



WIRKS WORTH TOWN COUNCIL

TOWN HALL, WIRKS WORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

07 January 2025

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 13 January 2025 at 6.30 p.m. in the Council Chamber, Town Hall, Wirksworth. **Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details.**

AGENDA

- 1. Apologies for Absence**
- 2. Variation of Order of Business**

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item
- 3. Members' Interests in Agenda Items**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.
- 4. Open Forum**

Time for this session is limited to 15 minutes ; 3 minutes per person

 - *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
 - *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*
- 5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 9 December 2024 (previously circulated)**
- 6. Monthly Budget Balance (to be circulated prior to the meeting)**
- 7. Quarterly Balance Sheet & Bank Reconciliation (to be circulated at the meeting)**

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation.
- 8. Local Government Pension Scheme 'Fit for the future' open consultation by the Ministry of Housing, Communities and Local Government (MHCLG)**

As employers, Wirksworth TC are stakeholders in the LGPS, and may wish to review the proposals in the consultation and consider whether to respond. The consultation closes on **16th January 2025**.
- 9. Letting Policy (attached)**

The Council resolved in October to review the letting policy and processes applied when considering requests to hire the Town and Memorial Halls (following an issue with a booking).

At the time of the incident, the Town Council's insurer (Aviva) was advised of the issues related to the booking. In response, the Insurer has requested that for future bookings, the Town Council should advise them (the insurer) of any booking where it is considered that use of the building by a hirer might result in civil disturbance and/or risk to staff, property or the public. The insurer also advised that they may also request additional mitigating measures and/or an additional premium before agreeing to continue/retain insurance cover (in relation to the use of a council building for the specified occasional hire).

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

10. Fannyshaw Building

The building has repeatedly been the target of ASB, resulting in damage to the door and the CCTV cameras (the incidents have been reported to the police).

11. Town Hall Heating

The heating system is encountering more faults - these have been attributed to leaks within the closed system resulting in the boilers going offline and radiators becoming airlocked. These faults are making it harder to ensure that the building is consistently and sufficiently warm for room hirers.

12. Clerks Time Sheet

October – December 2024 to be signed by the Chair.



Paul Jennings

Clerk to the Town Council & Responsible Financial Officer