	01/04/2024		Lloyds Current		Payroll	Sage	S	80.50	16.10	96.60
6	General Administration	01/04/2024		Lloyds Current		IT Support	Software Into Action	S	362.00	72.40	434.40
53	General Administration	02/04/2024		Unity Trust		Annual license	Avalon Software Ltd	Z	30.00		30.00
1	General Administration	02/04/2024		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
21	Fuel	08/04/2024		Lloyds Current		Gas	Corona Energy	S	1,627.85	325.57	1,953.42
34	Maintenance	08/04/2024		Lloyds Current		Maintenance materials	eBay	Z	29.99		29.99
21	Fuel	08/04/2024		Lloyds Current		Gas	Corona Energy	S	892.65	178.53	1,071.18
33	Stoney Wood	08/04/2024		Lloyds Current		Maintenance materials	eBay	Z	43.50		43.50
17	General Administration	08/04/2024		Lloyds Current		Photocopier	Ricoh	S	200.67	40.13	240.80
54	General Administration	09/04/2024		Lloyds Current		Internet	Emtel	S	7.32	1.47	8.79
29	Maintenance	10/04/2024		Lloyds Current		Maintenance materials	Amazon	S	7.91	1.58	9.49
30	Maintenance	10/04/2024		Lloyds Current		Maintenance materials	Amazon	S	4.74	0.95	5.69
31	Maintenance	10/04/2024		Lloyds Current		Maintenance materials	Amazon	S	19.89	3.98	23.87
20	Maintenance	10/04/2024		Lloyds Current		Consumables	Viking	S	49.90	9.98	59.88
19	Rates	10/04/2024		Lloyds Current		Rates	DDDC	Z	5,364.50		5,364.50
18	Rates	10/04/2024		Lloyds Current		Rates	DDDC	Z	687.25		687.25
55	Maintenance	10/04/2024		Lloyds Current		Maintenance materials	Amazon	S	14.63	2.93	17.56
20	General Administration	10/04/2024		Lloyds Current		Consumables	Viking	Z	43.49		43.49
47	General Administration	11/04/2024		Unity Trust		PPE	Nathan Buxton	Z	35.00		35.00
32	Maintenance	12/04/2024		Lloyds Current		Maintenance materials	Amazon	S	29.94	5.99	35.93
8	Barmote Croft Toilets	15/04/2024		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
38	Maintenance	17/04/2024		Unity Trust		Window cleaning	Gavin Repton window	Z	50.00		50.00
38	Maintenance	17/04/2024		Unity Trust		Window cleaning	Gavin Repton window	Z	50.00		50.00
27	Maintenance	17/04/2024		Lloyds Current		Office Equipment	GO PAK	S	456.20	91.24	547.44
46	General Administration	17/04/2024		Unity Trust		Consumables	Lyreco	S	134.56	26.91	161.47
35	General Administration	17/04/2024		Unity Trust		PPE	Complete	S	63.18	12.64	75.82
36	General Administration	17/04/2024		Unity Trust		PPE	Complete	S	14.64	2.93	17.57
37	General Administration	17/04/2024		Unity Trust		Membership Fees	Rural Market Town	S	100.00	20.00	120.00
38	Bus Shelters	17/04/2024		Unity Trust		Window cleaning	Gavin Repton window	Z	70.00		70.00
9	Telephone	18/04/2024		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
7	Maintenance	19/04/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
7	Maintenance	19/04/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80
11	Rates	22/04/2024		Lloyds Current		Water	Water Plus	Z	73.00		73.00
2	Managed Telecoms	22/04/2024		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
44	Stoney Wood	22/04/2024		Unity Trust		Engraving	Hellison Trophies	Z	25.75		25.75
28	Training	22/04/2024		Lloyds Current		Training	CPD Online College	S	80.00	16.00	96.00
22	Fuel	23/04/2024		Lloyds Current		Electricity	EDF Energy	S	635.55	127.11	762.66
23	Fuel	23/04/2024		Lloyds Current		Electricity	EDF Energy	L	122.39	6.12	128.51
24	Fuel	23/04/2024		Lloyds Current		Electricity	EDF Energy	L	173.38	8.67	182.05
25	Fuel	23/04/2024		Lloyds Current		Electricity	EDF Energy	L	230.13	11.51	241.64
45	Maintenance	24/04/2024		Unity Trust		Plumbing / Heating	MB Plumbing &	S	175.00	35.00	210.00
45	Maintenance	24/04/2024		Unity Trust		Plumbing / Heating	MB Plumbing &	S	175.00	35.00	210.00
42	Market Stall Set-up &	24/04/2024		Unity Trust		Market stalls	Gregory & Sons	S	438.00	87.60	525.60
