



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworth.gov.uk

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

08 October 2024

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 14 October 2024 at 6.30 p.m. in the Council Chamber*, Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details. (**If you wish to attend the meeting remotely please contact the Town Clerk*)

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 9 September 2024 (previously circulated)

6. Monthly Budget Balance (to be circulated prior to the meeting)

7. Quarterly Balance Sheet & Bank Reconciliation (to be circulated at the meeting)

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation.

8. Budget 2024/25 (attached)

To consider any potential / additional expenditure required in the following financial year.

9. Leases supported by Concessionary Grants

To confirm that the leases for Town Council facilities (NOW, Glee Club and Stay & Play) will be supported by grants from the Town Council until end of this term of office in 2027 (The grant applications made in 2023/24 will apply for this period).

10. E&T Resolution ET24/58

To vary the existing Concessionary Room Booking policy to allow the Safer Roads Group to hold longer consultations including at the weekend (The group will pay for the hire of the Memorial Hall).

11. ATM at Memorial Hall (attached)

A request has been made by the agents for Natwest to update the ATM located in the Memorial Hall

12. HR and H&S Support (attached)

A proposal to provide support services to the Town Council. (HR support is currently provided by Castle Associates).

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

13. Festival Booking – Town Hall Events (attached)

Request to amend the costs and usage attributed to Town Hall Events booking during the Festival performance Programme. For 2024, the Festival received a grant of £1000 and a concessionary let of Town Council facilities for (up to) 10 days at a value of £4950.

14. Memorial Building Valuation (attached)

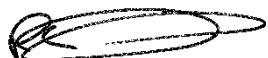
At the renewal, the TC Insurer (Aviva) identified that the Memorial Hall might be undervalued (following a desktop valuation) and a valuation has been undertaken by local valuer.

15. Banking Arrangements

Lloyds Bank are closing the Matlock Branch effective April 2025 (At present we use counter services to pay in cash/cheques and undertake interaccount transfers).

16. Clerk's Time Sheet

July -Sept 2024, to be signed by the Chair.



Paul Jennings

Clerk to the Town Council & Responsible Financial Officer