49	Wash Green Play Area	24/04/2024		Unity Trust		Maintenance materials	Twigg	S	4.65	0.93	5.58
39	General Administration	24/04/2024		Unity Trust		IT equipment	Software Into Action	S	150.00	30.00	180.00
41	General Administration	24/04/2024		Unity Trust		IT equipment	Software Into Action	S	2,259.00	451.80	2,710.80
48	Meadows Design Works	24/04/2024		Unity Trust		Meadows works	Urban Wilderness	S	600.00	120.00	720.00
12	Rates	25/04/2024		Lloyds Current		Water	Water Plus	Z	31.48		31.48
13	Rates	25/04/2024		Lloyds Current		Water	Water Plus	Z	72.66		72.66
43	Rent Offices	25/04/2024		Unity Trust		Estate agents costs	Grants	S	330.00	66.00	396.00
51	Salaries	25/04/2024		Unity Trust		Pension contributions	DCC	Z	1,478.55		1,478.55
52	Salaries	25/04/2024		Unity Trust		Tax & NI	HMRC	Z	1,101.93		1,101.93
50	Salaries	25/04/2024		Unity Trust		Salaries	Wirksworth Town	Z	4,682.64		4,682.64
50	Wages	25/04/2024		Unity Trust		Salaries	Wirksworth Town	Z	3,527.00		3,527.00
52	Wages	25/04/2024		Unity Trust		Tax & NI	HMRC	Z	237.44		237.44
51	Wages	25/04/2024		Unity Trust		Pension contributions	DCC	Z	977.13		977.13
26	General Administration	25/04/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	15.52		15.52
10	General Administration	26/04/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
3	General Administration	29/04/2024		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
56	Rates	30/04/2024		Lloyds Current		Water	Water Plus	Z	11.69		11.69
57	Rates	30/04/2024		Lloyds Current		Water	Water Plus	Z	11.69		11.69
58	Rates	30/04/2024		Lloyds Current		Water	Water Plus	Z	11.69		11.69
77	Maintenance	01/05/2024		Lloyds Current		Refuse collection	DDDC	Z	275.00		275.00
98	Maintenance	01/05/2024		Lloyds Current		Maintenance materials	Amazon	S	5.82	1.16	6.98
95	Maintenance	01/05/2024		Lloyds Current		Maintenance materials	Amazon	S	3.75	0.75	4.50

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
96	Maintenance	01/05/2024		Lloyds Current		Maintenance materials	Amazon	S	33.28	6.66	39.94
97	Maintenance	01/05/2024		Lloyds Current		Maintenance materials	Amazon	S	13.14	2.63	15.77
77	Maintenance	01/05/2024		Lloyds Current		Refuse collection	DDDC	Z	274.90		274.90
69	Rates	01/05/2024	70198784	Lloyds Current		Rates	DDDC	Z	686.00		686.00
67	Fannyshaw Community	01/05/2024		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
68	General Administration	01/05/2024		Lloyds Current		Payroll	Sage	S	80.50	16.10	96.60
70	General Administration	01/05/2024		Lloyds Current		IT Support	Software Into Action	S	362.00	72.40	434.40
64	General Administration	01/05/2024		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
72	Barmote Croft Toilets	01/05/2024		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
75	General Administration	01/05/2024		Unity Trust		IT Support	Software Into Action	S	20.00	4.00	24.00
74	Telephone	01/05/2024		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
99	Maintenance	02/05/2024		Lloyds Current		Maintenance materials	Amazon	S	6.34	1.26	7.60
100	Maintenance	02/05/2024		Lloyds Current		Maintenance materials	Amazon	S	3.94	0.79	4.73
109	General Administration	03/05/2024		Lloyds Current		Bank charges	Cardnet	Z	0.71		0.71
40	General Administration	07/05/2024		Unity Trust		Membership Fees	DALC	Z	1,280.40		1,280.40
76	Fuel	08/05/2024		Lloyds Current		Gas	Corona Energy	S	1,455.92	291.18	1,747.10
76	Fuel	08/05/2024		Lloyds Current		Gas	Corona Energy	S	863.01	172.60	1,035.61
108	General Administration	08/05/2024		Lloyds Current		Consumables	eBay	Z	17.49		17.49
61	Maintenance	09/05/2024		Unity Trust		Fire safety	IMC Fire Consultancy	S	500.00	100.00	600.00
62	Maintenance	09/05/2024		Unity Trust		Maintenance materials	Lyreco	S	44.09	8.82	52.91
63	Maintenance	09/05/2024		Unity Trust		Annual inspection	CCT Lighting	S	720.00	144.00	864.00
85	Maintenance	09/05/2024		Unity Trust		Consumables	Complete	S	63.84	12.77	76.61
87	Maintenance	09/05/2024		Unity Trust		Plumbing / Heating	MB Plumbing &	S	120.00	24.00	144.00
62	Maintenance	09/05/2024		Unity Trust		Maintenance materials	Lyreco	S	44.09	8.82	52.91
61	Maintenance	09/05/2024		Unity Trust		Fire safety	IMC Fire Consultancy	S	500.00	100.00	600.00
85	Maintenance	09/05/2024		Unity Trust		Consumables	Complete	S	63.84	12.77	76.61
59	Stoney Wood	09/05/2024		Unity Trust		Bench	TDP	S	421.33	84.26	505.59
59	Stoney Wood	09/05/2024		Unity Trust		Bench	TDP	S	23.17	4.63	27.80
60	Wash Green Play Area	09/05/2024		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	60.00		60.00
60	Kingsfield Play Area	09/05/2024		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	94.00		94.00
60	Misc (Church Walk, Bolehill	09/05/2024		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	44.00		44.00
88	Kingsfield Play Area	09/05/2024		Unity Trust		Rent	Ww Rec Ground	Z	110.00		110.00
86	General Administration	09/05/2024		Unity Trust		Membership Fees	DALC	Z			
90	General Administration	09/05/2024		Lloyds Current		Petty Cash	Wirksworth Town	Z	100.00		100.00
85	General Administration	09/05/2024		Unity Trust		Consumables	Complete	Z	42.50		42.50

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
91	Meadows Design Works	09/05/2024		Unity Trust		Meadows works	Urban Wilderness	S	500.00	100.00	600.00
112	General Administration	15/05/2024		Lloyds Current		Membership Fees	Peak & Northern	Z	22.50		22.50
104	Maintenance	16/05/2024		Unity Trust		Fire safety	Tradefast	S	114.50	22.90	137.40
105	Maintenance	16/05/2024		Unity Trust		Recycling collection	CPP	S	31.20	6.24	37.44
106	Fannyshaw Community	16/05/2024		Unity Trust		Signage	Viking Safety Signs	S	20.13	4.03	24.16
113	Meadows	16/05/2024		Unity Trust		Tree works	Thompson Tree	S	1,229.14	245.83	1,474.97
84	General Administration	17/05/2024		Lloyds Current		Consumables	Viking	S	93.81	16.98	110.79
71	Maintenance	20/05/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
71	Maintenance	20/05/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80
107	Fannyshaw Community	20/05/2024		Lloyds Current		Electricity	SSE	L	275.67	13.78	289.45
101	Rates	22/05/2024		Lloyds Current		Water	Water Plus	Z	74.56		74.56
102	Rates	22/05/2024		Lloyds Current		Water	Water Plus	Z	74.43		74.43
110	Maintenance	22/05/2024		Lloyds Current		Garden maintenance	Amazon	Z	26.49		26.49
65	Managed Telecoms	23/05/2024		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
94	Salaries	24/05/2024		Unity Trust		Salaries	Wirksworth Town	Z	4,576.41		4,576.41
92	Salaries	24/05/2024		Unity Trust		Tax & NI	HMRC	Z	1,037.60		1,037.60
93	Salaries	24/05/2024		Unity Trust		Salaries	DCC	Z	1,438.06		1,438.06
93	Wages	24/05/2024		Unity Trust		Salaries	DCC	Z	996.90		996.90
92	Wages	24/05/2024		Unity Trust		Tax & NI	HMRC	Z	263.75		263.75
94	Wages	24/05/2024		Unity Trust		Salaries	Wirksworth Town	Z	3,579.80		3,579.80
103	Rates	25/05/2024		Lloyds Current		Water	Water Plus	Z	31.26		31.26
89	General Administration	26/05/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
66	General Administration	28/05/2024		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
78	General Administration	28/05/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	17.21		17.21
82	Fuel	30/05/2024		Lloyds Current		Electricity	EDF Energy	L	82.94	4.15	87.09
111	Rates	30/05/2024		Lloyds Current		Water	Water Plus	Z	11.57		11.57
111	Rates	30/05/2024		Lloyds Current		Water	Water Plus	Z	11.57		11.57
111	Rates	30/05/2024		Lloyds Current		Water	Water Plus	Z	11.57		11.57
80	Fuel	30/05/2024		Lloyds Current		Electricity	EDF Energy	L	119.53	5.98	125.51
Total									51,764.02	3,419.86	55,183.88